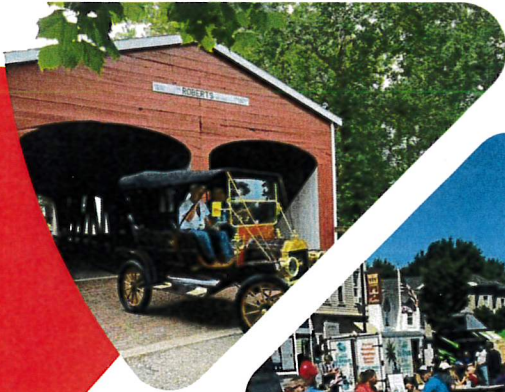




2022 ANNUAL REPORT



CITY OF EATON

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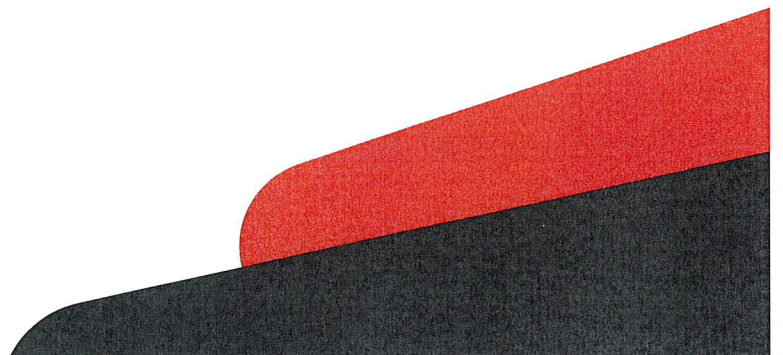
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INTRODUCTION
CITY MANAGER





CITY OF
EATON, OHIO
EST. 1806

328 N. Maple St.
P.O. Box 27
Eaton, Ohio 45320
937-456-4125
fax 937 472-5681
www.cityofeaton.org

To: Honorable Mayor and Members of Council
City of Eaton, Ohio

From: Bradley K. Collins
City Manager

Date: February 10, 2023

Subject: 2022 Annual Report

The City of Eaton was able to maintain its high level of professional services to the public and we experienced many accomplishments over the past year. Included here are the 2022 annual reports submitted to this office by each of the City's operating divisions. The following is a brief overview of the year's activities, followed by highlights of the divisional reports.

PERSONNEL

There were many changes in 2022:

- Andy Bekemeier was promoted to Assistant Chief of Fire/EMS. Tyler Claybaker and Kyle Romans filled the open Captains' positions.
- Police Officer Vanessa Ely left our ranks during 2022. Daniel Hall and Jacob Isaacs joined EPD in 2022.

COUNCIL ACTION

Council congratulated Rob Childers as the City's *2022 Employee of the Year*.

Council also:

- Honored the Eaton High School Girls Tennis State Doubles Champions.
- Appointed Joe Renner Mayor and Dave Kirsch as Vice Mayor during Council's reorganization meeting in 2022.
- Honored Breydon Boston, Peyton Orr, Jennifer Orr, Mackenzie Wert and Larry Lewis for their actions which helped save the life of a Preble County resident trapped in his burning truck following a crash in July.
- Preliminary PUD approval for George Town Village, 7.2 acres on Eaton-Lewisburg Rd.

DEPARTMENT OF PUBLIC SAFETY

The Eaton Police and Fire/EMS Divisions work hard to protect our community. They work to save lives, protect property, and assist our community in times of need. We appreciate their dedicated service and community involvement.

Division of Police

The Police Division responded to 9,653 service calls in 2022. Of that number, 7,015 were citizen-initiated calls for service and 2,638 were officer-initiated activities. Arrests totaled 303 in 2022, compared to 533 in 2021. The index crimes are down 17%, and the average clearance rate is 79%.

