

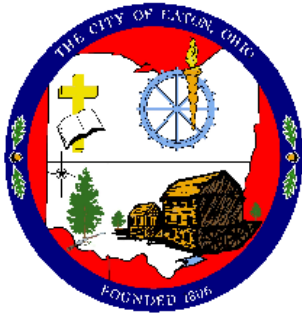
2021



CITY OF EATON ANNUAL REPORT



Progress with Heritage



CITY OF
EATON, OHIO
EST. 1806

328 N. Maple St.
P.O. Box 27
Eaton, Ohio 45320
937-456-4125
fax 937 472-5681
www.cityofeaton.org

To: Honorable Mayor and Members of Council
City of Eaton, Ohio

From: Bradley K. Collins
City Manager

Date: February 14, 2022

Subject: 2021 Annual Report

The City of Eaton was able to maintain its high level of professional services to the public and we experienced many accomplishments over the past year. Included here are the 2021 annual reports submitted to this office by each of the City's operating divisions. The following is a brief overview of the year's activities, followed by highlights of the divisional reports.

PERSONNEL

There were many changes in 2021:

- Judge Henry retired. Ed Kahlil was elected as the new Judge for EMC.
- Police Officer Thomas Huling left our ranks during 2021.
- Hired during 2021 were Public Maintenance Workers Nickolas Paxton, Brannon O'Shea and Paul Thomas. They replaced Dylan Chaney, Cooper Shockey and Luke Montgomery.
- Amy Napier was promoted to Administrative Assistant during 2021, and we welcomed Leslie Collins as our new Community Development Specialist.

COUNCIL ACTION

Council congratulated Marsha Shannon as the City's *2021 Employee of the Year*, and honored Gary Wagner's many years of service.

Council also:

- Honored the Eaton High School Girls Tennis State Singles and Doubles Champions.
- Appointed Joe Renner Mayor and Dave Kirsch as Vice Mayor during Council's reorganization meeting in 2021.
- Welcomed new Councilman Christopher Carr.
- Approved annexation of 98.8 acres on Camden Road.
- Approved annexation of 8.27 acres on East Avenue.

DEPARTMENT OF PUBLIC SAFETY

The Eaton Police and Fire/EMS Divisions work hard to protect our community. They work to save lives, protect property, and assist our community in times of need. We appreciate their dedicated service and community involvement.

Division of Police

The Police Division responded to 10,398 service calls in 2021. Of that number, 7,402 were citizen-initiated calls for service and 2,996 were officer-initiated activities. Arrests totaled 533 in 2021, compared to 726 in 2020. The index crimes are down, and the average clearance rate is 80%.

Division of Fire/EMS

The Fire/EMS Division responded to a total of 2,431 emergency and non-emergency calls during 2021, a slight increase from the 2,335 reported in 2020. Of those calls, medical emergencies and rescue calls totaled 2009 and fire responses totaled 422.

Division of Building Inspection

The City of Eaton Building Department is licensed by the State of Ohio Board of Building Standards to implement building codes locally. The State works diligently with all departments across the state to ensure codes are applied uniformly. To maintain our license, we must follow the rules of the Board as outlined in the Ohio Revised Code.

In 2021:

- A total of 11 'New Single Family' permits were issued. The number of permits for 'Additions,' 'Sheds' and 'Garages' totaled 18 for 2021, compared to 21 in 2020. The number of new 'Commercial/Industrial' permits was 1 in 2021, compared to 3 permits in 2020.
- The total valuation for 2020 permits totaled \$1,086,900 compared to the 2019 valuation of \$570,102. The total valuation recorded for 2021 was \$3,957,661. The total valuation recorded for 2020 was \$10,109,147.
- Examples of a few of the projects included Cherokee Storage's expansion, a new Domino's, completion of the Equestrian Center at the Fairgrounds, and Rodeffer's Meats. Downtown saw the addition of Bushrod Brewery, the Speckled Deer Mercantile and Lisaann's Photography.

DEPARTMENT OF SERVICE

Division of Public Maintenance

During 2021, the Public Maintenance Division performed regular maintenance at all the parks. Public Maintenance assisted throughout the year with several special events during 2021, including the Whispering Christmas events, the Downtown Eaton

events, Pork Festival, YMCA activities and other recreational events. Many beautification projects were completed, including new city entrance signs.

Division of Public Works

The Public Works Division's water treatment plants pumped 361 MG gallons of water in 2021, compared to 353 MG gallons in 2020. The average daily production was 989,526 gallons per day, compared to 982,267 gallons per day in 2020.

The Wastewater Plant's average daily treatment was 1.33 MGD in 2021, compared to 1.45 MGD in 2020. In addition to facility improvements at the various buildings, 800 feet of sewer main was completed on Camden Road. The Public Maintenance Division also replaced 1,100 feet of water main on Deland Drive.

Many components of our utility system are reaching the end of their expected useful life. The Public Works Division is continuing to prioritize and plan for needed improvements.

Other highlights

The city's upgraded website, www.cityofeaton.org was finalized and launched on Dec. 17, 2021. It provides us with a fresh, modern, user-friendly site to represent the City and supply necessary information and resources to residents and visitors.



2021

EATON CITY
COUNCIL

ACTION

2021 Ordinances

- *Repeal/Enact Water and Sewer Rates
- *Adopt Annual Appropriation for 2021
- *Enact Feeding Water Fowl, Sections 505.23 and 505.99 and Penalties
- *Amendments to Appropriation
- *Adopt Annexation of 8.272 Acres
- *Authorize to Accept Opioid Agreement
- *Amend Ordinance 19-16, Increase CRA Area to entire City
- *Amend Zoning at 1239 N Maple St to C-2
- *Adopt Annexation of 98.877 Acres
- *Recodified the City's Ordinances
- *Accepted Temporary Appropriation for 2022

2021 Resolutions

- *Authorized Agreements/Contracts for:
 - Engineering for N Maple St Project, Choice One
 - Roadway Deicing Salt, Cargill
 - Management of the Pool, Preble County YMCA
 - 2021 Municipal Paving Project, Wagner Paving
 - 2021 CHIP Agreement with Preble County Commissioners
 - Environmental Covenant with PC Commissioners and State Fire Marshall
 - ODOT Pedestrian Related Improvements
 - Proposed Annexation of 98.877 Agreement with Washington Township on Camden Road
- *Authorized Purchases of:
 - 3 Police Vehicles
 - Vehicle, Gator and Playground Equipment for Public Maintenance
 - Truck Chassis for Public Works
 - Medic Unit for Fire/Ems
- *Authorized Sale of Excess Equipment:
 - Police Vehicle
 - Public Works Vehicle
 - Fire/EMS Trailer
- *Accepted 2020 CRA Report
- *Declared Support of ADA Regulations at the United States Post Office, Eaton, OH
- *Applied for City-Share of Corona Virus Relief Fund and Established the Corona Virus Relief Distribution Fund
- *Determined Public Safety Personnel are Dedicated to Responding to or Mitigating Corona Virus
- *Approved Various Financial Transfers and Other Usual Financial Actions; Designated Public Depositories Listing; Adopted 2021 Tax Budget, Establish State Fiscal Recovery Fund
- *Honored in 2021:
 - Marsha Shannon 2020 Employee of the year, Retiree 2021
 - Gary Wagner, long-time Council Member 2021
 - Judge Paul Henry, Retiree 2021
 - Eaton High School Girls State Tennis Champs, Singles and Doubles
- *Established and Amended Organizational Listings for 2022
- *Made Various Board Appointments

CITY OF EATON COUNCIL, BOARDS AND OFFICIALS

COUNCIL MEMBERS, 4 year terms – Meets 3rd Monday each month, 6:00 p.m.

<i>Name</i>	<i>Home #</i>	<i>Work #</i>	<i>Address</i>	<i>Term Expiration</i>
Christopher Carr	681-0738		121 Snapdragon Dr	12/01/25
Dave Kirsch, Vice Mayor	456-2158		401 Golden Crossing	12/04/23
Brad Moore	456-4125		910 E High St	12/01/25
Joe Renner, Mayor	456-1297		528 S Barron St	12/04/23
Matt Venable	456-4125		1005 W Main St	12/01/25

PLANNING, ZONING AND BUILDING BOARD, 4 year terms – Meets 2nd Tuesday, 6:00 p.m. with agenda items

<i>Name</i>	<i>Home #</i>	<i>Work #</i>	<i>Address</i>	<i>Term Expiration</i>
Gary Wagner	456-1705		214 W Main St	12/31/25
Paul Schaeffer	456-2839		725 E Main St	12/31/25
Dave Daily	(456-4125)		408 W Main St	12/31/22
Tim Lane	456-3262		129 Deer Trail Dr	12/31/25
Matt Venable	336-8225		1005 W Main St	12/22*
John Ott	456-2644		1001 Park Ave	12/31/23
Manfred Treitmaier	456-2036		715 N Cherry St	12/31/23

PLANNING, ZONING & BUILDING APPEALS BOARD, 5 year terms – Meets Monday prior to Planning Board, 6:00 p.m., with agenda items

<i>Name</i>	<i>Home #</i>	<i>Work #</i>	<i>Address</i>	<i>Term Expiration</i>
Robin Worley (5331793)	456-5010		600 Lincoln St	12/31/25
Nancy Clayton	456-5302		428 North St	12/31/25
Brad Moore	(456-4125)		910 E High St	12/22*
Paul Schaeffer	456-2839		725 E Main St	12/31/22
Bob Stonecash	456-5130		337 Romadoor Ave	12/31/22

PARKS AND RECREATION BOARD, 3 year terms – Meets first Monday of March, June/July and October, 5:30 p.m.

<i>Name</i>	<i>Home #</i>	<i>Work #</i>	<i>Address</i>	<i>Term Expiration</i>
Chad Schaurer			100 Sunrise Circle	12/31/23
Tania Minton	456-5123		320 Lutheran Dr	12/31/22
Christopher Carr	681-0738		121 Snapdragon Dr	12/22*
Ben Myers	409 2903		124 Thunder Dr	12/31/22**
Curt McNew	723-1800		41 Theresa Circle	12/31/23

CIVIL SERVICE, 6 year terms – Meets on-call

<i>Name</i>	<i>Home #</i>	<i>Work #</i>	<i>Address</i>	<i>Term Expiration</i>
Travis Early		456-6217	1104 N Barron St	12/31/23
Yolanda Haston		456-4330	136 Deer Trail Dr	12/31/24
Jim Ball			615 Aukerman St	12/31/27

TAX APPEALS BOARD, 3 year terms – Meets on-call

<i>Name</i>	<i>Home #</i>	<i>Work #</i>	<i>Address</i>	<i>Term Expiration</i>
Craig Moormeier	336-9901		1430 Aukerman St	12/31/22
Bruce Barnes	456-5064	456-1111	224 E Main St	12/31/24
Bill Clayton	456-5302		428 North St	12/31/23

VOLUNTEER FIREMEN DEPENDENT FUND BOARD, 1 year term – Meets on-call

<i>Name</i>	<i>Home #</i>	<i>Work #</i>	<i>Address</i>	<i>Term Expiration</i>
Dave Kirsch	456-2158		401 Golden Crossing	12/22*
Brad Moore	456-4125		910 E High St	12/22*

CITY OFFICIALS

<i>Title</i>	<i>Name</i>	<i>Work #</i>	<i>Address</i>
City Manager	Brad Collins	456-4125	Eaton, Ohio
Finance Director/ Clerk of Council	Stephanie Hurd	456-4125	New Paris, Ohio
Law Director	Ryan Brunk	472-5680	Farmersville, Ohio
Municipal Court Judge	Paul Henry	456-4941	Eaton, Ohio
Police Chief	Steve Hurd	456-5531	New Paris, Ohio
Fire Chief	Brian Smith	456-5310	Eaton, Ohio
Building Official	Jim Ankrom	456-7155	West Alexandria, Ohio
Assistant City Manager	Joe Ferriell	456-4125	Eaton, Ohio
Public Works Supt.	Chris Denlinger	456-7157	West Alexandria, Ohio
Public Maint. Super.	Daniel Gray	456-4360	Eaton, Ohio

All phone numbers listed are area code 937 unless listed otherwise.

* Council Member – 1 year term, appointments made the 1st Monday in December each year.

** Eaton Community School Board makes the 1 year appointment.

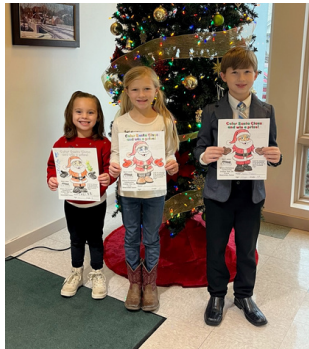
Updated January 17, 2022



A look back at



A look back at



**REPORT FROM
ASSISTANT
CITY MANAGER**

Assistant City Manager 2021 Annual Report

Throughout the past year, the City of Eaton has undertaken a variety of projects utilizing internal personnel as well as working cooperatively with outside consultants and contractors. The following list highlights many of the projects and their current status, as well as anticipated projects. The priority of projects is not reflected in this report and is a result of budget constraints, direction from City Council and staff determination.

Due to COVID-19 several of the community events that had been reported on in past years simply were not able to take place in 2021. The hope is that these events will be able to come back again in 2022.

Roads/Paving

- *2021 Municipal Paving Program:* This paving project consisted of several locations. We contracted with Wagner Paving again in 2021. This year we also replace sections of sidewalk along Miller, and Fudge, approximately 2,200 feet. Total City cost for this project paving and sidewalk was \$635,000. The locations were:
 - Miller Ave., Fudge Ave, and Eaton Ave.
 - Romadoor Ave.
 - Hook Park parking lot.
 - Deland Dr.
- There were additional streets paved in Eaton by the builders of the subdivisions.
 - Goldenrod, which is the new subdivision - Meadowbrook 6, by Oyler Builders
 - Stoneybrook Dr. by Hake Builders.



Corner of Miller & Eaton Ave.



Miller Ave.



Fudge Ave.



Eaton Ave.



Romadoor Ave.



Hook Park



Stoneybrook - Hake Builders



Goldenrod, Meadowbrook Section - Oyler Const.

- Safe Routes to School:* This project started back in August of 2016 involving the Eaton Community Schools, ODOT and Preble Trails. The purpose of *Safe Routes to School* is to encourage and enable students in grades K-8 to walk or ride their bicycle to school. We applied for a \$400,000 grant and were awarded a smaller grant of \$200,000 in August 2018. Work continued on the final details with ODOT through 2019. It included a new sidewalk along St. Clair Street, between South Cherry Street and South Maple Street; new crosswalk markings at three intersections; and included curb bump-outs at the entrance to the elementary schools on Aukerman Street. In 2019, the final drawings were submitted by to ODOT, and they were approved on July 29, 2020. Estimated construction was \$139,656.50. Award date for the project was April 12, 2021. Construction began around July 12, 2021 and the project was completed in October 2021.



Curb Bump out – East School, Aukerman St.



Sidewalk at St. Clair St.



Intersect Maple & St. Clair - ADA Ramps



Crosswalks and Main and Franklin St.

- Center Point / Vectren:* They were in town late summer-early fall to replace the old pipe along parts of Aukerman from High St. south to Main, then a couple alleys to the east of Aukerman to East Ave., between Main and Somers, Somers, and Decatur. They continually worked with homeowners to schedule shutoffs and replacement of meters and gas line. All work was completed as of December 2021. The next set of pictures will show the asphalt replaced in the alley as well as the concrete alley aprons are all completed.

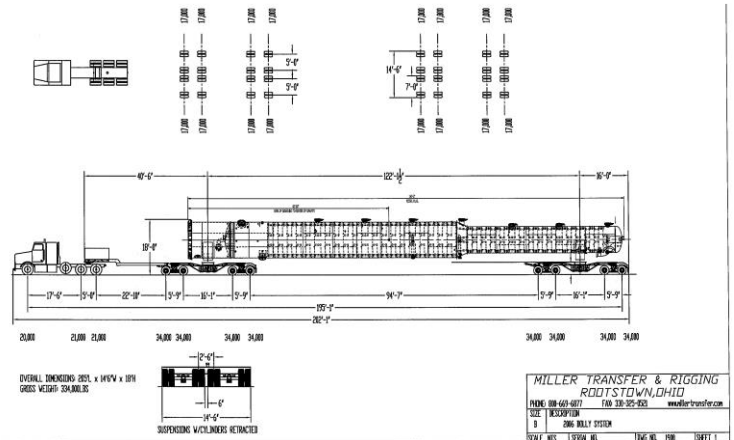


Alley between Main and Somers



Alley between Main and Somers

- Heavy Load (2021):* We received word of a heavy load that would be rolling through Eaton on September 21, 2021. The City staff was ready and prepared to assist if needed. The load came straight up Barron St. from south to north without any issues or damage. I have included a couple shots of the load rolling through our City.



Bridges

- *Municipal Bridge Inspection (2021)*: The City inspects a total of 4 bridges annually. The St. Clair Bridge, built in 1887, is a steel truss bridge, located at the corner of St. Clair Street and South Beech Street. Two of the bridges are in Ft. St. Clair Park. The fourth is located on Camden Road, just at the entrance to the Mound Hill Cemetery maintenance shop. One of the smaller bridges in the Fort will be needing some work and repair in the next few years. We are currently looking into options for that repair. We are also investigating what options are available to eliminate the state inspections for the two bridges within Fort St. Clair. The St. Clair St. steel bridge is still in good enough shape to continue light traffic. These inspections are done with the help of the Preble County Engineers Office and City staff.



St. Clair Street Bridge

Parks and Recreation

- *Seven Mile Park*: Continue to make improvements as funds become available. Also continue to monitor and care for the 30 trees that were planted by the employees of Neaton Automotive.

Economic Development

- Local businesses continue to hire, with their main hiring concern being workforce and the availability of workforce. Again, in 2021 workforce seemed to be the number one concern of employers; therefore, ongoing efforts will continue from the PCDP Workforce Committee. We will continue working into 2022 on several customer-focused retention and expansion visits with the partnership of the Preble County Development Partnership Director Brenda Latanza, PCDP and *BusinessFirst!* which helps give a business owner a single point of contact for a wide range of assistance and resources that are available from local, county, regional, state, and federal agencies. These business retention visits are critical to the ongoing success of our community. While business attraction announcements garner media attention, about **80% of new job growth** comes from businesses who are already located in our community.

- ***Community Reinvestment Area:*** (CRA) We worked with Ohio Development Service Agency, particularly the Business Grants, Loans and Tax Credits Departments, to amend our current CRA area to include the entire City of Eaton. We submitted the application the first week of September 2021, and received approval on October 7, 2021, to include the entire City. This provides real property tax exemptions for property. We currently have three running, and each are for 10 years. So, in the first two months of each year for the length of the CRAs, reporting must be filed by the end of March. This reporting requires communication with each company along with meetings with the County Auditor and County Commissioners to make sure all requirements are still being met. We have only elected 50% exemption for all three, therefore the need to include Eaton Community Schools is not required, although we do include them on all correspondence and meetings held.

General

- ***Municipal Tree Program (ongoing):*** The City continued to trim and remove deteriorated trees and stumps located on City property. During 2018, most of the ash trees in the City right-of-way that were damaged by the emerald ash borer were removed by residents. In 2021, most tree that needed removed were done on a need bases, for safety concerns.
- ***Street Lighting:*** Leslie continues to work with MVL Energy, reporting any street lighting problems and working toward a resolution of three-day turn-around on any street lighting problem.



New typical LED light head – Miami Valley Lighting

Planning Board Activity

Planning Board did not have any meetings for the first 6 months of 2021.

JULY 12, 2021

CA-21-01 – Signs – Behr Design, LLC. – Sign – Edison State Community College

AUGUST 10, 2021

Z-21-01-Zoning Amendment – 1125 North Maple St., Preble County Board of DD

OCTOBER 12, 2021

PB-21-01 – Conditional Use, Somerville Bank, 601 Hillcrest Drive,

DECEMBER 14, 2020

MJSP -21-01 – Major Site Plan Application – Somerville Bank, 601 Hillcrest Drive

MJSP -21-02 – Major Site Plan Application – Hissowal INC. – Gas Station, 500 N. Barron St.

