

**Eaton Police Division**  
**Vacation House Check Request**

Starting Date: \_\_\_\_\_ Time: \_\_\_\_\_ Ending Date: \_\_\_\_\_ Time: \_\_\_\_\_  
(A maximum of 200 days is allowable. If the time exceeds 200 days a new request must be submitted)

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(Include apartment number if applicable)

Residence Phone # \_\_\_\_\_

Is there an alarm on the residence?    Y    N    Alarm Company: \_\_\_\_\_

Will there be a vehicle in the driveway?    Y    N

If yes:    Vehicle Make: \_\_\_\_\_    Vehicle Model: \_\_\_\_\_    Vehicle Year: \_\_\_\_\_

Vehicle Color: \_\_\_\_\_    License Plate #: \_\_\_\_\_

In case of emergency contact:

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ Phone #: \_\_\_\_\_

Miscellaneous:

Describe any lights, including automated lights that will be on in the house, their location and any outside pets.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The City of Eaton, Division of Police will make every effort to ensure the above listed residence is checked at least once every 24 hours; however, it is understood that this can not be guaranteed.

Office Use Only

VHC # \_\_\_\_\_ Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

Miscellaneous information: \_\_\_\_\_

\_\_\_\_\_