Division of Fire/EMS

The Fire/EMS Division responded to a total of 2,443 emergency and non-emergency calls during 2022, a very slight increase from the 2,431 reported in 2021. Of those calls, medical emergencies and rescue calls totaled 1,642 and fire rescue responses totaled 801.

Division of Building Inspection

The City of Eaton Building Department is licensed by the State of Ohio Board of Building Standards to implement building codes locally. The State works diligently with all departments across the state to ensure codes are applied uniformly. To maintain our license, we must follow the rules of the Board as outlined in the Ohio Revised Code.

In 2022:

- A total of 6 'New Single Family' permits were issued. The number of permits for 'Additions,' 'Sheds' and 'Garages' totaled 14 for 2022. The number of new 'Commercial/Industrial' permits was 2 in 2022, we had 20 commercial/Industrial permits for additions totaling \$16,422,530.
- The total valuation for 2022 permits totaled \$17,789,214 compared to the total valuation recorded for 2021 which was \$3,988,661.
- Examples of a few of the projects included the new Somerville Bank, Vancrest addition, and Henry Penny.

DEPARTMENT OF SERVICE

Division of Public Maintenance

During 2022, the Public Maintenance Division performed regular maintenance at all the parks. Public Maintenance assisted throughout the year with several special events during 2022, including the Whispering Christmas events, the Downtown Eaton events, Pork Festival, YMCA activities and other recreational events. Many beautification projects were completed, including the repairs to Garrison Bridge and the new playground for Hook Park.

Division of Public Works

The Public Works Division's water treatment plants pumped 360 MG gallons of water in 2022, compared to 361 MG gallons in 2021. The average daily production was 987,635 gallons per day, compared to 989,526 gallons per day in 2021.

The Wastewater Plant's average daily treatment was 1.35 MGD in 2022, compared to 1.33 MGD in 2021. The Public Works Division completed 800 feet of new water main on North Maple. Also, 750 feet of water and sewer main extension was completed on North Barron. Well #2 at the BWTP was replaced.

Many components of our utility system are reaching the end of their expected useful life. The Public Works Division is continuing to prioritize and plan for needed improvements.

Other highlights

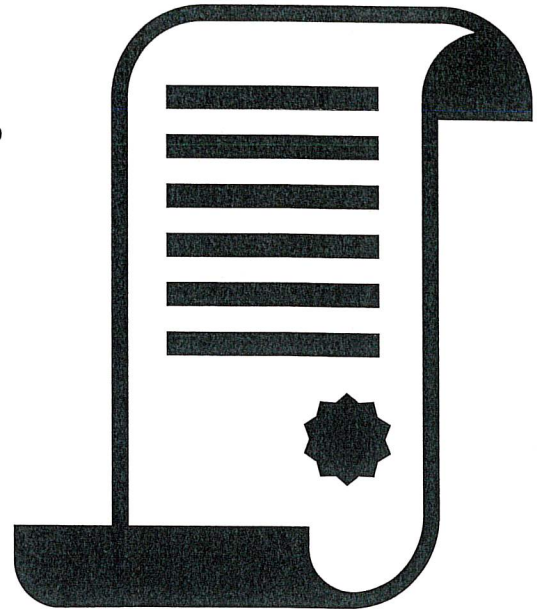
The city's new website, www.cityofeaton.org, which was finalized and launched on Dec. 17, 2021, remains very active. It provides us with a fresh, modern, user-friendly site to represent the City and supply necessary information and resources for residents and visitors.

Star Theatre opened and now plays first-run movies. Bushrod's, Dominoes and Rodeffer's Meat Market opened.

The ElevateEaton comprehensive plan update was completed. The Zoning Map was updated. A set of Standard Construction Drawings for the City was developed, and the Parks Master Plan was updated.