PB-21-02 – Conditional Use – Hissowal INC. – Gas Station, 500 N. Barron Street

Additional Activities

- *Payroll for Public Works and Public Maintenance Divisions:* Track hours for personnel in these departments and prepare paperwork submitted for payroll purposes.
- *Track Drug Testing for employees with CDL Drivers License:* A required random drug testing is performed a minimum of four times each calendar year. This Department oversees that operation and verifies we meet the requirements.
- *Summer Intern:* Student from Bowling Green work a few days to scan old drawings to files.
- *Created City Standard Drawings:* With the help of a consultant the City was able to develop and complete a set of Standard Drawings for the city that will enable a uniform approach to all the City's construction needs.

- *Boards I am a part of:*
 - Preble County CAP – Chair
 - Miami Valley CAP – Board Member

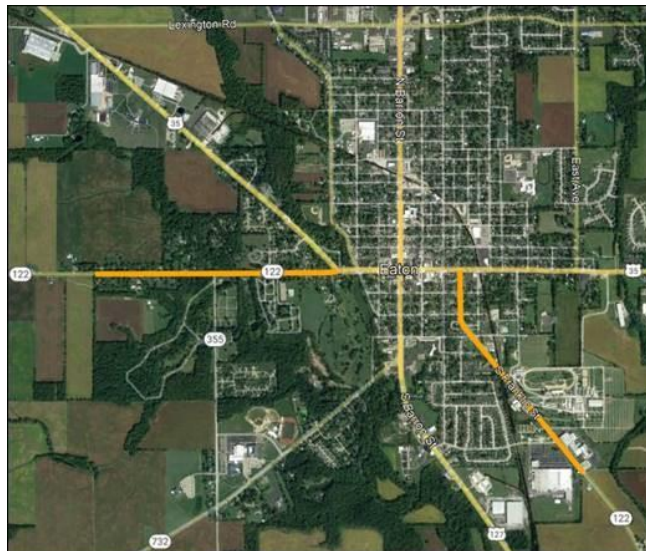
- OPWC Integrated Committee Member
- Preble County Health Board – Chair
- Preble County Arts – Board Member

FUTURE PROJECTS

Roads

- ***Maple Street Grant:*** We applied for the Small City Grant in 2020 with the help of Choice One Engineering evaluating the street to determine requirements for the grant application which was due June 2020. Maple Street is eligible for a total reconstruct from Main Street to Eaton-Lewisburg Road for ODOT Small City funding.
 - ODOT Small City Grant is the same type of grant we received for Park Ave. 2020 was the third year we applied and were successful with the help, and input of Choice One Engineering.
 - \$1,682,389 from Small Cities, another \$192,064 from Safety Program. \$855,012 from City for a total of \$2,537,401. Construction should be around 2.1 million.
 - Total length is about 2,225 feet. From Mechanic Street to Lexington Ave. Will be constructed in FY 2024.
 - This will improve pedestrian safety by replacing sidewalks/curbs ramps and adding sidewalks where they are currently missing on both sides of the street. Widen street to provide on-street parking. Reconstruct pavement and curb and underdrains and install new storm sewer to replace original storm infrastructure. This will repair distressed pavement and enhance pavement life for the roadway in the future. Provide better access to 2 parks on Maple St. as well.
 - Choice One Engineering is the consultant for this project, City staff has met with them several times over the last year. Stage one drawings were submitted to ODOT on September 9, 2021. So, at this stage we are awaiting comments to come back from ODOT.
 - On November 23, 2021, informational letters were sent to all property owners along the construction route. These letters also included contact information for ODOT staff as well as my contact information, should there be any questions.
 - Currently we are working on environmental issues, and ROW, mainly temporary ROW needed for construction.

- ***FY26 Urban Paving Project:*** Again, the City has been approved for an ODOT Urban paving project. This is for the FY26, with construction estimated to take place between February-October. 2026. This project includes Ohio 122 both east and west within the City limits.



- **2022 Municipal Paving Program:** Again, we will evaluate the City streets in late winter of 2021 to determine which streets will receive this year’s work by prioritizing the condition of our City streets. The hope is to have that decision complete late winter 2022. We also plan to include sidewalk, improve ADA ramps, along with the paving for 2022.

Bridges

- **2021 Municipal Bridge Inspection (Yearly):** We have a mandatory annual inspection that is performed with the help of the County Engineer’s Office. The City currently inspects four bridges within its jurisdiction.

Storm Water Collection

- If required.

Wastewater Collection

- See *Public Works Report*

Water Distribution

- See *Public Works Report*

Parks and Recreation

- **City of Eaton Parks:** Continue to work with the Parks Board and any issue they want to address to see how it works with the City’s 5-year plan.
- **Crystal Lake:** After cleaning out the lake to inspect the dam, will continue to monitor the duck overcrowding issue, and feeding.

GIS / AutoCAD

- Work into schedules to start locating manholes, fire hydrants and street signs.
- Continue to update addresses in the City of Eaton, as needed, to the GIS system for LEADS and 9-1-1 systems.
- Continue to update drawings for storm, sanitary and water, as required.

Economic Development

- Continue to focus on retention and expansion visits with the partnership of the Director of the Preble County Development Partnership, PCDP and *BusinessFirst!*. Continue to visit several businesses in our community, giving attention to additional downtown businesses as well as outlying businesses for that one-day coverage.
- *Hotel*: Continue working to get a final commitment for the building of the hotel that has been in the works for the last couple years.
- *Preble County Council on Aging*: Continue meeting when needed with group to work out the details toward the completion of the senior housing project that was approved through Planning Board in November 2019. This is ongoing.

General

- *Municipal Sign Replacement Program*: Ongoing: Many of the traffic control signs on City streets are incorrectly located and/or do not meet the requirements for retro-reflectivity and illumination. This annual project will evaluate existing signs on City streets in order of functional classification and make necessary changes to ensure compliance with the Ohio Manual of Uniform Traffic Control Devices. We have discussed the use of our GIS system to help to catalog all our City street signs.
- *Additional department duties* have involved: Drainage inquiries; driveway, curb and sidewalk inquiries; street opening permit reviews; payroll preparation for Public Maintenance and Public Works Divisions; prevailing wage coordination; drug testing coordination for CDL; street lighting repair coordination; school zone signal programming; traffic signal coordination; flood plain administration; assistance with street addressing; subdivision, site plan, plat and commercial/industrial plan reviews; staff representation at Planning, Zoning and Building Board meetings, all correspondence to applicants and Board members; safety training; personnel issues and some field inspections, all which will continually be performed as required.

TRAINING

Any training that will benefit this department, including ongoing Public Records Request training. Most all of this training over the last two years, and the foreseeable future, has been and will be virtual meetings.

**REPORT FROM
COMMUNITY
DEVELOPMENT
SPECIALIST**

COMMUNITY DEVELOPMENT SPECIALIST

2021 Annual Report

PREPARED BY: LESLIE COLLINS

The Community Development Specialist position was created in late 2021 and I stepped into the role on Sept. 1. A major focus of my day-to-day is telling the City of Eaton's "story": communicating with current residents and businesses and marketing ourselves to potential new businesses and residents. Whether it's answering emails and phone calls, managing the City's social media and website, or providing information to the local press, it is vital we tell the public why Eaton is THE place to be.

I will also be working with the Public Maintenance Supervisor in coordinating facilities use agreements for our various park facilities and recreational sports organizations, and maintain the street banner calendar and parade/assembly permits.

My first task and a major accomplishment for the city in 2021 was heading up finalizing the website upgrade which had begun earlier in 2021. The upgraded cityofeaton.org launched on Dec. 17. It provides us with a fresh, modern, user-friendly site to represent the City and supply necessary information and resources.

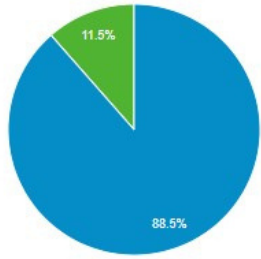
Among my varied day-to-day tasks is working with Miami Valley Lighting -- taking calls and making outage reports in their new reporting system.

I will also be working with the City Manager and Assistant City Manager on projects like updating the Comprehensive Development Plan.

The screenshot shows the City of Eaton Ohio website. At the top left is the city seal and logo. The main header features the text 'CITY OF EATON OHIO' in large, bold letters. To the right of the header are social media icons for Facebook and a search bar with the text 'Search'. Below the header is a navigation menu with links for 'Government', 'Departments', and 'Resources'. The main content area is a large image of a street in Eaton, Ohio, with two blue buttons on the left: 'Latest News +' and 'Upcoming Events +'. At the bottom of the page is a footer with several blue buttons: 'About Us', 'Agendas & Minutes', 'Forms & Permits', 'Calendar', 'Police Division', 'Fire & EMS Division', and 'Pay or View Bills Online'. The footer also contains contact information: 'Contact Us', 'Staff Login', 'Accessibility', '328 N. Maple St. | P.O. Box 27 | Eaton, OH 45320 | Ph. (937) 456-4125 | Fax (937) 472-5681', and 'a municode design'.

COMMUNITY DEVELOPMENT SPECIALIST

■ New Visitor ■ Returning Visitor



WEBSITE STATS DEC. 17-31 (SINCE LAUNCH)

Add "Latest News" weekly
Added photo galleries for
Building & Zoning &
Public Maintenance



FACEBOOK STATS SEPT. 1-DEC. 31

Reach: 61,385 people (Up 272%)
Visits: 4,649 (Up 288%)
Likes: 314 new (208%)
Followers: 3,339
Posting: Min. 3 per week

Users

3,770



New Users

3,765



Sessions

4,477



Number of Sessions per User

1.19



Pageviews

9,264



Pages / Session

2.07



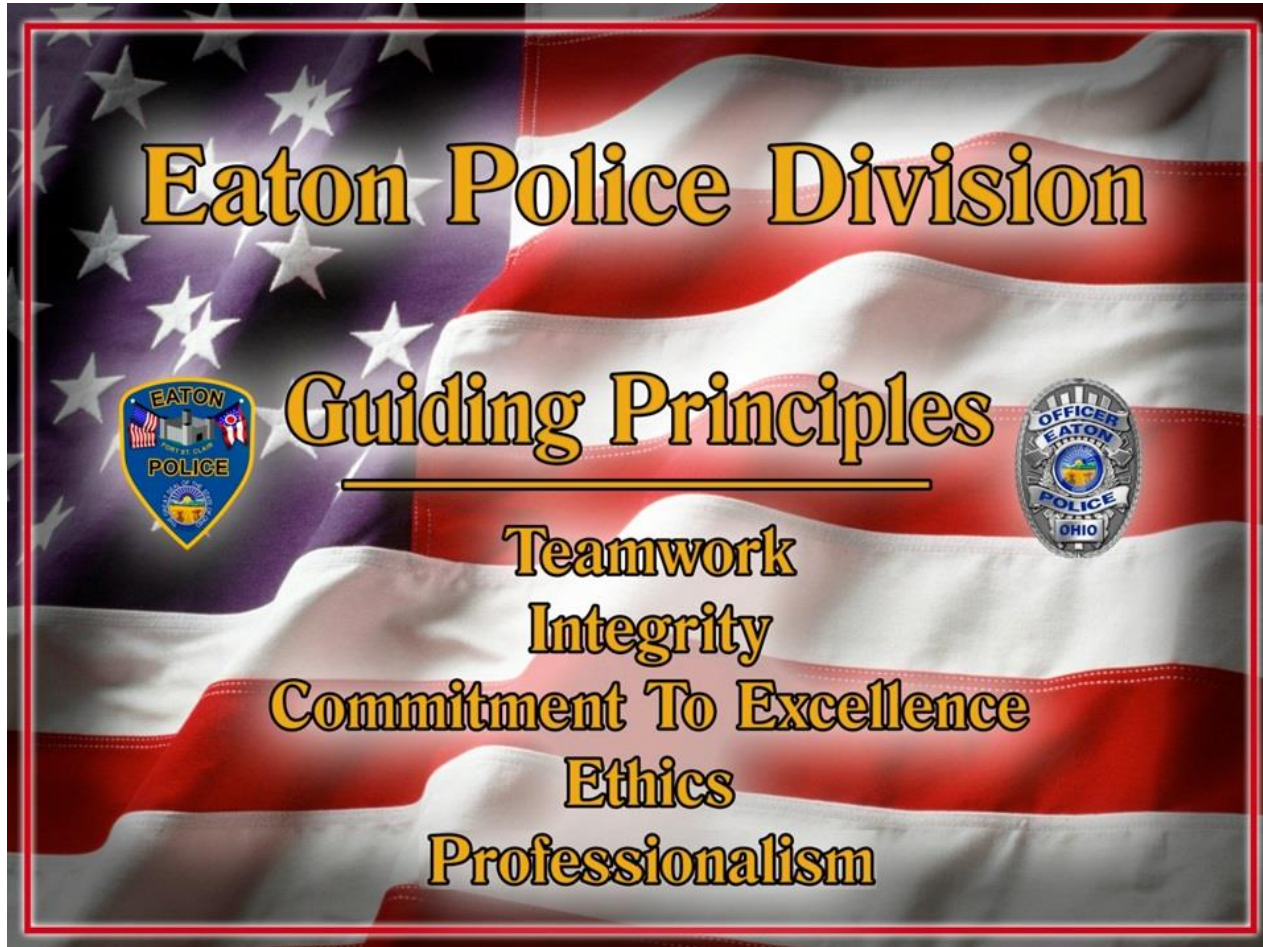
Other highlights

- Completed a new "Welcome to Eaton" visitors information brochure
- Completed a "Welcome to Eaton" informational booklet for businesses
- Created a new brochure (often requested by visitors) with information about Fort St. Clair
- Coordinated with Downtown Eaton, Inc. and created the city's page in the Preble County CVB's 2022 Visitors Guide, which is distributed across Ohio at select Traveler Information Centers (rest areas,) at expos/shows in Ohio, at the Ohio State Fair's Travel Pavilion, and is mailed to hundreds of travelers and groups who request them each year. Approximately 10,000 copies are distributed.
- Wrote/submitted 12 DEI and/or City of Eaton-related press releases
- Have become an active liaison for the City with Downtown Eaton Inc. and served as interim Treasurer for the group. Participating as a member of the Economic Vitality Committee, Promotions Committee and Organization Committee. Also serve on the Preble County CVB Board, and serve on the Preble County Development Partnership's Marketing Committee.
- Serve on Preble County Transit's Public Transportation Study Steering Committee, work being completed in coordination with Ohio Department Of Transportation.

DEPARTMENT OF SAFETY
POLICE DIVISION

Eaton Police Division

2021 Annual Report



"Proud to Serve"

Prepared by:

Steven Hurd - Chief of Police

David Sizemore - Lieutenant

Tonya Hickman – Administrative Assistant

January 27, 2022

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Eaton Police Division

Mr. Joe Renner – Mayor
Mr. Christopher Carr – Councilman
Mr. Matt Venable – Councilman

Mr. Dave Kirsch – Vice Mayor
Mr. Brad Moore - Councilman
Mr. Brad Collins – City Manager

Dear Sirs,

It is with great pleasure I submit to you the Eaton Police Division's Annual Report for 2021. The Annual Report contains a variety of information, but I wanted to take this opportunity to inform of you of some of the highlights from 2021 not mentioned in the report.

- In January, Officer Sarah Rose attended the National Child First Interview training.
- In February, Cody Ritchie was hired and joined our team as an Eaton Police Officer.
- In March, Officer Scott Eversole attended Cyber Crime training.
- In April, Officer Vanessa Eley became a certified instructor for oleoresin capsicum spray. She became a certified OPOTA instructor in June.
- In September, Officer Pete Wray and Officer Anthony Schmidt attended DARE training.
- In November, Chief Steven Hurd and Lieutenant David Sizemore attended the Chief's Annual Conference.
- Officer Craig Jones and Officer Derek Pheanis attended monthly K9 trainings throughout the year.
- Our employee training program continued throughout the year and some of the training topics included Firearms training, Taser training, Pepper Spray training, and Standard Field Sobriety.

The women and men of the Eaton Police Division worked hard to protect our community in 2021 and this report reflects their hard work and commitment to our community. We also want to recognize and thank City Council for the opportunities afforded to us and the support we receive that allows us to effectively serve the citizens of Eaton. On behalf of the Eaton Police Division, it is my pleasure to present this report to Council.

Respectfully,
Steven R. Hurd
Chief of Police



Mission

The mission of the City of Eaton Police Division is to help save lives, protect property, and assist the citizens of the City of Eaton in their time of need.

Vision

United in the spirit of teamwork, we are dedicated to the City of Eaton and will be unyielding in our efforts to provide the highest level of professional service, compassion, and respect to our citizens.

Guiding Principles

Central to this mission are principles that guide our chosen profession, our daily decisions, and our daily life. We keep our principles clearly visible to remind us of our ideals. These guiding principles are the foundation for which our policies, goals, and practices are anchored.

Teamwork - Each and every member of the Eaton Police Division is a valuable and important member of the team, recognizing that we are most effective when we combine our strengths.

Integrity- An Eaton Police Division employee shall never compromise himself or herself by dishonesty, lack of character, or favoritism.

Commitment to excellence - An Eaton Police Division employee shall strive to maintain the highest standards of effectiveness and efficiency.

Ethics - An Eaton Police Division employee challenges himself or herself both on duty and off duty with the following question, "Is what I'm doing legally and morally right?"

Professionalism – Each member of the Eaton Police Division strives to demonstrate the leadership, skills, judgment, attention to detail, and professional behavior that is expected of law enforcement professionals.



Steven R. Hurd
Chief of Police

Personnel

We are proud of our team at the Eaton Police Division and would like to commend them to our Council, and our Community. They are professional men and women that take pride in their service. We have a dedicated and well-trained staff that has served an average of 11 years with the City of Eaton. Below is our roster for 2021. The first number is total years of service which includes time spent with other law enforcement agencies. The second number is the time the individual has been with the Eaton Police Division.

Administration

Chief Steven R. Hurd	27 Years of Service - 24 Years with Eaton PD
Lieutenant David Sizemore	36 Years of Service – 30 Years with Eaton PD
Admin Assistant Tonya Hickman	13 Years of Service – 11 Years with Eaton PD

Sergeant

Sergeant Sean Mackey	13 Years of Service - 11 Years with Eaton PD
Sergeant Scott Eversole	24 Years of Service – 20 Years with Eaton PD

Detectives

Detective Brian Carpenter	26 Years of Service – 25 Years with Eaton PD
Detective Tom Huling	3 Years of Service – 3 Years with Eaton PD

Officers

Officer Pete Wray (SRO)	21 Years of Service - 21 Years with Eaton PD
Officer Clinnie Stevenson	22 Years of Service - 21 Years with Eaton PD
Officer Anthony Schmidt (SRO)	19 Years of Service - 19 Years with Eaton PD
Officer Craig Jones (K9)	14 Years of Service - 13 Years with Eaton PD
Officer Derek Pheanis (K9)	4 Years of Service- 4 Years with Eaton PD
Officer John Nickell	3 Years of Service - 3 Years with Eaton PD
Officer Sarah Rose	2 Year of Service - 2 Year with Eaton PD
Officer Vanessa Eley	8 Years of Service - 2 Year with Eaton PD
Officer Aaron Melling	1 Year of Service - 1 Year with Eaton PD

K9 Rossi

Rossi – 4-Year-old
German Shepherd.
EPD K9 Since 2020

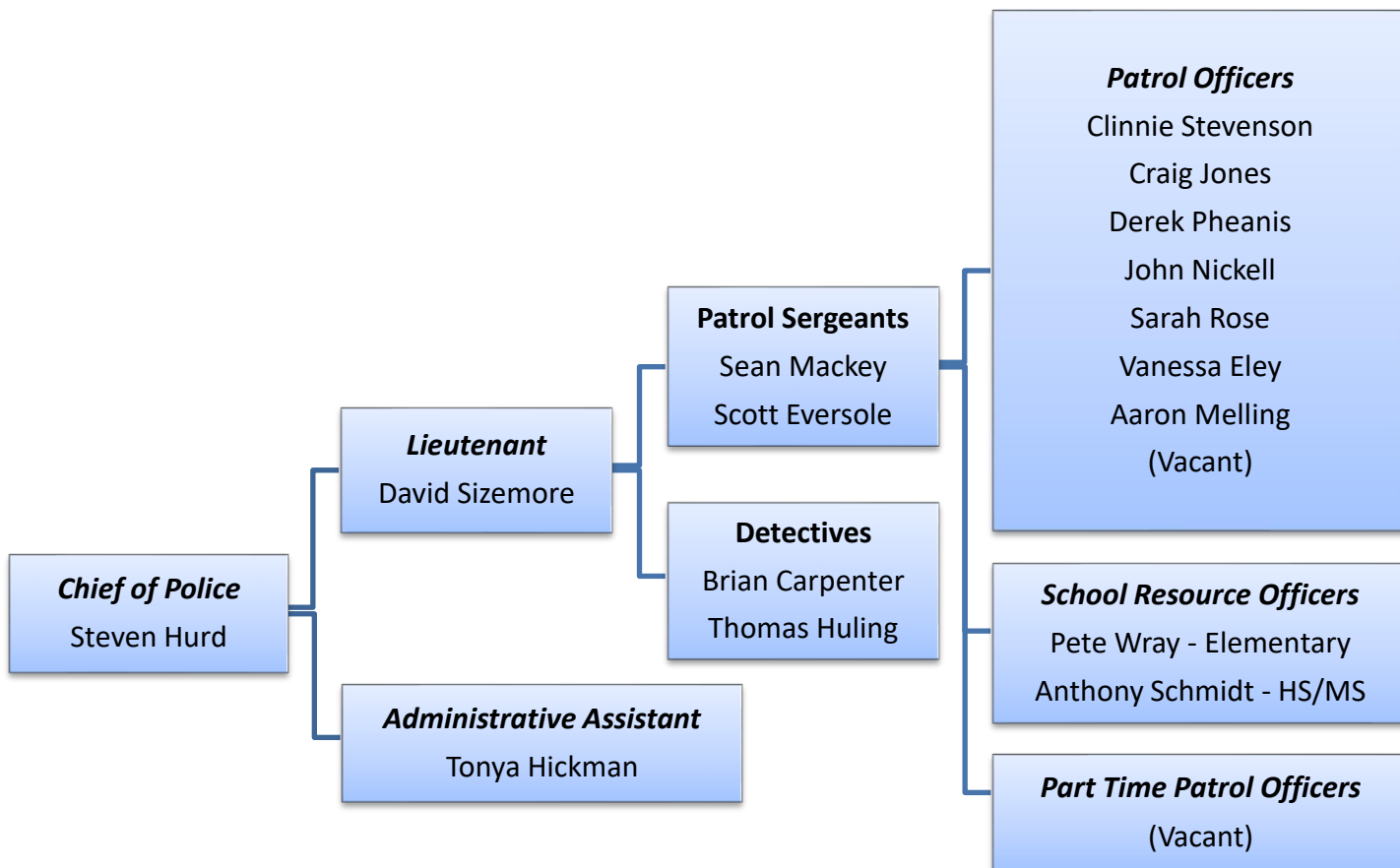


K9 Shadow

Shadow - 7-Year-old
German Shepherd.
EPD K9 Since 2016



Eaton Police Division 2020 Organizational Chart



Activity Levels

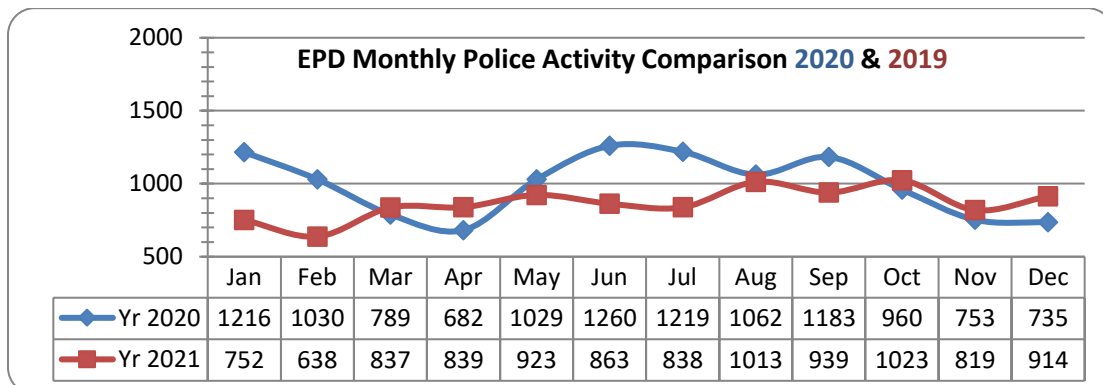
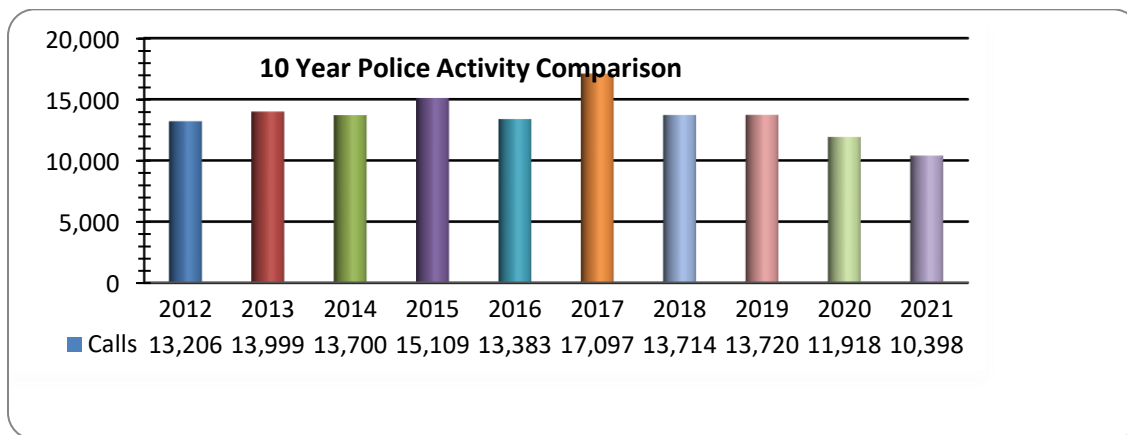
During 2021 there were 12,829 occurrences of public safety services. This includes citizen calls for Police, Fire, & EMS services as well as Police Officer self-initiated activity. The breakdown of the 12,829 occurrences is as follows:

- 10,398 were for Police services.
- 2,431 were for *Fire and/or EMS* services.

Of the 10,398 Police occurrences:

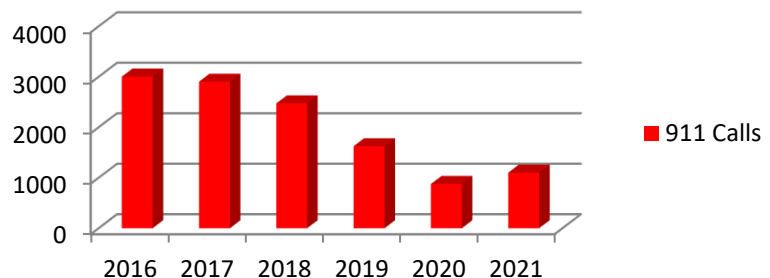
- 7,402 were citizen-initiated calls for service; an 11.6% decrease from 2020 (8,369).
- 2,996 were officer-initiated activity; a 15.6% decrease from 2020 (3,549).

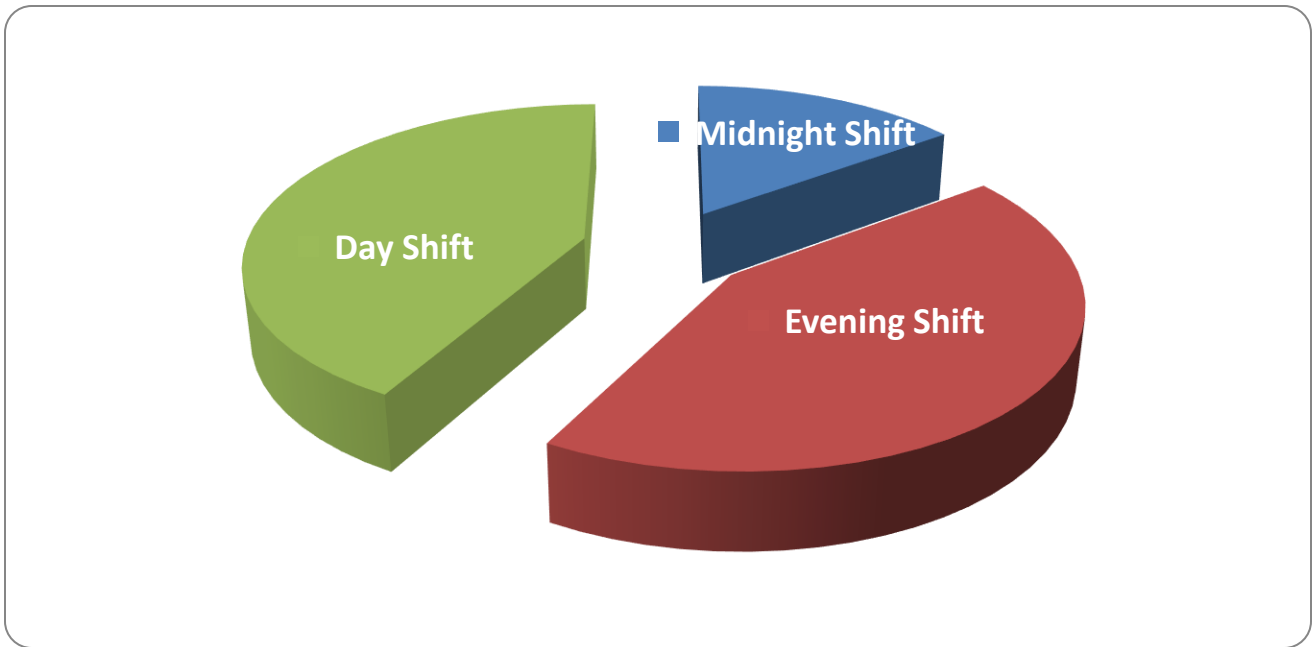
The 10,398 police occurrences reflected a 12.8% decrease in total police activity. Citizen calls decreased by 11.5% and police reports decreased by 10.3%; 2,166 reports were taken in 2021 compared to 2,415 in 2020.



911 Calls

Of the total public safety calls received in 2021, **1102** were received as a **911** call. An increase of 26% from last year's **877** 911 calls.






Activity Distribution by Shift

% of Activity Load - 1 Hour Increments

The below chart reflects the percentage of total activity handled in 2021, broken down by hour.

Midnight to 1 a.m.	2.6%	Block →  Block →	Noon to 1 p.m.	6.0%	
1 a.m. to 2 a.m.	1.9%		1 p.m. to 2 p.m.	5.0%	
2 a.m. to 3 a.m.	2.0%		2 p.m. to 3 p.m.	5.5%	
<u>3 a.m. to 4 a.m.</u>	<u>1.1%</u>		3 p.m. to 4 p.m.	6.3%	
4 a.m. to 5 a.m.	1.6%		4 p.m. to 5 p.m.	6.5%	
5. A.m. to 6 a.m.	1.4%		<u>5 p.m. to 6 p.m.</u>	<u>7.1%</u>	
6 a.m. to 7 a.m.	1.7%		6 p.m. to 7 p.m.	6.5%	
7 a.m. to 8 a.m.	2.3%		Block →	7 p.m. to 8 p.m.	5.9%
8 a.m. to 9 a.m.	3.5%		8 p.m. to 9 p.m.	5.6%	
9 a.m. to 10 a.m.	4.7%		9 p.m. to 10 p.m.	4.7%	
10 a.m. to 11 a.m.	5.3%		10 p.m. to 11 p.m.	4.0%	
11 a.m. to Noon	5.7%		11 p.m. to Midnight	3.1%	

The busiest hour during the day was 5pm-6pm, with the busiest block of time being 12pm-8pm. The least busy hour of the day was 3am-4am.

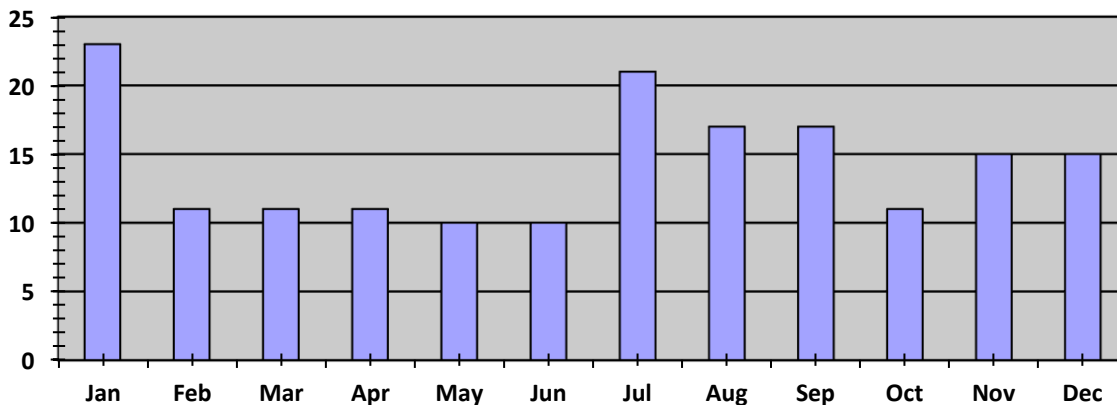
Index Crimes

Index Crimes are those crimes which are considered violent crimes, crimes that affect the very fiber of society. Eaton continues to have a relatively low index crime rate. The strength (personnel and other resources) and the aggressiveness of the Eaton Police Division in conjunction with the support of the law-abiding citizens of Eaton are key factors in keeping these levels low.

Crimes can be cleared by arrest, or with a disposition of “exception,” which means when some element beyond the control of law enforcement precludes the filing of formal charges against a suspect. The arrest of one person may clear several crimes or several persons may be arrested in connection with a single incident. As indicated below, overall index crimes for 2021 decreased by 42% from 2020.

<i>Index Crimes 2018 through 2021</i>					<i>Clearance Rate</i>			
	2018	2019	2020	2021	% Change 2020 – 2021	2021 Reported Crimes	2021 Crimes Cleared	Percentage Cleared
Homicide	0	0	1	0	-100%	0	NA	NA
Rape	2	6	6	1	-83%	1	1	100%
Robbery	1	3	0	0	NA	0	0	NA
Assault	20	50	41	25	-39%	25	22	88%
Burglary	16	48	24	13	-46%	13	8	62%
Theft	264	341	207	120	-42%	120	97	81%
Motor Vehicle Theft	8	15	12	9	-25%	9	7	78%
Arson	0	0	1	1	0%	1	1	100%
Totals	312	461	292	169	-42%	169	136	80%

Index Crimes by Month for 2021



Arrests

There were 533 people arrested in 2021, 193 arrests less than the 726 in 2020, or a decrease of 26.6%. Total arrests include 495 adults and 38 juveniles. Arrested persons often are charged with more than one crime and as a result the total charges filed will exceed the total number of people arrested.

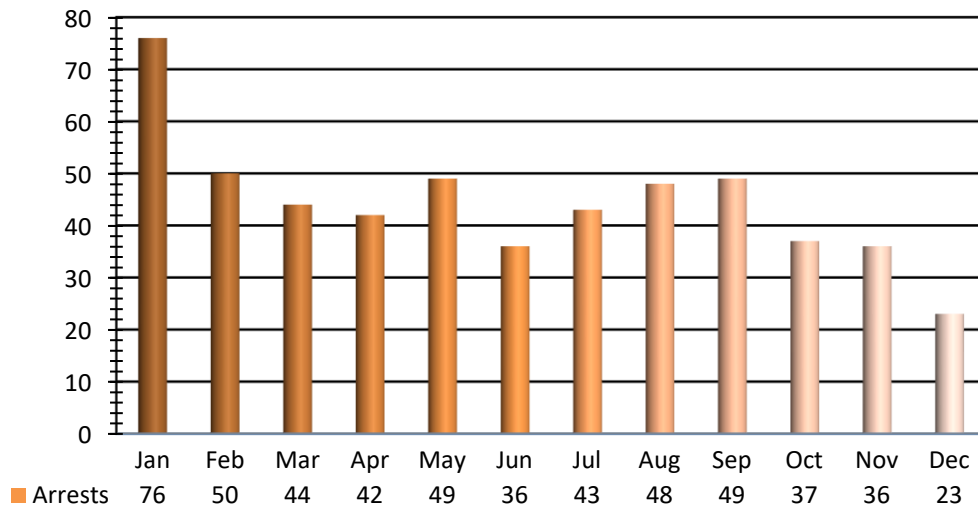
Charges Filed in 2021

Adult Parole Violation	5	Menacing	24
Animal Laws	4	Misconduct at an Emergency	1
Assault	29	MV Theft	4
Burglary\B&E	8	Noise Violations	4
Chemicals to Manufacture Meth	0	Obstruction of Justice	40
Complicity	4	Offenses Involving Rail Roads	0
Consumption of Liquor in MV	0	Open Container	13
Contributing to Delinquency	8	OVI	49
Corruption of a minor	1	Passing Bad Checks	6
Crim Misc\Damaging	48	Physical Control	0
Criminal Tools	0	Poss of Drugs - Schedule I\II\III	63
Cultivating/Manufacture Drugs	0	Possessing Drug Abuse Instrument	30
Curfew	7	Possession of Marijuana	25
Deception to Obtain Prescription	0	Probation Violation	0
Disorderly	90	Protection Order Violation	23
Disrupting Public Service	1	Public Indecency	1
Disseminate Matter Harmful to Juv	1	Purchase Pseudoephedrine	0
Domestic Viol	41	Rape	0
Drug Paraphernalia	69	Receiving Stolen Property	1
Endangering Children	9	Resisting Arrest	14
Failure to Appear (Warrants)	100	Robbery	1
Falsification	1	Sale of Liquor to Underage	1
Fleeing Eluding Police Officer	3	Tampering with Evidence	0
Forgery	2	Telephone Harassment	3
Gross Sexual Imposition	2	Theft	103
Illegal Poss of Drug Document	0	Tobacco Viol	19
Importuning	0	Trafficking in Drugs	9
Inducing Panic	4	Trespassing	65
Littering	3	Underage Consumption/Purchase	3
Loitering	2	Unlawful use of Vehicle	3
Making False Alarms	5	Vandalism	4

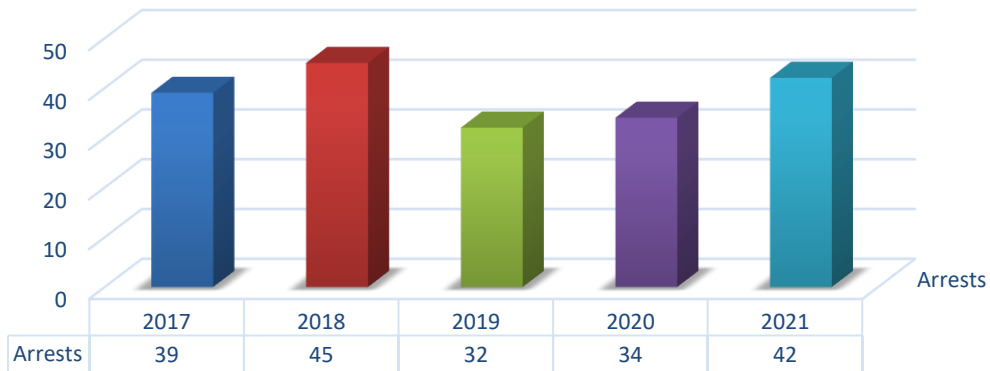
Annual Summary of Officer Complaints

In 2021 we received six officer complaints on six different officers that were document in our intelligence reporting system. All three complaints were investigated to completion and closed.