Resolutions 2022

RES 22 01 TO ENTER INTO JOB CREATION TAX AGREEMENT
RES 22 02 APPOINT CRAIG MOORMEIER TO TAX APPEALS BOARD
RES 22 03 AUTH PAY OF VARIOUS BILLS
RES 22 04 AUTH TRANS OF FUNDS
RES 22 05 AUTH PURCHASE PM VEHICLE
RES 22 06 EMPLOYEE OF THE YEAR
RES 22 07 ACCEPT 2021 CRA REPORT
RES 22 08 POOL CONTRACT
RES 22 09 AUTH PURCHASE OF VEHICLE PM
RES 22 10 AUTH PURCHASE OF VEHICLE PW
RES 22 11 AUTH PURCHASE OF VEHICLE FIRE EMS
RES 22 12 AWARD AND CONTRACT N BARRON ST UTILITY LINE
RES 22 13 AUTH OPWC STATE CAP IMP
RES 22 14 AUTH AGREEMENT FOR COMP PLAN UPDATE
RES 22 15 AWARD AND EXECUTE CONTRACT PAVING 2022
RES 22 16 AUTH TRANSFER OF FUNDS
RES 22 17 AUTH SALE OF EXCESS PROPERTY
RES 22 18 BOARD APPOINTMENT TO THE EATON FOUNDATION LISA NOBLE
RES 22 19 GIRLS BASKETBALL OFFICIAL
RES 22 20 AWARD BID AND PURCHASE LEAF MACHINE
RES 22 21 SALT AWARD AND CONTRACT
RES 22 22 FOR SAFETY INCOME TAX RENEWAL
RES 22 23 2023 TAX BUDGET
RES 22 24 AUTH TO ENTER AGREEMENT WITH FOP
RES 22 25 ODOT CONSENT 35 AND 122
RES 22 26 MVRPC RTPD AUTHORIZATION
RES 22 27 SCHOOL RES OFFICERS
RES 22 28 TRANSFER OF FUNDS
RES 22 29 ESTABLISHING AN OPIOID SETTLEMENT FUND
RES 22 30 SALE OF EXCESS EQUIPMENT
RES 22 31 AUTH PURCHASE OF SKID LOADER FOR PM
RES 22 32 ACCEPTING AMOUNTS AND RATES
RES 22 33 AUTH PURCHASE 2 POLICE VEHS
RES 22 34 AUTH SALE OF EXCESS FIRE EQUIP
RES 22 35 ORGANIZATIONAL LISTING
RES 22 36 TRANSFER OF FUNDS
RES 22 37 ACCEPT THE PERSONNEL POLICY MANUAL UPDATE
RES 22 38 APPOINT MEM TO PLANNING BOARD D.DAILY
RES 22 39 APPOINT MEM TO APPEALS BOARD P.SCHAEFFER
RES 22 40 APPT MEM TO PARKS AND REC T.MINTON
RES 22 41 APPOINT MEM TO TAX APPEALS C.MOORMEIER
RES 22 42 APPT COUNCIL TO PLANNING BOARD M.VENABLE
RES 22 43 APPT COUNCIL TO APPEALS BOARD B.MOORE
RES 22 44 APPT COUNCIL TO PARKS BOARD C.CARR
RES 22 45 APPT COUNCIL TO VOL FIREMEN DEP FUND MOORE/KIRSCH
RES 22 46 REQUEST TO AUDITOR FOR TAX LEVY INFO
RES 22 47 HONORING 2022 STATE CHAMPS
RES 22 48 2023 Pay Resolution
RES 22 49 2023 Pay Resolution EMS (1)
RES 22 50 AUTH PAY PM TRUCK THEN AND NOW
RES 22 51 AUTH SALE OF EXCESS EQUIPMENT POLICE
RES 22 52 AUTH SALE OF EXCESS EQUIP POLICE
RES 22 53 AUTH PURCHASE OF PW VEHICLE