Total Arrests by Month 2021



OVI Arrest 5 Year Comparison



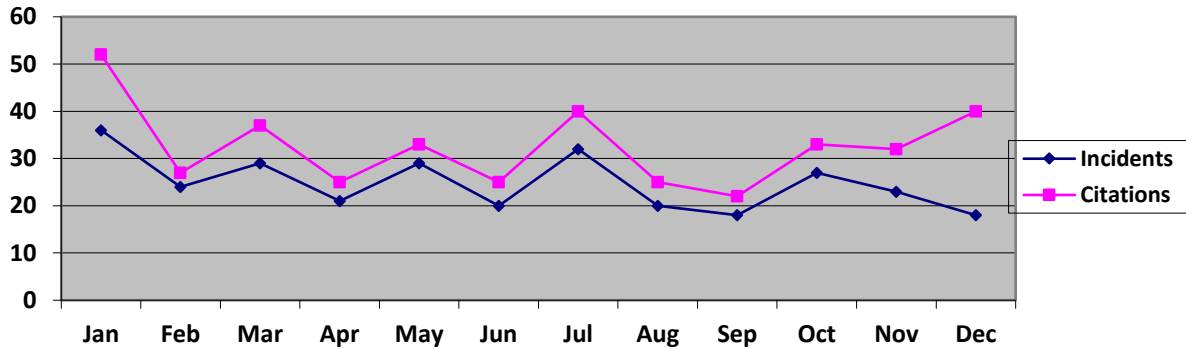
5 Year Incident Summary

Incidents	2017	2018	2019	2020	2021
Vehicular Crash – Non-injury	175	165	233	162	172
Vehicular Crash - Injury	49	49	45	26	31
Vehicular Crash - Fatal	0	0	0	0	0
Animal Complaints	215	169	201	220	226
Burglaries \ B&E's	34	33	48	81	30
Criminal Mischief	79	44	68	84	78
Disorderly Conduct	392	256	232	214	223
Domestic (Non-violent)	27	31	99	145	105
Domestic Violence (Violent offense)	20	16	28	37	17
Drug Related Incidents \ Drug Labs	393\1	299\1	222\0	209\0	111\0
DUI (OVI)	39	45	32	34	42
Menacing/Harassment	16	28	9	0	0
Juvenile Complaints	205	168	121	188	201
Citizens Assists	170	166	136	215	216
Liquor Complaints (Excludes DUI)	4	3	2	9	12
Noise Complaints	135	69	67	2	89
Parking Complaints	171	176	160	208	169
Suicide	2	1	0	0	1
Suicide Attempts	6	8	4	6	7
Suspicious Calls	1632	1419	1138	1379	1175
Threatening \ Menacing	23	19	48	64	55
Traffic Complaints	232	212	249	237	280
Traffic Stops by Officers	897	948	1597	792	821
Telephone Harassment	37	41	50	18	58
Trespass Complaints	206	163	152	158	97

Traffic Stops/Violations

In 2021 Eaton Police Officers initiated 598 traffic stops and we received 0 bias-based policing complaints. We handled 297 incidents where at least one (1) traffic citation was issued. The bottom line in the graph below represents the monthly breakdown of those incidents. Of those incidents, one or more citations may be issued. In 2021, 371 citations were filed from those 297 incidents. Each citation corresponds to a violation of City or State traffic laws. The light-colored line in the graph below represents the monthly break down of the citations filed by the Eaton Police Division in 2021. Most of the citations stemmed from 821 traffic stops and 203 motor vehicle crashes.

Monthly Citations from Traffic Incidents



Motor Vehicle Crashes

The **203** Motor Vehicle Crashes that occurred on City streets was a 11.4% decrease over last year’s 229 crashes (these totals do not include private property crashes). The table below shows the monthly break down of crash reports handled and their totals. There were no fatal crashes in 2021.

Month	Private Property	No Injury Crashes	Crashes with Injuries	Traffic Offenses Cited	OVI Involved
January	4	10	1	7	2
February	6	14	1	9	2
March	3	11	3	12	2
April	4	12	4	7	0
May	2	13	2	7	0
June	1	11	2	8	2
July	0	8	4	6	0
August	5	12	1	7	0
September	6	10	5	9	3
October	1	9	4	6	0
November	2	14	2	10	2
December	3	11	2	7	1
Total	37	135	31	95	14

Employee Recognition

Activity Awards

Activity Awards are presented to officers for activity they perform throughout the year. Activity includes calls for service as well as officer-initiated activity such as business checks, vacation house checks, foot patrols, traffic stops, arrests, etc. Each officer-initiated event or incident counts as 1 line of activity for the officers. Officers are proud of the proactive work they do in our community and we make sure to recognize them for their hard work.

Years of Service Awards



School Resource Officer Pete Wray reached 25 years of service in 2021. Officer Craig Jones reached 15 years in 2021.

Most Active Officer Award:



Officer Stevenson's 1,769 actions of activity made him the most active officer on the department. Officer Stevenson continues to be active and vigilant on the midnight shift and his hard work pays off.

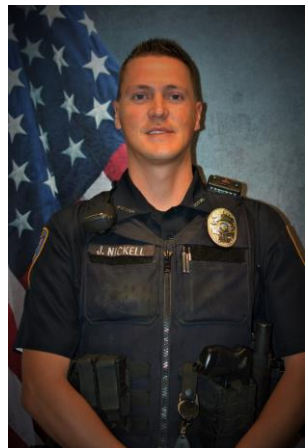
ZERO Sick Time Award



Administrative Assistant Tonya Hickman, Sergeant Scott Eversole, Officer Clinnie Stevenson, Officer Derek Pheanis, Officer Pete Wray, Sergeant Sean Mackey, Chief Steven Hurd, Officer John Nickell, Officer Vanessa Eley, and Officer Aaron Melling all used 0 hours of sick leave in 2021. We applaud them on their dedication to the agency and their accomplishment in not using any sick time. Tonya Hickman has not used a sick day during her 11 years of service with the Eaton Police Division.

Employee of the Year

Selecting an Employee of the Year is a tradition that began in 2011 for the Eaton Police Division. Employee of the year is selected by those who exhibit the agency's Guiding Principles of Teamwork, Integrity, Commitment to Excellence, Ethics, and Professionalism. Our 2021 winner is Officer John Nickell. Officer Nickell is a field training officer (FTO) and has taken on more responsibility within the agency over the last year. He is an avid lover of animals and goes above and beyond to attempt to reunite lost owners with their pets.



“Proud to Serve” Award

Officer Aaron Melling won the 2021 “Proud to Serve” Award. Proud to Serve is our motto at the Eaton Police Division and the recipient of this award is selected by the administrative team. Officer Melling has been a part of the Eaton Police Division team since 2020. Officer Melling is someone who actively contributes to the agency through community policing. Attention to detail is one of his strong attributes, as well as his willingness to assist his co-workers in any capacity needed.



Investigation of the Year Award

The 2021 Investigation of the Year Award was accepted by Detective Brian Carpenter for EPD case #2021-1714. This case was a total team effort and shows the agency’s hard work and is a great example of our Guiding Principles of Teamwork and Commitment to Excellence. Detective Carpenter was the lead investigator and showed great teamwork by working with the Preble County Prosecutors Office, BCI (Bureau of Criminal Investigations), and with the victim and victim advocates. Detective Carpenter conducted several follow-ups, obtained subpoenas, and multiple recordings throughout the course of this investigation. He also conducted multiple interviews and interrogations.



2021 Community Involvement

Officer Appreciation Day First Baptist Church

For the past few years Pastor Stensas invited officers to attend his church where officers were recognized for their service and given an opportunity to spend more one on one time with community members.



Birthday Party!

Officer Pheanis and K-9 Rossi were invited and honored to attend birthday parties throughout the city. K-9 Rossi loves going to birthday parties!



Stevie Strong Parade

Officer Pheanis and K-9 Rossi as well as several other first responders participated in the Stevie Strong Parade. The parade was to support Stevie in his fight with brain cancer.



Cops and Kids

An annual event organized by the Preble County Sheriff's Office where all of Preble County law enforcement participates. Officers are privileged to shop with kids and their families before Christmas.



East Elementary Shoes for the Shoeless

School Resource Officer Pete Wray along with Detective Brian Carpenter and Officer Aaron Melling participated in East Elementary Shoes for the Shoeless where children were provided with new shoes and socks.



MUNICIPAL COURT

EATON MUNICIPAL COURT

ANNUAL REPORT

2021

PAUL D. HENRY, JUDGE
SHARON L. MCKEE, CLERK

JANUARY 28, 2022

Council of the CITY OF EATON

Brad Collins, City Manager
Stephanie Hurd, City Finance Director

January 1st, 2021 to December 7th, 2021

Joe Renner, Mayor
Dave Kirsch, Vice Mayor
Brad R. Moore - Councilman
Matthew Venable - Councilman
Gary Wagner - Councilman

December 7th, 2021 to current

Joe Renner, Mayor
Dave Kirsch, Vice Mayor
Brad R. Moore - Councilman
Matthew Venable - Councilman
Christopher Carr- Councilman

COUNTY COMMISSIONERS of PREBLE COUNTY

Rachael Vonderhar – President
Dave Ebersole – Vice- President
Adam Craft

In compliance with the requirements of Section 1901.14 of the Ohio Revised Code,
I submit the Annual Report of the Eaton Municipal Court, Preble County, Ohio, for the
calendar year of 2021.

I sincerely trust that this report will better acquaint you with the Court and how it
continues to serve you and the community.

Sincerely,

Paul D. Henry

Paul D. Henry, Judge
Eaton Municipal Court

PDH/slm

COURT OFFICERS for 2021

JUDGE	Paul D. Henry
CLERK	Sharon L. McKee
CHIEF DEPUTY CLERK	Belinda Harry
CHIEF DEPUTY CLERK /BOOKKEEPER – CIVIL SMALL CLAIMS	Cindy Smith
DEPUTY CLERK/BOOKKEEPER	Sherri Cunningham
DEPUTY CLERK/ASSIGNMENT CLERK	Amber Stevenson/Smith
PART-TIME DEPUTY CLERK	Melissa Green
PART-TIME DEPUTY CLERK	Heidi Siney
PART-TIME DEPUTY CLERK/SECURITY	Daniel Stevenson
DEPUTY PROBATION OFFICER/COMPUTER OPERATOR	Andrew Borgwardt
CHIEF BAILIFF & PROBATION OFFICER / SECURITY	Pam Boyd
PART-TIME SECURITY	Dave Hatfield/retired
PART-TIME SECURITY	Brian Goldick
PART-TIME SECURITY	William Peck
MAGISTRATE	James W. Thomas
ACTING JUDGE	Charles D. Hubler
PROSECUTING ATTORNEY (City & OSP)	Ryan Brunk
PROSECUTING ATTORNEY Preble County Complaints, Felonies & Villages	Martin Votel Gractia Manning
PROSECUTING ATTORNEY Village of Camden	Brian Muenchenbach Kirsten Knight

Violations Bureau and Bonding Station when Court is closed is the Eaton Police Department, 328 North Maple St., Eaton, Ohio 45320.

COURT INFORMATION

Date of Establishment	January 1 st , 1956
Authority	Section 1901.01 ORC
Governmental Unit of Administration	City of Eaton
Territorial	Preble County, Ohio
Population in Jurisdiction of Said Court	*40,997

*Based upon last census 2018

ANNUAL REPORT

II. CIVIL BRANCH

A. Civil Case Load

During the Calendar year 2021 there were 1,078 new cases filed in the Civil Division of the Eaton Municipal Court. Of these cases, 697 were Civil cases, 116 were Small Claims Cases, 265 were Garnishments.

By comparison, in the year 2020, there were 817 cases filed in the Civil Division, of these cases 534 were Civil Cases, 86 cases were Small Claims cases and 197 were Garnishments.

This is an approximate 32% increase from the cases filed in the Small Claims Division in 2020.

B. RECEIPTS and EXPENDITURES of the Civil Division

In the calendar year 2021, the Civil Division of the Eaton Municipal Court Received a total of **\$425,679.19**.

This is \$110,961.00 for Court Costs and unclaimed funds, \$10,800.00 for Computer Costs and \$16,654.00 for Capital Improvement which was distributed to the City of Eaton from the Court's Civil bank account. Total distributed from the Civil Division to the City of Eaton is **\$138,415**.

In 2021 the Court also receipted and disbursed to the State of Ohio the sum of **\$19,398.00**. This money is used by the State of Ohio for their Legal Aid Society Funding ORC 1901.26, 1907.24 and 2303.201.

Total paid out to City of Eaton and State of Ohio is \$157,813.00.

Amount paid out for Writs and Bailiff Fees Totaled **\$267,566.19**

There is a total of **\$300.00** in the Civil Division open items account.

III. CRIMINAL and TRAFFIC BRANCH

A. Criminal Case Load

In **2021**, there were **217** felony cases initiated in the Eaton Municipal Court. In 2020 there were 239 cases filed. This is a 9% decrease.

In **2021**, there were **760** Criminal charges filed. This is an approximate decrease of 22.0% from 2020 when there were 978 cases filed.

Charges of Operating a Motor Vehicle While Under the influence of Alcohol or Drugs of Abuse increased from 2020. In **2021** there were **155** OMVI cases filed in the Eaton Municipal Court. This is an approximate 25% increase from 2020 when there were 124 OMVI cases filed.

There were **3,372** traffic citations filed in the Eaton Municipal Court for **2021**. This is a increase of approximately 21.0% in traffic citations from 2020. In 2020 there were 2,764 traffic citations filed.

In **2021** there were **1,275** cases where persons entered pleas of not guilty. In 2020 there were 1,308. Contested Cases decreased by approximately 2.5% in 2021.

There is a total of **4,504 total TR/CR** cases filed with Eaton Municipal Court in **2021** up from 2020 when the case count was 4,105 total cases filed.

It should be noted that these numbers do not include cases where the individual is Charged with multiple offenses. The count which includes the **multiple offenses is 5,628**.

B. RECEIPTS and EXPENDITURES of the CRIMINAL and TRAFFIC DIVISION

In 2021, the Eaton Municipal Court disbursed \$1,076,105.91 in its Criminal and Traffic Division. The Criminal and Traffic bank accounts earned \$12.51 in interest.

There is a total of \$38,603.00 in open items.

In 2020 the Court disbursed \$876,647.81 in its Criminal and Traffic Division. Interest earned during the calendar year of 2020 was \$55.17. This is an increase of \$199,458.10 in total monies paid out to funds from 2020, or an approximate 23.0% increase in total revenue.

In 2021 the Eaton Municipal Court made the following disbursements to the following local and governmental agencies:

City of Eaton	\$ 466,820.40
City of Eaton – unclaimed funds	\$ 793.20
City of Eaton - Computer fund	\$ 50,217.00
City of Eaton – Capital Improvement fund	\$ 124,823.70
City of Eaton – Interest Earned	\$ 12.51
City of Eaton – Bank fees	(-) \$ (579.52)
Eaton Police Department	\$ 1,995.00
Preble County Treasurer	\$113,977.00
Preble County Law Library	\$ 4,000.00
Preble County Sheriff	\$ 11,081.00
Indigent Attorney Application Fee	\$ 9,040.39
Other Sheriff Departments	\$ 19.00
Capital Recovery (collection agency)	\$ 43,705.07
Villages	\$ 8,700.83
Treasurer of State of Ohio	\$ 241,500.33

TOTAL DISBURSED IN 2021	\$ 1,076,105.91
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IV. COURT STATISTICS

	2015	2016	2017	2018	2019	2020	2021
TRAFFIC	4,032	4,329	4,607	4,141	4,006	2,764	3,372
OVI'S	191	169	369	171	149	124	155
CRIMINAL	793	1,083	1,541	1,219	938	978	760
FELONIES	163	257	296	280	285	239	217
CIVIL	479	623	628	699	857	534	697
SMALL CLAIMS	172	86	141	63	132	86	116
NEW GARNISH- MENTS	328	306	324	260	306	197	265
<hr/>							
TOTALS =	6,158	6,853	7,906	6,836	6,675	4,922	5,582

COURT APPOINTED ATTORNEY

Legal Fees paid to attorney when the Court rules that legal counsel shall be provided for the defendant.

2002	314 Defendants	\$89,551.00
2003	286 Defendants	\$85,583.00
2004	305 Defendants	\$87,497.00
2005	414 Defendants	\$120,618.38
2006	311 Defendants	\$79,343.10
2007	276 Defendants	\$66,941.10
2008	272 Defendants	\$72,081.20
2009	224 Defendants	\$58,633.75
2010	309 Defendants	\$56,825.02
2011	309 Defendants	\$80,502.68
2012	290 Defendants	\$67,914.14
2013	291 Defendants	\$76,454.78
2014	308 Defendants	\$81,501.31
2015	240 Defendants	\$58,435.15
2016	262 Defendants	\$61,757.12
2017	324 Defendants	\$84,526.00
2018	337 Defendants	\$78,419.00
2019	342 Defendants	\$80,305.00
2020	315 Defendants	\$79,382.20
2021	306 Defendants	\$101,716.22

Total money recovered by the Eaton Municipal Court for Court Appointed Attorney Fees in **2021 - \$9,040.39**. In 2020 the Court recovered - \$8,086.00.

CERTIFICATE

I, Sharon L. McKee, Clerk of the Eaton Municipal Court during the period of January 1, 2021 to present, do hereby certify that the foregoing Financial Statements and Distributions made thereof as provided by law for the calendar year of 2021 are true, and I further certify that the details of the computations and calculations are contained in records and ledgers which are part of the standard and recognized books of accounts in the office of the Clerk of the Eaton Municipal Court.

These statements are prepared for submission to the Council of the City of Eaton and the Board of County Commissioners of Preble County in compliance with Section 1901.14(D) of the Ohio Revised Code.

Certified this 28th day of January, 2022

Sharon L McKee
Sharon L. McKee – Clerk
Eaton Municipal Court
1199 Preble Drive
Eaton, Ohio 45320

COST OF OPERATION

In 2021, the actual total of monies expended on Court operations by the City of Eaton, was \$729,879.87 less \$99,545.56 reimbursement from Preble County from the General fund. This is a decrease of \$45,191.80 from 2020 when the cost of operating the Municipal Court was \$875,071.67 this is an approximate decrease of 16.6%.

In 2021, the actual total monies expended on Computerization by the City of Eaton was \$45,984.37. This is a decrease in expenditures of \$4,091.26 from 2020 when the total expenditures for computerization was \$50,075.63. The current balance as of December 31, 2021 is \$63,870.08. This money expended is collected by the Court on each new case filed in the court and can only be used by Order of the Judge for computerization as set forth by statute.

In 2021, the actual total monies expended on Special Projects was \$43,542.35 of this amount \$40,352.93 was spent on facility and equipment maintenance and \$3,189.42 was spent on equipment. The current balance as of December 31st, 2021 in this fund is \$299,163.62. This money can be used for any special projects Ordered by the Judge. This money is collected on each new filing in the Eaton Municipal Court.

In other accounts held by the City of Eaton for the Eaton Municipal Court is the Driver's Interlock Fund with a balance of \$89,016.48 and the Indigent Alcohol Fund in the amount of \$151,409.43. There were no expenditures for the Indigent Alcohol Fund or the Driver Interlock Fund for 2021. Both of these accounts can only be used per Judge Henry's authorization on a case by case basis.

The current estimated budget for 2022 for the City of Eaton is \$797,500.00. The City appropriated \$69,500.00 for computer costs and \$115,000.00 for special projects. Although this is in our current budget, the monies will be generated by the court by computer Costs and special projects/capital improvement costs.

County Cost of Operation

In **2021** the actual monies expended on Court operations by Preble County was \$103,321.60 from the General fund plus \$101,716.22 for indigent attorney fees for a total of \$205,307.82.

The total amount expended by Preble County for 2020 was \$188,900.37 which included \$79,382.20 for the indigent attorney fees for a total of \$268,282,.57

In addition, the budget for 2022, Preble County's portion of operations is \$135,951.00 from the General fund plus \$95,000.00 for indigent attorney fees for a total of \$230,951.00.

I take this opportunity to submit this statistical summary of the activities of the Eaton Municipal Court for the 2021 calendar year. The Court handled 5,582 cases this past year. This is an approximately 13.4% increase from 2020 when 4,922 cases were filed with the Court. That numbers reflect both new and re-activated Cases.

The Court makes all reasonable efforts to have the staff participate in training and development. Due to the changing requirements imposed by the State and ever improvements in technology and software systems that staff's continued training is a necessity.

Rule 26 and Sup. R. 26.01 to 26.05 are intended to provide minimum standards for the maintenance, preservation and destruction of records within the court and to authorize alternative electronic methods and techniques. Implementation of rule and Sup. R. 26.01 to 26.05 is a judicial, governmental function. This rule went into effect in 2007 and the Court has been diligently working on Digital imaging of all files. All OVI cases must be kept 50 years after the date of final order. All 1st thru 4th degree misdemeanor traffic & criminal cases shall be retained for 25 years and all minor Traffic and minor criminal cases shall be retained for five years.

On March 2, 2020 the Court implemented the new CMS (Case Management System) from Henschen & Associates, Inc. The CMS is still new and we are finding different ways to process paper work. The E-Citations from the OSP has been an added time saver to the Court.

The State of Ohio requires that I continue my legal education on a yearly basis. Generally, I try to satisfy these requirements by attending conferences and seminars presented by the Ohio Judicial College, the Ohio Municipal court Judges Association, and the Ohio Judicial Conference.

On behalf of myself and the entire staff I wish to express our appreciation to all Council Members, City Manager Brad Collins, Finance Director Stephanie Hurd and all other persons at the city for their attention to the Court.

END OF YEAR SUMMARY REPORT 2021

	PAY OUT DATE	COMPUTER FUND	CAPITAL IMPROVEMENTS	TRAFFIC CRIMINAL	ACCT. INTEREST	ACCT. CHARGE	Eaton P. D.	P.C. TREASURE
JANUARY	1/30/2021	\$ 4,225.00	\$10,633.50	\$ 37,273.55	\$ 1.08	\$ (49.04)	\$ 42.50	\$ 5,502.77
FEBRUARY	2/26/2021	\$ 3,832.00	\$ 9,340.60	\$ 36,204.67	\$ 0.92	\$ (47.48)	\$ 173.00	\$ 6,934.23
MARCH	3/31/2021	\$ 5,690.00	\$ 14,329.70	\$ 57,795.41	\$ 1.19	\$ (49.96)	\$ 502.50	\$ 14,801.00
APRIL	4/30/2021	\$ 5,075.00	\$ 12,563.00	\$ 46,879.20	\$ 1.15	\$ (49.04)	\$ 248.50	\$ 12,084.35
MAY	5/31/2021	\$ 4,107.00	\$ 10,243.30	\$ 36,702.77	\$ 1.22	\$ (49.40)	\$ 25.00	\$ 9,813.35
JUNE	6/29/2021	\$ 4,560.00	\$ 11,333.00	\$ 40,200.50	\$ 1.08	\$ (48.32)	\$ 332.50	\$ 10,399.05
JULY	7/31/2021	\$ 4,385.00	\$ 10,848.25	\$ 38,886.62	\$ 1.20	\$ (49.64)	\$ 185.00	\$ 11,361.65
AUGUST	8/31/2021	\$ 4,142.00	\$ 10,339.60	\$ 43,363.47	\$ 1.07	\$ (46.64)	\$ 71.40	\$ 10,436.28
SEPTEMBER	9/28/2021	\$ 3,794.00	\$ 9,443.81	\$ 33,769.40	\$ 0.98	\$ (47.00)	\$ 203.60	\$ 7,688.83
OCTOBER	10/31/2021	\$ 3,189.00	\$ 7,778.94	\$ 30,260.48	\$ 0.85	\$ (48.68)	\$ 25.00	\$ 6,997.31
NOVEMBER	11/30/2021	\$ 3,448.00	\$ 8,672.50	\$ 31,267.09	\$ 0.88	\$ (44.48)	\$ 135.00	\$ 8,972.99
DECEMBER	12/30/2021	\$ 3,770.00	\$ 9,297.50	\$ 34,217.24	\$ 0.89	\$ (49.84)	\$ 51.00	\$ 8,985.19
GRAND TOTAL		\$ 50,217.00	\$ 124,823.70	\$ 466,820.40	\$ 12.51	\$ (579.52)	\$ 1,995.00	\$ 113,977.00

INDIGENT ATTORNEY	P.C. SHERIFF DEPT.	OTHER SHERIFF DEPT.	CAPITAL RECOVERY	P.C. LAW LIBRARY	STATE TREASURE	PREBLE CO. HUMANE SOC.	UNCLAIMED FUNDS	LEWISBURG
\$ 757.00	\$ 806.00	\$ -	\$ 3,749.73	\$ 3,140.60	January	\$ 20,440.80	\$ -	\$ 150.00
\$ 450.00	\$ 576.50	\$ 3.00	\$ 3,457.38	\$ 859.40	February	\$ 18,102.31	\$ -	\$ 35.00
\$ 1,589.39	\$ 1,420.50	\$ -	\$ 8,726.77	\$ -	March	\$ 26,834.24	\$ -	\$ 300.00
\$ 715.61	\$ 1,426.00	\$ 16.00	\$ 5,521.99	\$ -	April	\$ 23,497.95	\$ -	\$ 178.00
\$ 792.00	\$ 1,226.00	\$ -	\$ 2,999.09	\$ -	May	\$ 19,737.53	\$ -	\$ 65.00
\$ 729.00	\$ 605.00	\$ -	\$ 3,703.05	\$ -	June	\$ 21,564.10	\$ -	\$ 435.00
\$ 710.00	\$ 771.00	\$ -	\$ 3,569.03	\$ -	July	\$ 22,506.09	\$ -	\$ 298.63
\$ 697.90	\$ 924.00	\$ -	\$ 4,225.59	\$ -	August	\$ 20,440.76	\$ -	\$ 70.00
\$ 947.85	\$ 661.00	\$ -	\$ 2,408.95	\$ -	Sept.	\$ 19,786.39	\$ -	\$ 25.00
\$ 551.61	\$ 1,186.00	\$ -	\$ 2,302.10	\$ -	October	\$ 15,649.85	\$ -	\$ 125.00
\$ 503.64	\$ 633.00	\$ -	\$ 1,272.20	\$ -	November	\$ 16,152.60	\$ -	\$ -
\$ 596.39	\$ 846.00	\$ -	\$ 1,769.19	\$ -	December	\$ 16,787.71	\$ -	\$ 120.00
\$ 9,040.39	\$ 11,081.00	\$ 19.00	\$ 43,705.07	\$ 4,000.00		\$ 241,500.33	\$ -	\$ 1,801.63

NEW PARIS	CAMDEN	WEST ALEX	COLLEGE CORNER	GRATIS	TOTAL
\$ 473.75	\$ 37.50	\$37.50 January	\$ -	\$ -	\$ 87,222.24
\$ 255.00	\$ 50.00	\$123.00 February	\$ -	\$ -	\$ 80,349.53
\$ 495.00	\$ 361.00	\$76.00 March	Verona \$ -	\$ -	Lettering Drug \$ 60.00 \$ 132,932.74
\$ 350.00	\$ 181.00	\$110.00 April	\$ -	\$ -	\$ 65.00 \$ 108,863.71
\$ 405.00	\$ 12.00	\$12.06 May	\$ -	\$ -	\$ 86,091.92
\$ 325.00	\$ 205.00	\$25.00 June	\$ -	\$ 36.00	\$ 94,404.96
\$ 585.00	\$ 225.00	\$50.00 July	\$ -	\$ -	\$ 94,332.83
\$ 210.00	\$ 37.00	\$0.00 August	\$ -	\$ -	\$ 94,912.43
\$ 390.00	\$ 45.00	\$0.00 September	\$ -	\$ -	\$ 79,117.81
\$ 638.39	\$ 85.00	\$0.00 October	\$ -	\$ 14.00	\$ 68,754.85
\$ 460.00	\$ -	\$20.00 November	\$ -	\$ -	\$ 71,493.42
\$ 310.00	\$ 135.00	\$ - December	\$ -	\$ -	\$ 76,836.27
					<u>\$ 1,075,312.71</u>
\$ 4,897.14	\$ 1,373.50	\$ 453.56	\$ -	\$ 50.00	\$ 125.00 \$ 1,075,312.71
					<u>793.2</u>
					<u>\$ 1,076,105.91</u>

Unclaim Fund to the City

DEPARTMENT OF SAFETY
FIRE & EMS DIVISION



The City of Eaton Fire and EMS Division

Annual Report for 2021





Introduction

The mission of the City of Eaton Fire & EMS Division is to provide prompt, efficient, skilled response to fire, rescue, and medical emergencies; provide fire prevention, public education, and safety services; protecting the lives and property of our citizens with pride, professionalism, and commitment. We are pleased to provide you with a statistical review of Fire and EMS operations for 2021.

The Eaton Fire and EMS Division serves the City of Eaton, population 8,375 (2020), and two neighboring townships of Washington and Jackson with a population estimated at 4,000 persons combined. The Division has a response district of 69 square miles. Eaton is geographically located in the center of Preble County, Ohio, which is 35 miles west of Dayton, Ohio. 18 miles southeast of Richmond, Indiana, and 6 miles south of Interstate 70. Eaton is the county seat of Preble County and is a center of activity associated with agriculture and manufacturing. Eaton is home to several large manufacturing companies along with retail and residential areas. Eaton has multiple US and State Routes intertwining through the community and has an active freight rail line. Founded in 1806 as a village, the Eaton Independent Fire Engine and Hose Company was organized in 1835 and over time became the City of Eaton Fire Division. The Eaton Emergency Squad was formed in 1972, and like the Fire Division, over time became the Eaton EMS Division. Eaton City Council consolidated the management and operation of both Fire and EMS into one Division on September 11, 2006.

The organizational structure of the Fire / EMS Division consists of a career Fire/EMS Chief, three career shift captains, a career EMS lieutenant, three volunteer lieutenants, and 38 part-time and volunteer personnel. Eaton has two stations, staffing one with an ALS Ambulance and one with a four-person ALS Engine/ 2nd Ambulance; both stations are staffed 24 hours a day. The City of Eaton Fire and EMS Division is an **ISO Class 3** agency.

In 2021, the Fire and EMS Division responded to **2431** calls for service. That call volume averages **6.66** calls a day. Requests vary greatly as residents are challenged with new and varying issues; the greatest is that of health-related issues and the movement to more home health care.

INCIDENT COUNT	
INCIDENT TYPE	# INCIDENTS
EMS	1741
FIRE	422
RESCUE	268
TOTAL	2431



Emergency Medical Service Operations

The COVID-19 pandemic continued in 2021. While emergencies continued to happen, most of the Division’s attention in EMS was dedicated to the everchanging response to the Pandemic. Our leadership and personnel worked hand and hand with the Preble County Health Department in this matter.



HOSPITAL DESTINATION	2021 TRANSPORTS
Care-Flight	0
Children’s Medical Center	18
Fort Hamilton Hospital	0
Grandview Hospital	35
Kettering - Preble ED	1071
Kettering Memorial Hospital	4
Mccullough-Hyde Hospital	10
Medflight	6
Miami Valley Hospital	25
Miami Valley Hospital North	8
Reid Hospital	129
Southview	0
VA Medical Center	9

“Complaint reported by the dispatch” is only a snapshot of the nature of the call. Following an assessment, the EMS provider will determine the nature of the call and the appropriate

COMPLAINT REPORTED BY DISPATCH	# INCIDENTS
Abdominal Pain	56
Assault	19
Back Pain	26
Breathing Problem	199
Cardiac Arrest	15
Chest Pain	106
Choking	4
Convulsions/Seizure	49
Fall Victim	254
Heart Problems	8
OD/ Ingestion / Poisoning	30
Psychiatric Problem	57
Stroke/CVA	30
Sick Person	337
Traffic Accident	62
Traumatic Injury	23
Unconscious/Fainting	83
Unknown Problem	45
Other	338

course of action. The provider’s primary impression is categorized in the chart on the left. The highest categories are breathing problems, chest pain, sick persons, and falls. They account for **51%** of all EMS patient assessments.

Calls for service are higher for the age groups over the age of 50 years. There is a direct correlation between the type of service requested and age. Most, if not all the complaints illustrating a high volume of calls, can be related to patients’ age. **Nearly 70% of the patients treated by EMS responders are over the age of 50 years.**



Fire and Rescue Operations

The Fire and EMS Division handled **690** fire/rescue responses in 2021. These calls vary greatly to include fires of all types, rescues, EMS assists, auto accidents, hazards mitigation, fire alarms, odor investigation, public assists, police assists/standbys, and other emergency and non-emergency calls. On-duty fire crews continue to respond to significant medical calls, supporting EMS providers with assistance. These practices keep the Division in line with national standards of care and ensure an appropriate level of service is provided.

The Division utilized all department resources for **60** general alarms, on-duty crews handled the remaining **630** calls. General alarms include fires, serious auto accidents, special rescue, simultaneous calls, and mutual aid fires and rescues. We provided mutual aid **24** times and received mutual aid **67** times. The chart below illustrates the breakdown of Fire/Rescue/EMS responses for 2021.

MAJOR INCIDENT TYPE	2017	2018	2019	2020	2021
Fires	45	45	42	61	48
Overpressure, rupture, overhear	0	1	3	0	4
Rescue & Emergency Medical Service	2316	2181	2158	1909	2009
Hazardous Condition (No Fire)	55	53	42	47	49
Service Call	109	94	117	160	181
Good Intent Call	71	87	68	62	55
False Alarm & False Call	84	113	99	94	82
Severe Weather & Natural Disaster	2	0	3	1	1
Special Incident Type	3	2	0	1	2
TOTAL	2685	2576	2532	25335	2431





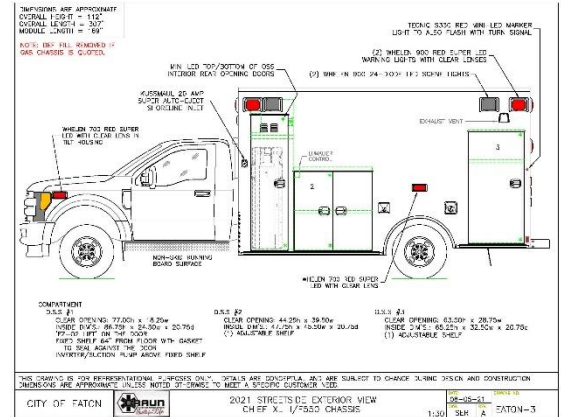
The Fire and EMS Division handles a variety of emergencies, the following is a detailed listing of the nature of call by month for 2021.

INCIDENT TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	SUM
Animal problem or rescue	1				1			1					3
Chemical release, reaction, or toxic condition			1	1									2
Citizen complaint						1		1					2
Combustible/flammmable spills & leaks	3	5	3		2	2	2	2	1	3	2	4	29
Controlled burning					1								1
Dispatched and canceled en route	6	1	2	2	2	5	1		5	3		4	31
Electrical wiring/equipment problem	2	1	5			2	3		1	1		1	16
Emergency medical service (EMS) Incident	138	133	151	136	127	139	154	177	153	175	127	131	1741
Excessive heat, scorch burns with no ignition										1			1
Extrication, rescue						2				1			3
False alarm and false call, other		1						5			2	1	9
Flammable gas or liquid condition, other										2			2
Good intent call, other	1						3	1	1			2	8
Malicious, mischievous false alarm							1		1	1			3
Medical assist	15	11	11	8	7	10	10	12	6	6	5	4	105
Mobile property (vehicle) fire	1	1	1			1	1						5
Natural vegetation fire			3	2	1				1		1		8
Other incident type											1		1
Outside rubbish fire				1	1	1	2						5
Overpressure rupture from air or gas (no fire)								1					1
Overpressure rupture, explosion, overhear, other										1	1		2
Person in distress	1												1
Public service assistance	24	9	12	12	11	11	11	24	15	9	17	11	166
Rescue or EMS standby										1			1
Rescue, emergency medical call (EMS), other	21	14	20	6	9	11	27	14	13	12	3	9	159
Service call, other							1				1		2
Smoke, odor problem		1								1			2
Special outside fire				1		1		1					3
Steam, other gas mistaken for smoke	1	2			1			1	3	3		2	13
Structure Fire	7	7	2	1	1	6				1		2	27
System or detector malfunction	1	5	2	2		2	3	2	5	4	2	2	30
Unauthorized burning	1		1		1	1		2					6
Unintentional system/detector operation (no fire)	5	4	2	8	4	2	6	4	2		2	1	40
Water problem					1								1
Wrong location, no emergency found						1		1					2
Total	228	195	216	180	170	198	225	249	207	225	164	174	2431



Apparatus

The Fire and EMS Division has an apparatus replacement plan. As the fleet age and operational demands change, it is important to evaluate community and department needs. The newest Medic Unit was placed in service in 2018. A Medic Unit was ordered in October of 2021. That Medic is scheduled for delivery in September 2022. The Fire and EMS Division operates two Advanced Life Support (ALS) transport units and one ALS Fire Engine around the clock. Transport units are periodically rotated to allow for service and to reduce wear and tear on each respective unit. With the opening of the Kettering Health Emergency Room, and the switch from a van to truck chassis we intend to extend the service life of our Medic Units from 5 to 10 years. We have witnessed a reduction in mileage during the first few years of operation at Preble ER.



The chart below is used for this evaluation and illustrates apparatus use, responses, and age.

Vehicle Mileage 2021	In Service Date	Beginning	Ending	Miles Traveled 2021	Responses 2021
Chief 1601	2017	21,918	27,043	5,125	30
Staff Truck 1602	2007	65,535	68,416	2,881	95
Engine/Rescue 1608	2013	39,047	39,405	358	14
Engine/Tanker 1603	2020	2,762	7,568	4,806	659
Brush 1605	2016	1,338	1,511	173	8
Quint (Ladder) 1607	2008	25,148	25,729	581	6
Engine/Rescue 1604	1996	62,318	62,414	96	0
Medic 202	2010	206,625	209,013	2,388	190
Medic 201	2017	50,243	63,037	12,794	1165
Medic 204	2014	102,576	107,205	4,629	362



Training and Education

Training is conducted weekly with large-scale training held quarterly. This provides opportunities for continuing education credits. COVID-19 provided a challenge in this area as well. Personnel was forced to utilize more web-based training. Many of our personnel also attend classes and seminars at other locations. This shows continued interest in staying current on new techniques and refreshing and improving their skills. Like other combination Fire / EMS departments, maintaining staffing levels is a challenge and can change for many reasons. This continues to impact recruiting and retention of personnel. In 2021, Division staffing was 46 personnel. Of that, 44 are dual certified fire and EMS personnel.

Our Division has several Fire and EMS instructors on staff. We are a State of Ohio continuing education site for EMS. We also have several Clark State adjunct faculty on staff. Having dedicated training personnel allows our Division to conduct most if not all required training, in-house at a significant cost saving. It also, allows neighboring agencies to receive quality training, locally.





Fire Prevention / Public Education

In 2021, the Division's prevention activities were somewhat reduced due to the COVID-19 pandemic. The Fire / EMS Division was able to participate in a few events by providing EMS for the Preble County Fair, Preble County Pork Festival, and assisting with the DEI Car Show. The Division was able to continue the annual traditions of the Chicken BBQ and the Halloween candy give-away for kids.

The Division continues to work to increase fire safety awareness through social media, our website, (<http://eatonfireoh.org>), and increased Fire Prevention Week activities to include school and daycare presentations. This past year, we provided fire safety training including a Sparky Dog for all elementary school children and all preschool programs despite the COVID-19 restrictions. Division personnel also participated in a Countywide career day for eighth-grade students.



**DEPARTMENT OF SAFETY
BUILDING
INSPECTION &
ZONING**



2021 Annual Report

Building and Zoning Department Narrative

The City of Eaton Building and Zoning Department understands that, when we uphold life, health, safety and morals, our community will prosper. These are the key ingredients for a community to grow and prosper.

Employees

- Jacqueline Stahl, Residential Plans Examiner, Permit Technician, 1993-current.
- James H. Ankrom, Zoning Administrator, Residential Building Official, Commercial Building Inspector, Electrical Safety Inspector, 2001-current
- Dana Booghier, Commercial Building Official, Technical Advisor, 2008-current
- James Alt, Commercial Plans Examiner, Technical Advisor, contract 2013-current
- Ralph Clevenger, Electrical Safety Inspector, backup-contract 1996-current

Operations

- **Operation Overview:** The City of Eaton Building Department is licensed by the State of Ohio Board of Building Standards to implement building codes locally. In recent years, the State has diligently been working with all departments throughout the state to ensure that codes are applied uniformly from department to department. To maintain our license, we must follow the rules of the Board as outlined in the Ohio Revised Code.
- **Point of Contact:** Typically, we are the first point of contact for a citizen, builder or investor. We meet with them to discuss their plans, directing them to our local zoning regulations first; also working with them to move forward in the building process. This typically happens in the office, onsite or both.
- **Plan Submittal:** Once our local zoning regulations are met, the applicant will submit an application including plans that show compliance with the Ohio Building Code regulations (building, electric, mechanical, fire protection- sprinkler, fire alarm systems, fuel gas and energy).