Ordinances 2022

ORD 22 01 2022 APPROPRIATION
ORD 22 02 TAX SAFETY LEVY
ORD 22 03 ZONING AMENDMENT MONFORT ST
ORD 22 04 ZONING AMENDMENT EAST MAIN ST
ORD 22 05 ZONING AMEND 1735 N BARRON
ORD 22 06 APPROVAL OF PUD 22 01 P GEORGE TOWN VILLAGE
ORD 22 07 REZONE 1005 SOUTH BARRON ST
ORD 22 08 AMEND TEXT OF 1103.01 96F
ORD 22 09 RECODIFY
ORD 22 10 APPROP AMEND 2201
ORD 22 11 FinalApprop
ORD 22 12 TEMP APPROP 2023
ORD 22 13 NATURAL GAS AGGREGATION
ORD 22 14 ELECTRIC AGGREGATION AUTH
ORD 22 15 TAX LEVY RENEWAL CEMETERY

CITY OF EATON COUNCIL, BOARDS AND OFFICIALS

COUNCIL MEMBERS, 4 year terms – Meets 3rd Monday each month, 6:00 p.m.

Name	Home #	Work #	Address	Term Expiration
Christopher Carr	681-0738		121 Snapdragon Dr	12/01/25
Dave Kirsch, Vice Mayor	456-2158		401 Golden Crossing	12/04/23
Brad Moore	456-4125		910 E High St	12/01/25
Joe Renner, Mayor	456-1297		528 S Barron St	12/04/23
Matt Venable	456-4125		1005 W Main St	12/01/25

PLANNING, ZONING AND BUILDING BOARD, 4 year terms – Meets 2nd Tuesday, 6:00 p.m. with agenda items

Name	Home #	Work #	Address	Term Expiration
Gary Wagner	456-1705		214 W Main St	12/31/25
Paul Schaeffer	456-2839		725 E Main St	12/31/25
Dave Daily	(456-4125)		408 W Main St	12/31/22
Tim Lane	456-3262		129 Deer Trail Dr	12/31/25
Matt Venable	336-8225		1005 W Main St	12/22*
John Ott	456-2644		1001 Park Ave	12/31/23
Manfred Treitmaier	456-2036		715 N Cherry St	12/31/23

PLANNING, ZONING & BUILDING APPEALS BOARD, 5 year terms – Meets Monday prior to Planning Board, 6:00 p.m., with agenda items

Name	Home #	Work #	Address	Term Expiration
Robin Worley (5331793)	456-5010		600 Lincoln St	12/31/25
Nancy Clayton	456-5302		428 North St	12/31/25
Brad Moore	(456-4125)		910 E High St	12/22*
Paul Schaeffer	456-2839		725 E Main St	12/31/22
Bob Stonecash	456-5130		337 Romadoor Ave	12/31/22

PARKS AND RECREATION BOARD, 3 year terms – Meets first Monday of March, June/July and October, 5:30 p.m.

Name	Home #	Work #	Address	Term Expiration
Chad Schaurer			100 Sunrise Circle	12/31/23
Tania Minton	456-5123		320 Lutheran Dr	12/31/22
Christopher Carr	681-0738		121 Snapdragon Dr	12/22*
Ben Myers	409 2903		124 Thunder Dr	12/31/22**
Curt McNew	723-1800		41 Theresa Circle	12/31/23

CIVIL SERVICE, 6 year terms – Meets on-call

Name	Home #	Work #	Address	Term Expiration
Travis Early		456-6217	1104 N Barron St	12/31/23
Yolanda Haston		456-4330	136 Deer Trail Dr	12/31/24
Jim Ball			615 Aukerman St	12/31/27

TAX APPEALS BOARD, 3 year terms – Meets on-call

Name	Home #	Work #	Address	Term Expiration
Craig Moormeier	336-9901		1430 Aukerman St	12/31/22
Bruce Barnes	456-5064	456-1111	224 E Main St	12/31/24
Bill Clayton	456-5302		428 North St	12/31/23