- **Plan Review Commercial Projects:** Our plan review process is streamlined and very efficient. Our Building Official, Dana Booghier, is in our office once a week to meet with applicants, discuss projects, pick up new submittals and return submittals from the previous week. Dana also meets with our Commercial Plans Examiner, Jim Alt, to go over submittals and make sure they are compliant. This helps expedite the process and keeps projects moving forward. Dana is available for special meetings and phone calls outside of normal scheduled office visits. In the State of Ohio, it is required to have a Building Official (Dana Booghier) and a licensed Architect (Jim Alt) review and or approve all commercial submittals.
- **Plan Review Residential Projects:** Our plan review process for residential construction is performed in the office. Once our local zoning requirements are met, the applicant will submit a set of building drawings showing compliance with the Residential Code of Ohio. With a clean submittal, a license to build can be issued typically within five to seven business days.
- **Plan Approval:** When plans are approved, the applicant is issued a Certificate of Plan Approval. This approval is a document that is generated by the Department and the applicant receives a copy of it. This document is a license to construct that is often referred to as a permit.
- **Construction:** Once construction begins, the Department will be onsite at different phases of the project to ensure that construction meets the intent of the approved construction drawings. These site visits, often referred to as inspections, are the responsibility of the applicant to call and schedule. Once the construction is complete, the applicant/owner will receive a Certificate of Occupancy. This certificate has information on it such as construction type, use group, occupant load, etc. The certificate remains with the structure and the structure must be maintained in accordance with the Occupancy Certificate by the owner. Insurance providers and lending institutions require certificate of occupancy documentation.

2021 Highlights

Commercial Activity: **125 North Cherry Street** made significant exterior improvements. **Cherokee Storage** added one self-storage building of 12,000 sq. ft. and started a second 9,000 sq. ft. storage building. **Wendy's** restaurant completed exterior building improvements, parking lot improvements and dining room remodel. **Walmart** completed a store remodel adding online shopping and pick up services. **Preble County Jail** installed



Walmart completed a store remodel in 2021. Pictured here is the new optical center.

a 400 KVA generator. **Farm Credit** completed an interior remodel. **Rodeffer Meats** completed an interior remodel and opening of new business.



Domino's new store opened in 2021.

Domino's opened a new store with a complete remodel of an existing building. **Preble County Chamber of Commerce** completed an interior remodel. **Common Good of Preble County** began installing a new ramp and entry for existing food pantry. **Luxe at the Landing** opened a new cosmetology business. **Bolivar Lodge** was issued approval to begin a complete renovation at 410 North Barron Street. **Vancrest of Eaton** was issued foundation approval for expansion of the west wing. **Arby's** expanded new drive thru and reader boards.

2020-21 Carry-Over Projects:

The **Bullen Equestrian Center** at the Preble County Fairgrounds was completed. In addition, over 60 new R.V. sites were completed to the west. The **Ag. Society** finished a 1,200 sq. ft. storage building. **H&H Cycle and Powersports** reopened with new ownership and incorporated new machine shop services in late 2021.



Pictured is the completed Bullen Equestrian Center.

Downtown:

The downtown area has consistently remained strong with very minimal turnover. Many of the businesses located in our downtown area have been in operation for generations. Eaton has also witnessed major investments made within the area in recent years. **Bushrod Brewery** relocated downtown. New in late 2021 are the **Speckled Deer** and **Lisaann's Photography**. A healthy city is often detected by the condition and success of the downtown area. The support and protection of downtown merchants is vital to the success of the entire city.



New single family residential home activity remained strong in 2021.

Residential Activity:

The residential single-family activity remained very consistent from 2020-21. Eaton's employment market, outstanding services, exceptional schools, and low taxes are just some of the main reasons new homes, additions and accessory structures continue to be built within the community.

Other Duties

In addition to new construction the Department also approves zoning and issues zoning certificates. Examples include sheds, pools, decks, fencing, garages etc. The Department also issues stand-alone permits. These permits would include replacement items to building systems, such as heating and cooling equipment, gas piping, electrical, emergency generators, emergency lighting, fire alarm, fire suppression, commercial kitchen hoods, refrigeration, hydronics and roofing.

Goals & Objectives

Goals: Our Departmental goal is to be service oriented and user friendly, helping citizens and developers meet their goals. In turn building a safer and stronger community.

Objectives: The Department staff is licensed by the State of Ohio Board of Building Standards. We receive training for new codes, products and methods of construction. We work with and share information with owners, contractors and developers. The construction industry is certainly not exempt from change, and we understand change is required to grow and prosper as a community.

Summary: Moving forward, we must operate with the understanding that every time the phone rings, we are called to the counter, or on-site our duty is to serve the community with excellence. Regardless of size, we must always understand that every project is important because every project is an investment within our community.



Rodeffer's Meats opened in late 2021. Above, the interior of the butcher shop. Left, the exterior.



Above, construction continues in the Meadowbrook North Extension. Right, construction also continues in Cobblestone Trail.



APPEALS BOARD ACTIVITY 2021

December: Preble County Mental Health & Recovery Board, 102 & 106 West Chicago Street – Variance for 6-ft. fence in front yard

BOARD APPROVED.

ZONING ACTIVITY 2021

Building: 11
Car / Boat: 51
Grass / weeds: 132
Parking: 9
Property: 12
Trash: 87
Trees: 6
Other (describe): External effects 1
Location of / Reside in RV 8
Restrain animal(s): 2
Shed with no zoning: 3

ZONING CERTIFICATE ACTIVITY 2021

Shed (less than 200 sq. ft.): 13
Fence: 25
Pool: 5
Solar panels: 3

PERMIT ACTIVITY 2021

Building: 82
Electric: 91
HVAC: 105
Sprinkler: 2
Sign: 6
Demolition: 2
Temp structure/tent: 2

PERMIT & ZONING & INSPECTION ACTIVITY 2021*Commercial/Industrial*

New \$500,000
 1 permit, 31 inspections
 Addn., etc. \$1,618,300
 15 permits, 31 inspections
 Prelim plan review -0-

Single-family

New \$2,733,661
 11 permits, 73 inspections
 Addn., etc. \$680,000
 17 permits, 31 inspections
 Residential C.O. -0- permits, -0- inspections

Sheds (<200 sq. ft. zoning; >200 sq. ft. RCO) \$9,000

1 permit (>200 sq. ft.), -0- insp
 13 zoning (<200 sq. ft.), 13 inspections

Garages \$35,000
 1 permit, 6 inspections

Roofing (comm & res)
 27 permits, 17 inspections

Electric (includes fire alarm permits)
 91 permits, 153 inspections

HVAC
 105 permits, 129 inspections

Demolition
 2 permits

Sign (comm & res)
 6 permits, 6 inspections

Sprinkler
 2 permits, 2 inspections

C.O. (Cert of occupancy only)
 9 permits, 11 inspections

Temporary structure 2 permits

ZONING:

Pool 5 permits, 2 inspections
 Fence 25 permits, 11 inspections
 Deck <200 sq. ft. -0- permits, -0- inspection
 Monument sign -0- permits, -0- inspections
 Solar panels 3 permits, 3 inspections
 Home occupancy 'Type A' -0- permits, -0- insp

PERMIT & ZONING & INSPECTION ACTIVITY 2020*Commercial/Industrial*

New \$1,086,900
 3 permits, 7 inspections
 Addn., etc. \$5,680,000
 9 permits, 55 inspections
 Prelim plan review -0-

Single-family

New \$2,807,490
 16 permits, 131 inspections
 Addn., etc. \$361,957
 14 permits, 41 inspections
 Residential C.O. -0- permits, -0- inspections

Sheds (<200 sq. ft. zoning; >200 sq. ft. RCO)

-0- permits (>200 sq. ft.), -0- inspections
 15 zoning (<200 sq. ft.), 11 inspections

Garages \$172,800
 7 permits, 22 inspections

Roofing (comm & res)
 31 permits, 31 inspections

Electric (includes fire alarm permits)
 90 permits, 182 inspections

HVAC
 110 permits, 127 inspections

Demolition
 2 permits

Sign (comm & res)
 7 permits, 3 inspections

Sprinkler
 9 permits, 31 inspections

C.O. (Cert of occupancy only)
 6 permits, 10 inspections

Temporary structure -0- permits

ZONING:

Pool 6 permits, 2 inspections
 Fence 36 permits, 30 inspections
 Deck <200 sq. ft. -0- permits, -0- inspections
 Monument sign -0- permits, -0- inspections
 Solar panels -0- permits, -0- inspections
 Home occupancy 'Type A' -0- permit, -0- insp

TOTALS - 2021

Comm/Ind

New \$500,000
1 permit, 31 inspections
Addn., etc. \$1,618,300
15 permits, 31 inspections
Prelim plan review -0-

Single-family

New \$2,733,661
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Addn., etc. \$680,000
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Residential C.O.-0- permits, -0- insp

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Fence 25 permits, 11 inspections
Deck <200 sq. ft. -0- permits, -0- inspections
Monument sign -0- permits, -0- inspections
Solar panels 3 permits, 3 inspections
Home occupancy 'Type A' -0- permits, -0- insp

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DEPARTMENT OF SERVICE
PUBLIC MAINTENANCE
DIVISION

PUBLIC MAINTENANCE DIVISION 2021



CITY OF EATON 2021 PUBLIC MAINTENANCE DIVISION

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Mission Statement

The Mission of the Public Maintenance Division is to provide the residents of Eaton the best overall services for a better way of life. Through these services, the Public Maintenance Division is committed to keeping the City of Eaton clean, attractive and desirable place to live and do business.

About the Division

The City of Eaton operates a full-service Public Maintenance Division that maintains many of the City's infrastructure, including storm drainage, public parks, roadways and cemetery.

The City of Eaton is rather unique among municipal service departments in that it operates as a large labor and equipment pool rather than creating artificial divisions specializing in municipal functions. All employees in the City of Eaton Public Maintenance Division plow snow, mow grass, patch pot holes, pick up dead animals along the roadway, collect leaves or chip brush, maintain equipment, and other diverse public maintenance functions. This provides variety to the public maintenance employees but also provides the Public Maintenance Supervisor and his Crew Leader flexibility to assign work daily based on the needs of the community rather than hamstrung by silos of a larger operation. Some public maintenance employees have developed specialties, and some have important credentials (e.g. spray license), but all employees can do a wide range of public maintenance tasks in a given day.

Public Maintenance Services

The Diversity of services provided by this Division include the following:

- Brush and leaf pick up
- Building maintenance
- Dead animal removal and disposal
- Park and recreation facility maintenance
- Set up support during and clean-up after special events
- Snow removal
- Street sweeping
- Storm sewer maintenance and repairs
- Catch basin cleaning
- Grass mowing of parks and cemetery and roadsides
- Guard rail installation and repair
- Signs: stop signs, street names, speed zones, etc.
- Traffic lights, walk lights, etc.
- Cemetery duties



Personnel

<i>Daniel Gray</i>	<i>Supervisor</i>	<i>2016</i>
<i>Jason Erbaugh</i>	<i>Crew Leader</i>	<i>2001</i>
<i>Eli Montgomery</i>	<i>Cemetery Manager</i>	<i>2010</i>
<i>Rob Childers</i>	<i>Mechanic</i>	<i>1997</i>
<i>Spencer Decker</i>	<i>Maintenance Worker</i>	<i>2001</i>
<i>Mark Lutz</i>	<i>Maintenance Worker</i>	<i>2001</i>
<i>Scott Heiser</i>	<i>Maintenance Worker</i>	<i>2011</i>
<i>Jeff Anderson</i>	<i>Maintenance Worker</i>	<i>2008</i>
<i>Chris Harper</i>	<i>Maintenance Worker</i>	<i>2016</i>
<i>Austin Howard</i>	<i>Maintenance Worker</i>	<i>2019</i>
<i>Paul Thomas</i>	<i>Maintenance Worker</i>	<i>2021</i>
<i>Brannen O'Shea</i>	<i>Maintenance Worker</i>	<i>2021</i>
<i>Nick Paxton</i>	<i>Maintenance Worker</i>	<i>2021</i>

Part-time Employees

Jett Ankrom

Chase Denlinger

Craig Poesy

Public Maintenance Division hired three new employees in 2021. Paul, Brannen and Nick were hired to replace three employees who resigned in the early part of 2021.



Streets & Roadways

- *Eaton, Miller, and Fudge Avenues were paved.*
- *Romadoor Ave. was paved.*
- *Leatherman and Rehmert Dr. were paved.*
- *Deland Dr. was paved.*
- *Deland Ct. was paved*
- *Elaine Ave. was paved.*
- *Honeysuckle Way was paved in the expansion of Meadowbrook Estates*
- *Goldenrod Dr. was paved in the new expansion of Meadowbrook Estates.*
- *Stonybrook Dr. was paved in the rear section of the development.*
- *Alleyway behind Police and EMS buildings.*
- *Alleyway between North Maple St and North Cherry St. 100 block.*
- *Potholes throughout the City were patched, as needed.*
- *Streets were swept, as needed.*
- *Milling and filling asphalt repairs were done, as needed.*



Goldenrod Dr.



Streets & Roadways



Storm Sewer

- *During the 2021, storm sewers were maintained as needed.*
- *Deland Dr. had new storm sewer replacement done before paving.*



Storm Sewer



Beautification

- *All City facilities' landscapes saw spring cleanup and were maintained during the year.*
- *Crews performed 85 residential mowing in 2021 compared to 82 in 2020.*
- *Crews performed 7 property clean ups in 2021 compared to 11 in 2020.*
- *Downtown flowerpots were set out and watered regularly.*
- *Leaves were collected as scheduled.*
- *City entrance signs were replaced.*



Parks

For the 190 acres of parks, all were inspected, repaired, cleaned up, mowed, and trimmed as needed.

Seven Mile Park

- Hosted SAY and PC United soccer leagues
- Fertilizer and crabgrass preventers were applied to all turf areas
- Washed and cleaned inside and outside of concession stand and restrooms
- Turf areas were watered as needed
- Cleaned brush and leaves along the walk path
- Playground was inspected and repaired as needed

Clarence E. Hook Memorial Park

- Trimmed walk path and added stone
- Fertilizer and crabgrass preventer were applied on turf areas
- Playground was inspected regularly
- Parking lot was paved

Water Works Park

- Sand was added to the playground area
- Playground was inspected regularly
- Restrooms were cleaned and inspected regularly
- Fertilizer and crabgrass preventer were applied on turf areas
- Tree limbs were picked up year-round



Bark Park

- Turf cleaned up and over seeded
- Fertilizer and crabgrass preventer were applied on turf areas

DP&L Park / Brooke Gould Memorial Tennis Complex

- Worked with TC Force Baseball to host a tournament
- Worked with YMCA on fall softball league
- Worked with Eaton Girls Softball Association on spring and fall leagues
- Fertilizer and crabgrass preventer were applied on turf areas
- Concrete and fence repairs on field #5
- Restrooms were cleaned and inspected regularly

Youth Center

- Cleaned and inspected regularly
- New lights and ceiling tiles installed
- New tables and chairs were added
- Fertilizer and crabgrass preventer were applied to turf areas

Fort St Clair

- Worked with Eaton's Cross Country for events and practice
- Picnic tables were painted and repaired
- Dead trees were removed
- Worked with Whispering Christmas for the 5K run and Christmas lights
- Patched the roadway as needed
- Fertilizer and crabgrass preventer were applied to all turf areas



Aquatic Center

- Regular maintenance of pool equipment was done as needed
- Fertilizer and crabgrass preventer were applied to all turf areas
- Painting of the swimming lanes
- Repairs to the shelter were done

Crystal Lake / Roberts Bridge

- Inspection, maintenance of the dam was performed
- Grass was reseeded and fertilized as needed
- "No feeding of geese" signs were added
- Roberts Bridge was inspected regularly and maintained
- ODNR stocked the lake with bass, bluegill and catfish



2021 Annual Report Public Maintenance Division



Cemetery

During 2021:

- 77 burials were performed
- 49 full burials
- 27 cremations
- 61 grave spaces were sold
- 51 foundations for monuments were installed
- 3 military markers were set
- 52 graves were seeded

Cemetery personnel 2021 activity:

- Maintained 60 acres of Cemetery grounds, mowed, trimmed, tree care, fertilizer and crabgrass preventer were applied to all turf areas.
- Maintained, serviced, and repaired all cemetery equipment
- Maintained Fort St Clair Park, mowed and trimmed grounds, tree maintenance, picnic table and playground maintenance, oversaw cabin rentals and monitored trash pick-up.
- Assisted the Whispering Christmas Committee with Whispering Christmas.
- Assisted Public Maintenance Division with other duties such as leaf collection and snow plowing.
- Assisted Eaton Cross Country with any park issues needed to practice or hold events.



Leaf Collection

During the 2021 leaf collection, there were 138 loads collected by vac trucks, and multiple loads collected with the street sweeper.



Snow & Ice

During 2021 snow & ice events:

- 5110.3 miles plowing and salting
- 1296.2 gallons of fuel
- 373.75 tons of salt
- 46 bags of sidewalk salt
- 336 hours regular time
- 163 overtime hours

Brine:

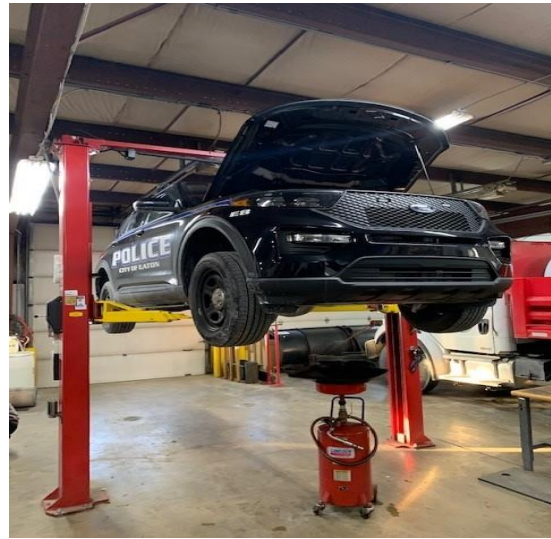
- 6778 gallons brine
- 345 miles applied
- 44 gallons of fuel

All done during regular work hours.



Maintenance Garage

Employees in the maintenance garage perform all regular maintenance to all city owned vehicles and equipment. This includes fire, EMS, and police vehicles. Throughout the year they will service all types of vehicles and equipment. In the winter months they will rebuild or do fabrication work that needs to be done to equipment for the following year.



Special Events

The Public Maintenance Division has a lot of different duties, and one is events which take place in the city. We work with different groups to provide the best opportunity for the public to enjoy themselves.

- Downtown Eaton Inc.
- Eaton Schools
- YMCA
- Preble County Board of DD
- Whispering Christmas
- Go Ministries
- Eaton Say Soccer
- Preble County Pork Festival Inc.
- VFW 8066
- American Legion
- Preble County District Library
- Preble County Agricultural Society
- TC Force Baseball
- Eaton Little League
- Eaton Girls Softball Association



Equipment Purchases

- Scag Mowers
- John Deere Gator



DEPARTMENT OF SERVICE
PUBLIC WORKS
DIVISION

Eaton Public Works

Service Department

901 South Barron

937-456-7157



ANNUAL REPORT

2021

Prepared by: Chris Denlinger and Zac Wilson

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Employee:	Position:	Years of Service for the City of Eaton:
Chris Denlinger	Superintendent	25 years
Zac Wilson	Assistant Superintendent	7 years
Dana Smith	Lab Analyst	35 years
Tim Tudor	Treatment Operator	11 years
Ben Thornsberry	Treatment Operator	7 years
John Kern	Treatment Operator	20 years
Tom Paxton	Treatment Operator	5 years
Johnny Vest	Treatment Operator	5 years
Scott Brubaker	Utility Supervisor	15 years
Jason Fore	Utility Worker	5 years
Steve McBee	Utility Worker	3 years
Doug Werts	Utility Worker	2

Totals Hours Worked: 22,021.75

Total Overtime Hours: 487.25

Total Vacation Hours: 1,626.00

Total Sick Hours: 349.50

Mission Statement Public Works:

The Eaton Public Works Division is dedicated to protecting the environment and the public health for our community by maintaining regulatory compliance and providing service to the public in an effective and efficient manner.

Overview of Wastewater Plant



Eaton Water Plant

Black Water Plant



The City of Eaton has a water distribution system that serves the approximate population of 8,400 people with around 3,700 customer accounts. The water system consists of the following components:

- Eaton Water Plant (3 wells)
- Black Water Plant (5 wells)
- Two Water Tower Storage Tanks
- Distribution system

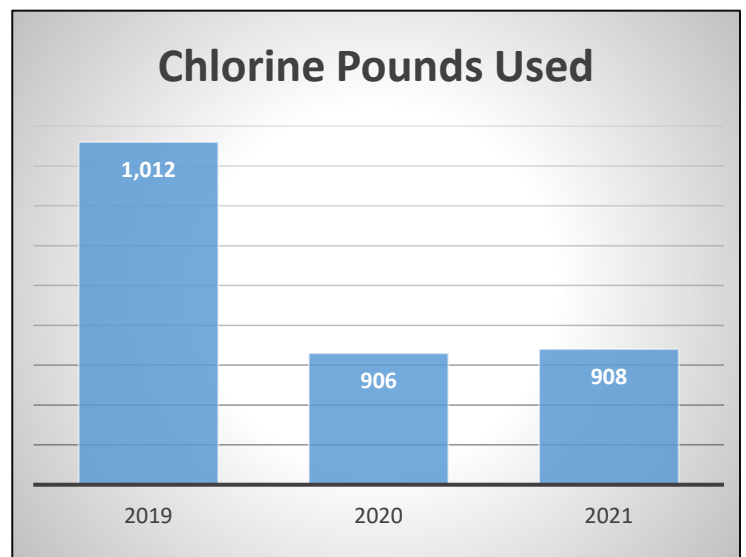
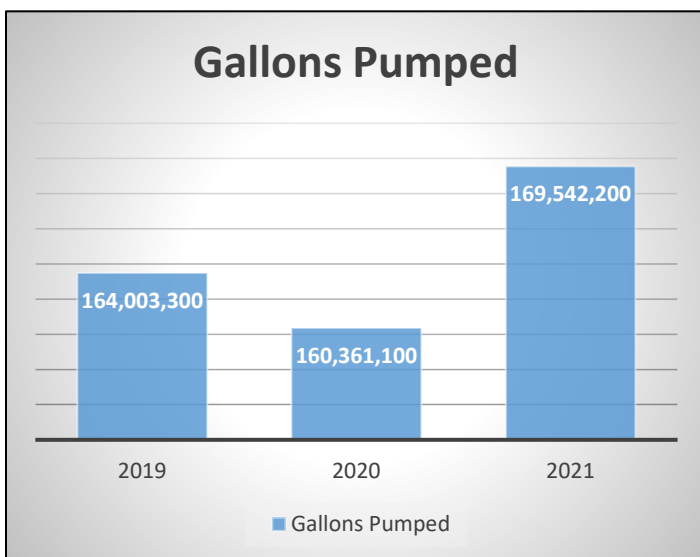


A brief description of these components is included in the following:

- **Eaton Water Plant**
 - This plant is an iron removal plant served by 3 wells. It is fully automated and can be operated manually as required.
- **Black Water Plant**
 - This plant is an iron and manganese removal plant served by 5 wells. It is also fully automated and can be operated manually as required.
- **Storage Tanks/ Water Towers**
 - Two elevated storage tanks provide a storage capacity of .75 MG and 1.5 MG. The system can operate with one tank out of service. However, should the 1.5 MG tank be out of service, normal fire flows could be a problem in the event of a major fire.
- **Distribution System**
 - The system is approximately 55 miles long of pipe varying in size from 2"-12".
 - There are approximately 475 fire hydrants around the city.

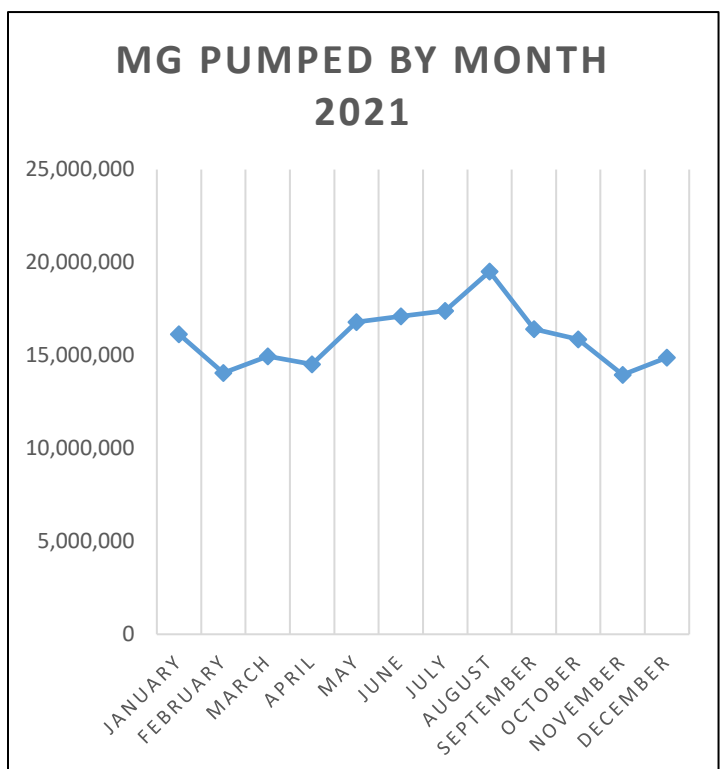
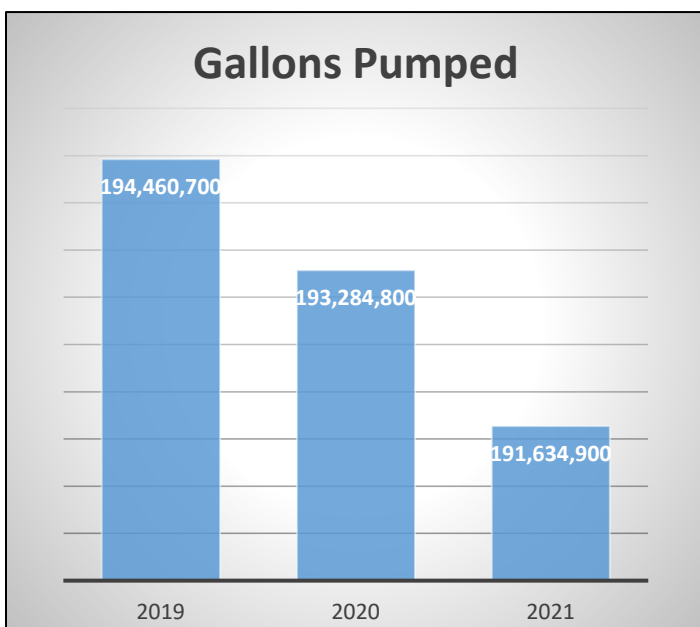
Month:	Gallons Pumped	Backwash Gallons	Pounds of PO4	Chlorine Pounds	Free CL2 Mg/L	Total CL2 Mg/L
January	14,159,300	250,560	211	60	1.41	1.55
February	13,010,000	230,400	191	57	1.38	1.49
March	14,595,300	259,200	218	66	1.41	1.55
April	14,283,000	258,800	212	61	1.40	1.52
May	14,835,000	244,800	219	63	1.31	1.43
June	13,978,000	246,240	210	65	1.25	1.37
July	14,948,000	259,200	231	86	1.33	1.44
August	14,450,000	259,200	212	92	1.34	1.47
September	14,227,000	244,808	222	90	1.28	1.40
October	14,413,000	244,800	222	80	1.24	1.38
November	13,726,000	259,200	213	109	1.43	1.55
December	12,917,600	259,200	199	79	1.37	1.49
Total	169,542,200	3,016,408	2,560	908	-	-
Average	14,128,517	251,367	213	76	1	1
Maximum	14,948,000	259,200	231	109	1	2
Minimum	12,917,600	230,400	191	57	1	1

3 Year Review

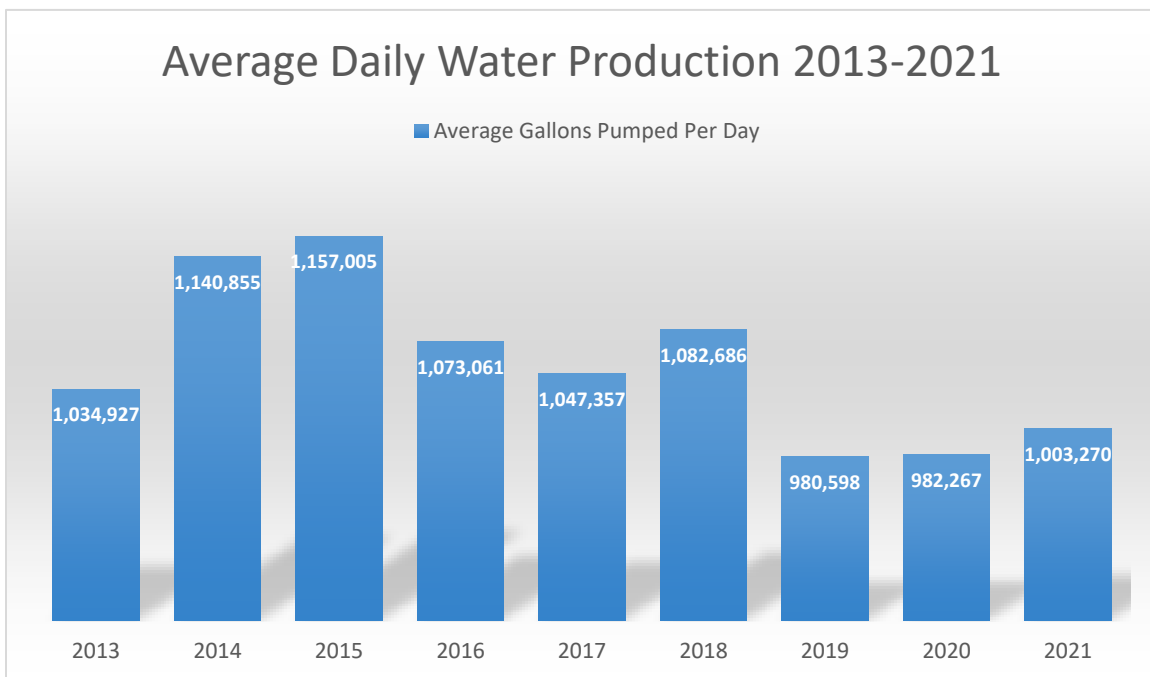


Month:	Gallons Pumped	Backwash Gallons	Pounds of PO4	KMNO4 Pounds	Chlorine Gallons	Free CL2 Mg/L	Total CL2 Mg/L
January	16,144,200	466,671	277	56.40	633	1.21	1.39
February	14,067,800	442,247	255	49.00	532	1.30	1.48
March	14,963,400	489,585	263	52.20	537	1.25	1.43
April	14,531,300	470,787	298	57.60	555	1.26	1.44
May	16,797,100	468,099	350	68.80	614	1.25	1.42
June	17,099,500	490,464	347	63.40	638	1.22	1.41
July	17,391,600	491,850	337	62.03	693	1.28	1.45
August	19,512,100	498,275	378	61.96	782	1.24	1.42
September	16,420,400	493,017	341	63.90	658	1.29	1.48
October	15,859,800	467,761	315	62.84	683	1.24	1.43
November	13,960,400	489,636	273	59.81	535	1.25	1.44
December	14,887,300	516,043	292	53.30	603	1.26	1.46
Total	191,634,900	5,784,435	3,726	711	7,463	15	17
Average	15,969,575	482,036	311	59	622	1	1
Maximum	19,512,100	516,043	378	69	782	1	1
Minimum	13,960,400	442,247	255	49	532	1	1

3 Year Review



Month:	Gallons Pumped	Backwash Gallons
January	30,303,500	717,231
February	27,077,800	672,647
March	29,558,700	748,785
April	28,814,300	729,587
May	31,632,100	712,899
June	31,077,500	736,704
July	32,339,600	751,050
August	33,962,100	757,475
September	30,647,400	737,825
October	30,272,800	712,561
November	27,686,400	748,836
December	27,804,900	775,243
Total	361,177,100	8,800,843
Average	30,098,092	733,404
Maximum	33,962,100	775,243
Minimum	27,077,800	672,647



Eaton Water Plant Wells 2021 (MG OUTPUT)

Source	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Yr. Total
Well #1	7.35	6.33	6.48	8.44	6.24	4.68	5.50	5.35	4.75	3.83	7.0	4.44	70.39
Well #2	1.23	9.19	4.43	1.69	1.40	1.94	2.41	2.09	1.82	3.74	1.88	1.93	33.75
Well #3	5.58	2.28	0	3.59	3.29	4.28	5.56	3.59	4.29	6.48	2.92	4.79	46.65
Total	14.16	17.80	10.91	13.72	10.93	10.90	13.47	11.03	10.86	14.05	11.80	11.16	
Maximum	7.35	9.19	6.48	8.44	6.24	4.68	5.56	5.35	4.75	6.48	7	4.79	
Minimum	1.23	2.28	0.00	1.69	1.40	1.94	2.41	2.09	1.82	3.74	1.88	1.93	

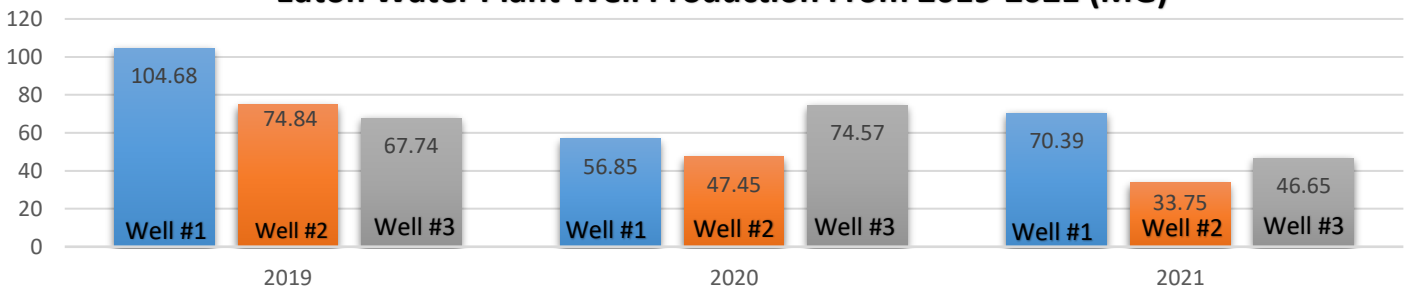
Grand Total: 150.79 MG

Black Water Plant Wells 2021 (MG OUTPUT)

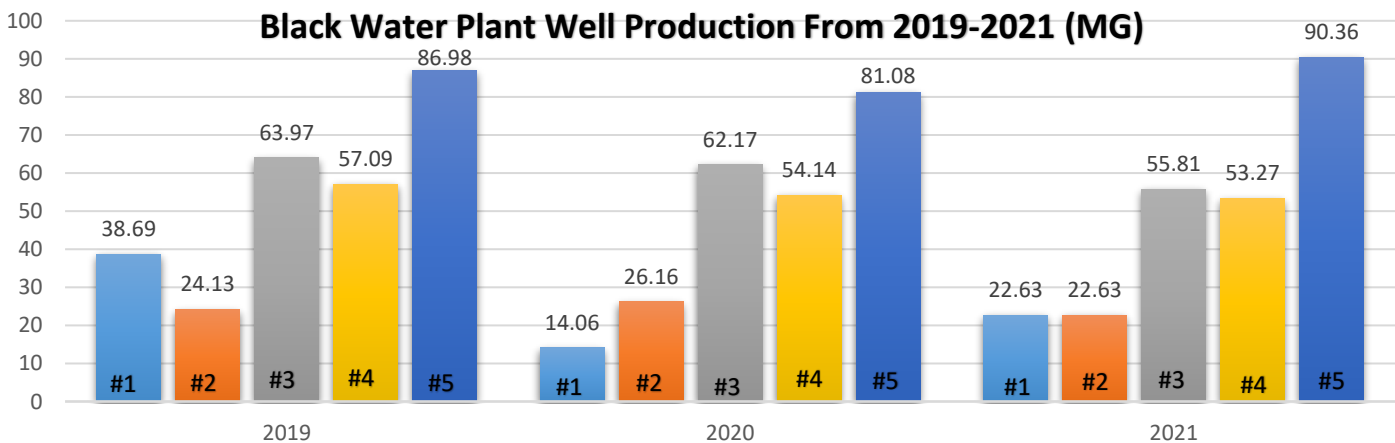
Source	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Yr. Total
Well #1	1.50	1.10	1.09	9.88	1.04	0.016	1.11	1.93	0.76	1.65	1.63	0.92	22.63
Well #2	2.77	2.19	1.54	2.88	2.20	2.54	0	1.07	1.46	2.64	1.78	1.56	22.63
Well #3	4.86	4.84	4.55	6.04	4.61	3.98	6.69	2.77	7.16	4.47	2.20	3.64	55.81
Well #4	3.77	4.13	4.07	4.98	4.04	4.79	6.76	2.55	6.08	4.27	4.19	3.64	53.27
Well #5	7.82	6.49	7.40	6.25	6.05	8.55	8.81	9.33	7.51	9.40	6.93	5.82	90.36
Total	20.72	18.75	18.65	30.03	17.94	19.88	23.37	17.65	22.97	22.43	16.73	15.58	
Maximum	7.82	6.49	7.4	9.88	6.05	8.55	8.81	9.33	7.51	9.4	6.93	5.82	
Minimum	1.5	1.1	1.09	2.88	1.04	0.016	0	1.07	0.76	1.65	1.63	0.92	

Grand Total: 244.69 MG

Eaton Water Plant Well Production From 2019-2021 (MG)

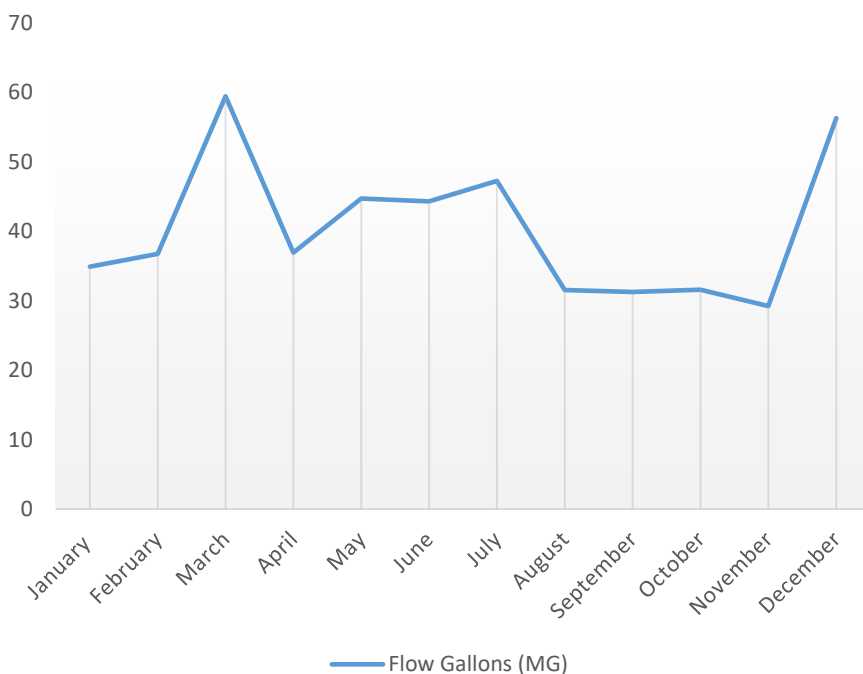


Black Water Plant Well Production From 2019-2021 (MG)

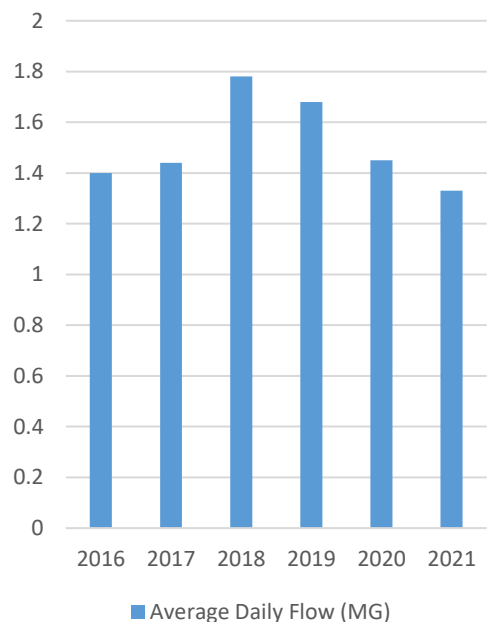


Month:	Flow Gallons (MG)	Flow Average Daily (MG)	CBOD5 Mg/L Effluent	TSS Mg/L Effluent	NH3 Mg/L Effluent	Chlorine Lbs/day Average	Precipitation Inches
January	34.87	1.13	1.0	1.3	0.09	0.00	2.36
February	36.74	1.31	1.0	1.2	0.13	0.00	2.01
March	59.42	1.92	2.0	1.2	0.06	0.00	3.95
April	36.90	1.23	1.0	1.4	0.04	0.00	2.80
May	44.72	1.44	2.0	1.1	0.13	41.0	4.01
June	44.31	1.48	2.0	1.3	0.12	42.0	7.36
July	47.22	1.52	2.0	1.3	0.05	45.0	5.86
August	31.54	1.02	2.0	2.4	0.18	42.0	3.82
September	31.24	1.04	2.0	1.4	0.29	42.0	3.34
October	31.58	1.02	2.0	1.3	0.23	42.0	3.68
November	29.22	0.97	1.0	1.0	0.16	0.00	1.32
December	56.25	1.83	2.0	1.0	0.19	0.00	4.92
Total	484.01	15.91	-	-	-	-	45.43
Average	40.33	1.33	1.67	1.33	0.14	42.3	3.79
Maximum	59.42	1.92	2	2.4	0.29	45.0	7.36
Minimum	29.22	0.97	1	1.2	0.13	41.0	1.32