VOLUNTEER FIREMEN DEPENDENT FUND BOARD, 1 year term – Meets on-call

Name	Home #	Work #	Address	Term Expiration
Dave Kirsch	456-2158		401 Golden Crossing	12/22*
Brad Moore	456-4125		910 E High St	12/22*

CITY OFFICIALS

Title	Name	Work #	Address	
City Manager	Brad Collins	456-4125	Eaton, Ohio	<i>All phone numbers listed are area code 937 unless listed otherwise.</i>
Finance Director/ Clerk of Council	Stephanie Hurd	456-4125	New Paris, Ohio	
Law Director	Ryan Brunk	472-5680	Farmersville, Ohio	
Municipal Court Judge	Paul Henry	456-4941	Eaton, Ohio	
Police Chief	Steve Hurd	456-5531	New Paris, Ohio	
Fire Chief	Brian Smith	456-5310	Eaton, Ohio	
Building Official	Jim Ankrom	456-7155	West Alexandria, Ohio	
Assistant City Manager	Joe Ferriell	456-4125	Eaton, Ohio	
Public Works Supt.	Chris Denlinger	456-7157	West Alexandria, Ohio	
Public Maint. Super.	Daniel Gray	456-4360	Eaton, Ohio	

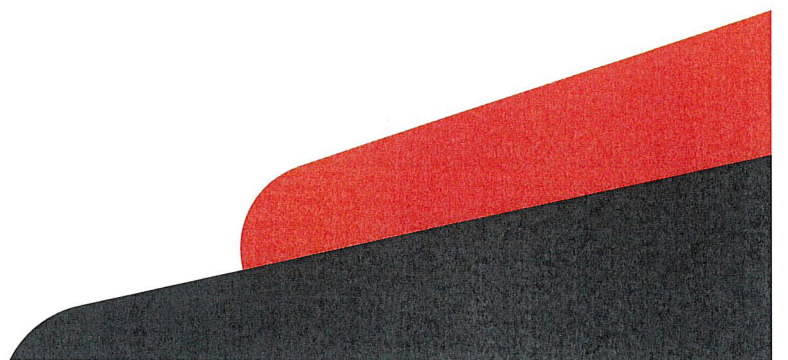
* Council Member – 1 year term, appointments made the 1st Monday in December each year.

** Eaton Community School Board makes the 1 year appointment.

Updated January 17, 2022

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REPORT FROM
ASSISTANT CITY MANAGER



Assistant City Manager 2022 Annual Report

Throughout the past year, the City of Eaton has undertaken a variety of projects utilizing internal personnel as well as working cooperatively with outside consultants and contractors. The following list highlights many of the projects, their status and anticipated projects. The priority of projects is not reflected in this report and is a result of budget constraints, direction from City Council and staff determination.

Good news was that several of the community events that did not take place in 2020, and 2021 due to COVID-19 that had been reported on in the past, were able to come back again in 2022.

Roads/Paving

- *2022 Municipal Paving Program:* This paving project consisted of several locations. We contracted with Wagner Paving again in 2022. This year in addition to the paving we replace approximately 1,900 sq. ft. of sidewalk along with 10 ADA ramps on streets paved. Again after pavement milling, we put down a Stress Absorbing Membrane Interlayer (pictures attached) to help stabilize asphalt. Approximately 2,460 tons of asphalt. Total City cost for this project paving and sidewalk was \$850,000. The locations were:
 - Aukerman Street north of Lexington Avenue.
 - East Lexington Road.
 - Preble Drive.
 - Entirety of Washington Landing
- We also paved the entire parking lot of Municipal Court