Flow Gallons (MG) Per Month 2021



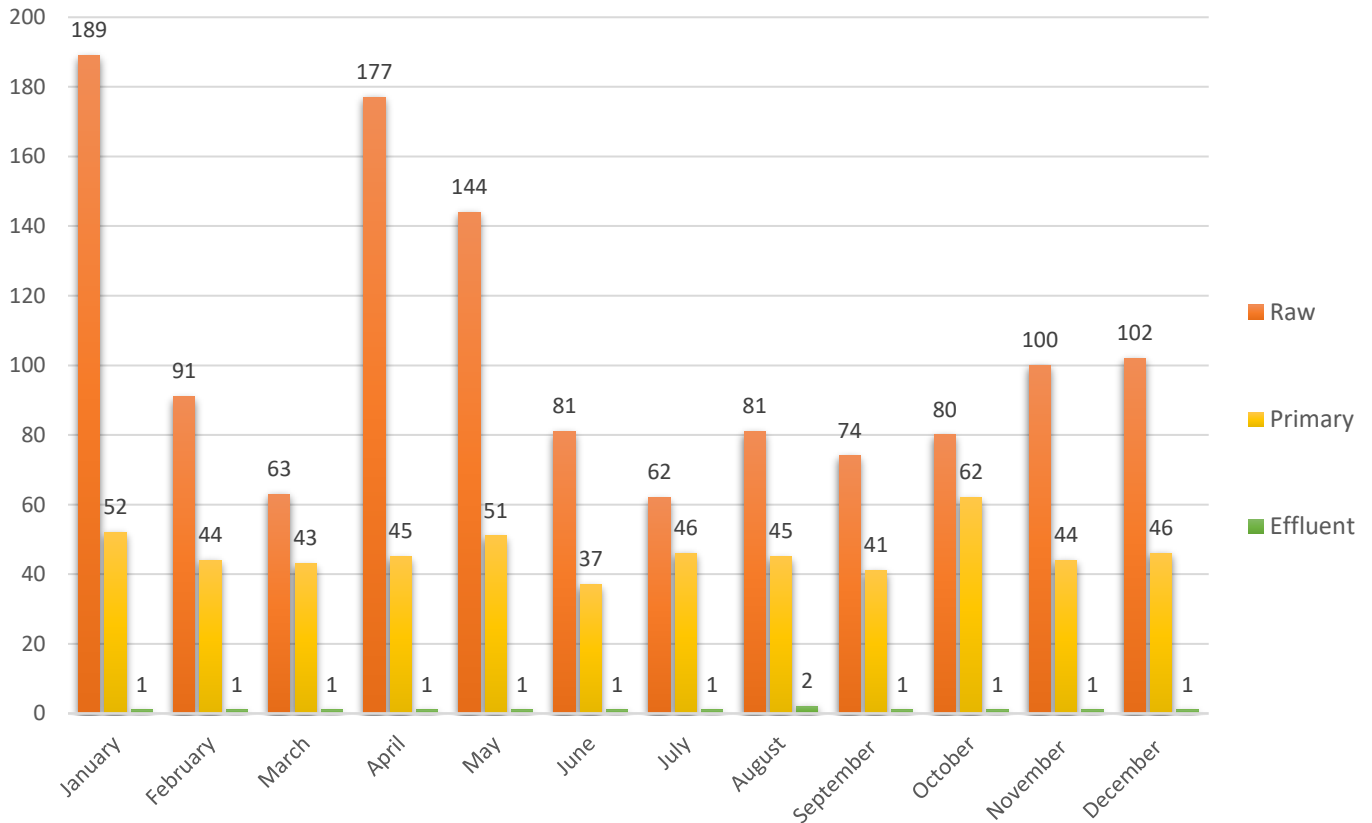
Average Daily Flow (MG) from 2015-2021



Month:	CBOD Removal %	TSS Removal %	NH3-N Removal %
January	98.52	99.31	99.50
February	98.48	98.68	99.36
March	96.19	98.15	99.45
April	97.54	99.21	99.59
May	97.21	99.25	98.95
June	96.39	98.39	99.17
July	97.06	97.91	99.48
August	96.65	97.03	99.05
September	95.99	98.16	97.49
October	97.49	98.44	98.85
November	97.63	98.99	98.64
December	96.86	99.02	97.46
Average	97.17	98.55	98.92
Maximum	98.52	99.31	99.59
Minimum	95.99	97.03	97.46

Total Suspended Solids (TSS) Removal Efficiency mg/L

Raw → Primary → Effluent



Vehicle																	
	PW 1	PW 2	PW 3	PW 4	PW 5	PW 6	PW 7	PW 8	PW 9	92	104	191					
Mileage	72,867	84,035	158,910	58,303	62,766	20,236	23,421	132,552	13,049	1,745	57,743	17,479	1,066	3,787	1733.1	1942	
JAN	\$54.25		\$89.30		\$205					\$66.65		\$209					
FEB	\$52.70				\$68.66					\$25.42			\$22.99	\$89.2		\$85.13	\$292
MAR									\$52.70		\$69.75		\$26.56	\$8.25	\$23.74		
APR	\$57.76			\$37.00						\$91.58		\$107.94		\$23.32			\$15.5
MAY			\$39.54			\$54.25		\$132.73		\$10.53				\$1.55			
JUN						\$49.65	\$43.69										\$47.4
JUL								\$49.72									
AUG		\$95.46															
SEP				\$49.65								\$139.90					
OCT	\$49.65		\$49.65							\$115.24							
NOV										\$336.32				\$327.06			\$975
DEC	\$59.11		\$42.76		\$99.99	\$46.65		\$6.80		\$41.21	\$9,600	\$125		24.99			\$87.9
Total Cost 2021	\$273.47	\$95.46	\$221.25	\$86.65	\$373.65	\$150.55	\$43.69	\$189.25	\$52.70	\$686.95	\$9,669.75	\$581.84	\$49.55	\$474.37	\$23.74	\$85.13	\$1,417.80

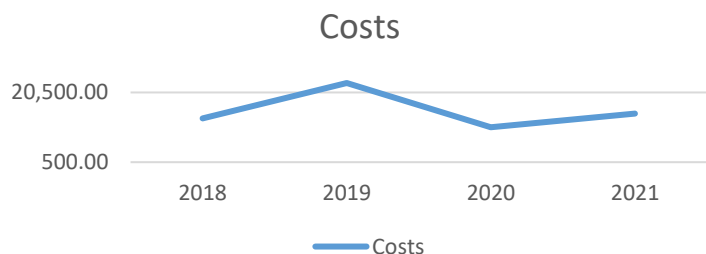
Total Maintenance Cost by Year:

2021: \$14,423.10

2020: \$10,515.36

2019: \$23,201.28

2018: \$13,085.40



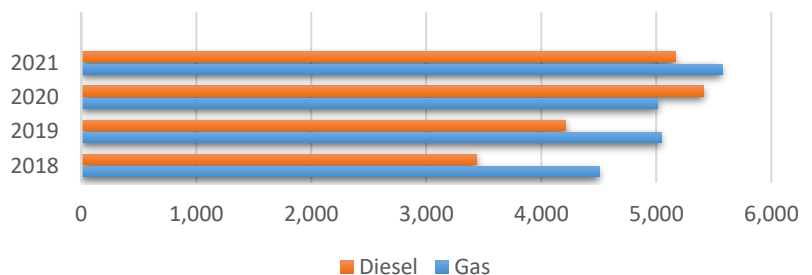
Vehicle Fuel Consumption 2021

Vehicle	2017 Chevy Silverado	2007 Chevrolet Trailblazer	2010 Ford Ranger	2010 Chevrolet ¾ Ton PU	2008 Ford 1 ½ Ton PU	2018 GMC Sierra	2019 Chevrolet ¾ Ton	2007 Chevrolet Colorado	2019 Chevy Sierra GMC	2021 International Combo	2009 International Dump	2018 Kenworth Dump	2017 New Holland	Backhoe	2017 Mule	2000 Bobcat	Misc. Diesel	Misc. Gas
	PW1	PW2	PW3	PW4	PW5	PW6	PW7	PW8	PW9	211	104	191						
JAN	138	19	14	85	-	26	57	22	45	-	-	-	24	33	6	1	20	3
FEB	142	43	28	55	-	47	86	15	43	-	-	-	47	46	8	14	0	2
MAR	141	31	14	64	-	41	86	0	32	-	-	-	30	54	8	0	29	11
APR	138	36	25	50	-	40	69	29	45	-	-	-	69	0	7	8	0	49
MAY	120	39	8	30	-	46	78	12	61	-	-	-	56	17	5	20	89	46
JUNE	129	37	29	54	-	42	73	50	22	-	-	-	37	37	5	0	0	58
JULY	145	35	10	46	-	36	53	25	37	-	-	-	0	20	3	10	194	57
AUG	147	18	11	79	-	30	78	58	46	-	-	-	8	0	3	0	75	62
SEPT	121	24	15	59	-	40	51	13	42	-	-	-	45	28	5	0	68	5
OCT	145	35	14	57	-	27	45	15	21	-	-	-	39	19	2	0	9	9
NOV	148	35	13	47	-	35	83	16	41	-	-	-	16	14	5	0	73	5
DEC	124	18	14	78	-	44	78	14	36	-	-	-	32	20	5	0	92	0
Total Gallons 2022	1,638	370	195	701	494	454	837	269	471	1,128	1,107	1,095	403	288	62	53	649	307

Total Fuel Consumption by Year:

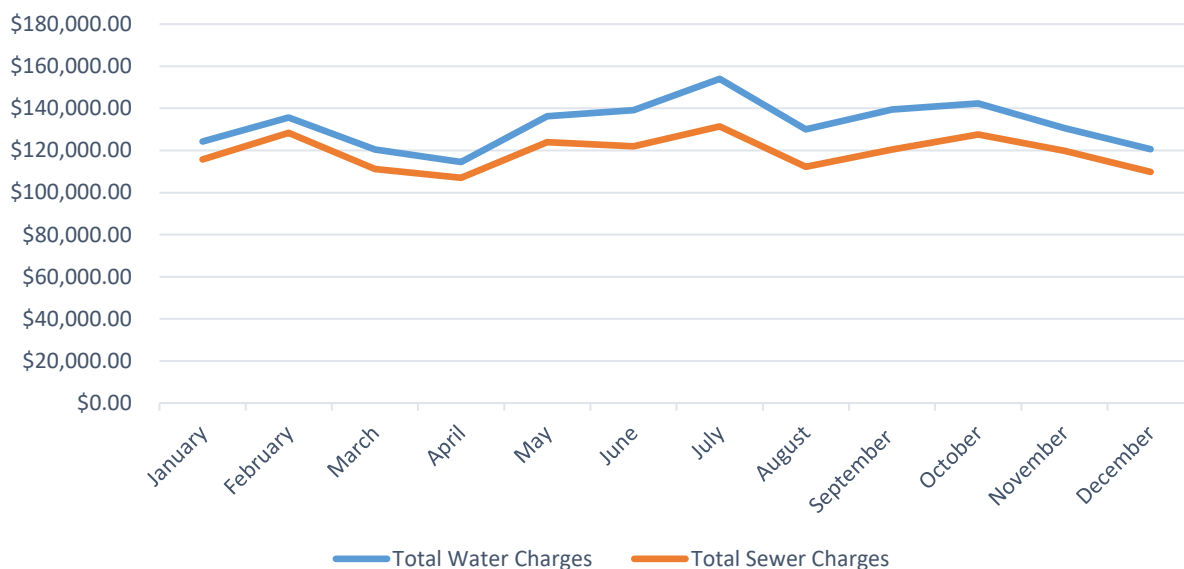
2021: Gas: 5,574 Diesel: 5,164
 2020: Gas: 5,013 Diesel: 5,414
 2019: Gas: 5,044 Diesel: 4,214
 2018: Gas: 4,505 Diesel: 3,438

Fuel Consumption Comparison by Year

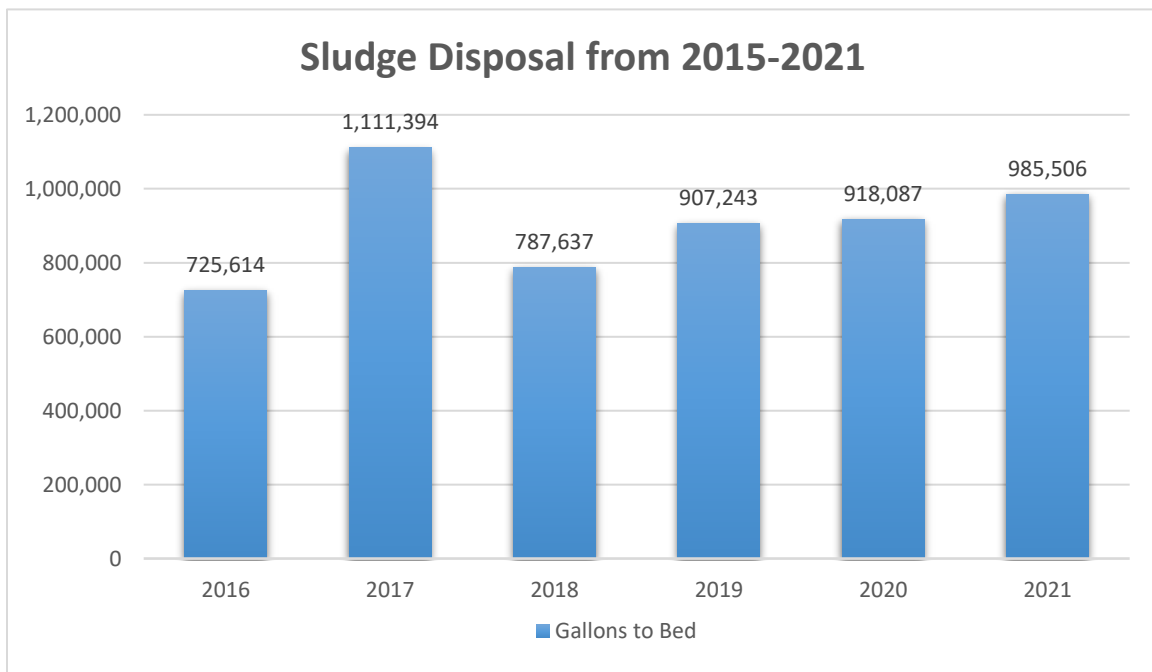


Month:	New Water Service	New Sewer Service	Cubic Feet Consumption	Total Penalty Charges	Total Water Charges	Total Sewer Charges
January	0	0	3,129,505	\$4,491.18	\$130,765.65	\$120,399.61
February	0	0	2,875,052	\$5,252.84	\$122,971.28	\$133,468.73
March	1	0	2,864,238	\$3,146.40	\$133,832.64	\$122,818.20
April	1	1	3,247,062	\$3,358.18	\$146,675.43	\$135,471.34
May	1	1	3,328,688	\$4,097.78	\$149,292.82	\$136,066.61
June	1	1	3,028,995	\$4,327.74	\$139,391.98	\$123,313.83
July	1	1	3,862,793	\$4,376.98	\$167,671.67	\$149,409.95
August	0	0	3,364,071	\$4,881.54	\$151,015.65	\$130,636.16
September	2	2	3,268,648	\$3,582.26	\$147,533.80	\$129,191.52
October	1	1	3,654,826	\$4,484.35	\$160,477.31	\$147,551.79
November	1	1	2,695,675	\$6,501.47	\$128,024.50	\$118,033.65
December	1	0	3,082,397	\$3,704.15	\$141,080.51	\$131,374.37
Total	10	8	38,401,950	\$52,204.87	\$1,718,733.24	\$1,577,735.76
Average	0.83	0.67	3,200,163	\$4,350.41	\$143,227.77	\$131,477.98
Maximum	2	2	3,862,793	\$6,501.47	\$167,671.67	\$149,409.95
Minimum	0	0	2,695,675	\$3,146.40	\$122,971.28	\$118,033.65

2021 Consumption Report Total Water and Sewer Charges



Month:	Gallons to Bed:	Dry Tons to Landfill:
January	45,734	0
February	90,095	8.612
March	142,349	37.386
April	101,862	8.176
May	132,044	26.828
June	46,773	37.275
July	77,082	0
August	35,340	16.503
September	141,012	36.784
October	46,773	51.197
November	84,866	0
December	41,576	114.51
TOTAL:	985,506	337.00



January 2022:

- Performed flow test on Eaton plant wells
- Repair water main break on East Avenue
- Finished Raw Line Project to Eaton well #3
- Moody's cleaning Eaton well #3
- Moody's drilled test well #6 at Black Plant
- Submitted Emergency Response Plan

February 2022:

- Replaced ON/OFF relay and starter in Black Plant well #2
- Conducted local limits for wastewater permit
- Repaired water main break on Deland Drive
- Moody's installed well pump #3 motor
- Finished 2021 Contingency Plan

March 2022:

- Fishbeck performing flow monitoring in collection system
- Repaired heat exchanger in digester
- Lightning damage to Influent control panel VFD #5
- Replaced aeration tank diffusers with new design
- Installed new filter pump #2
- Received new combo vac truck
- Clean final contact tank
- Completed 2020 CCR

April 2022:

- Repaired air leak in diffuser pipe to aeration tanks
- Utility crew finished Camden Road sewer project
- Installed new day tank for KMNO4 at Black Plant
- Repaired bubbler system at Walmart Lift Station
- Pigging raw line well #1 at Black Water Plant
- Repaired water main break on Ashtree
- Replace drain valve at wwtp for drying beds



May 2022:

- Performed annual DMRQA testing
- Hydrant Flushing
- Replaced influent transducer at wwtp
- Drain secondary clarifiers for annual inspections
- Repaired AC unit at influent pump control panel at wwtp

June 2022:

- Performed flow testing on Black Plant Wells
- Completed 2020 DROP Assessment
- Begin Deland water line replacement project
- Repair Golden Anderson valve #1 at Black Plant
- Replaced pressure transmitter at South Water Tower
- Repair Black Plant well #2 motor
- Completed 2021 Lead and Copper Sampling

July 2022:

- RAS flow communication failure on SCADA
- Utility crew working on Deland water line replacement project
- Peterson replaced rubber scum arms on secondary clarifiers
- Steve Bailey finished painting Black Plant pipe gallery
- Installed new thickener motor #1
- Kickoff meeting with CDM Smith, DJE and Tobias about Eaton Water Plant Project
- Repaired water main break on Barron Street

August 2022:

- Meet with Ohio EPA about wells
- Repair and divert water main on 35E due to state storm project
- Bacteria Testing Certification with Ohio EPA
- Utility crew replaced two valves on 35E water main
- Meet with Fishbeck to discuss master planning
- Black Plant lightning damage to analog cards, CL2 pumps, and reaction tank

September 2022:

- Installed new rotameter at Eaton Plant
- Perform gas monitoring at Landfill
- Repaired meter pit on South Street

October 2022:

- ASCO serviced Black Plant and wwtp transfer switch
- Meet with Fishbeck to discuss master planning
- Moody's drilling test well across creek at BWP
- Repair water main break on Barron Street

November 2022:

- Repair Eaton Plant CL2 pump
- Steve Bailey painted East Side pump gallery
- Utility crew finished concrete work at wwtp
- Meet with Fishbeck about GIS Lead and Copper Mapping
- Annual MIPP Inspections

December 2022:

- Performed annual water tower inspections
- Larry Miller calibrated all flow meters at plants
- Replaced sump pump in RAS building
- Replace PLC battery in Influent pump control panel
- Replaced RAS pump #1 check valve