North Aukerman Street



North Aukerman Street



East Lexington Road



East Lexington Road



Preble Drive



Preble Drive



Washington Landing - Interlayer



Washington Landing - Milling



Washington Landing



Washington Landing



Municipal Court



Municipal Court

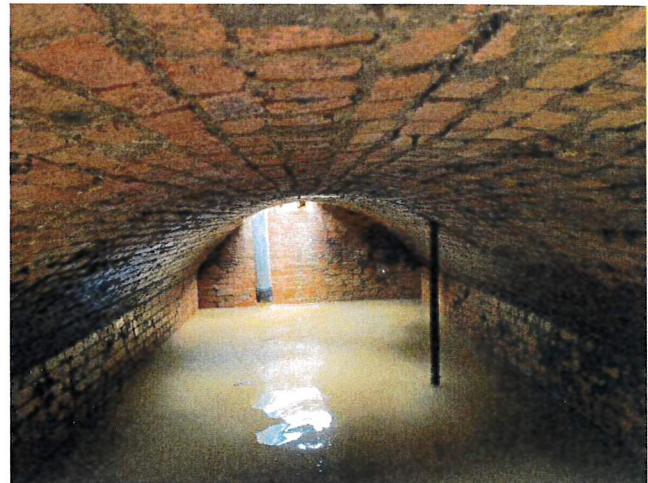
- Center Point / Vectren:* They were in town mid-year 2022 to replace the old pipe along parts High Street, from Monfort Street south to McCabe Street, and from Franklin Street east to North Barron Street., then a couple alleys in this area including Dairy Lane. They continually worked with homeowners to schedule shut offs and replacement of meters and gas line. All work was completed as of December 2022. Including patching of streets as well as replacement and new ADA ramps. Next set of Pictures will show the asphalt replaced in the alley as well as the concrete alley aprons are all completed. Also located a large underground old cistern found under Maple Street by the old laundry mate.



Center Point 2022



Center Point 2022

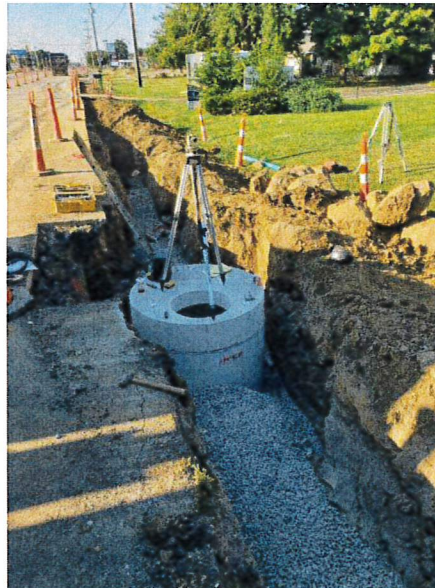


Old Cistern – North Maple Street

- *North Barron Street Sewer and Water:* This project consisted of about 750 lineal feet of both water and sewer from approximate location of the new Dairy Queen north to City limits on the west side of North Barron Street. CG Construction located in the Germantown area received the project with the lowest bid for \$328,000.00. First time the City has worked with CG Construction, and we were very pleased with the overall project and outcome.



Installing Water Line North Barron Street



Installing Sewer North Barron Street

Bridges

- *Municipal Bridge Inspection (2022)*: The City inspects a total of 4 bridges annually. The St. Clair Bridge, built in 1887, is a steel truss bridge, located at the corner of St. Clair Street and South Beech Street. Two of the bridges are in Ft. St. Clair Park. The fourth is located on Camden Road, just at the entrance to the Mound Hill Cemetery maintenance shop. One of the smaller bridges in the Fort will be needing some work and repair in the next few years. We are currently looking into options for that repair. Also, investigation what options are available to eliminate the state inspections for the two bridges within Fort St. Clair. The St. Clair St. steel bridge is still in good enough shape to continue light traffic. These inspections I did with the help of the Preble County Engineer's Office, and City staff.



St. Clair Street Bridge

Parks and Recreation

- *Seven Mile Park*: Continue to make improvements as funds become available. Also continue to monitor and care for the 30 trees that were planted by the employees of Neaton Automotive.

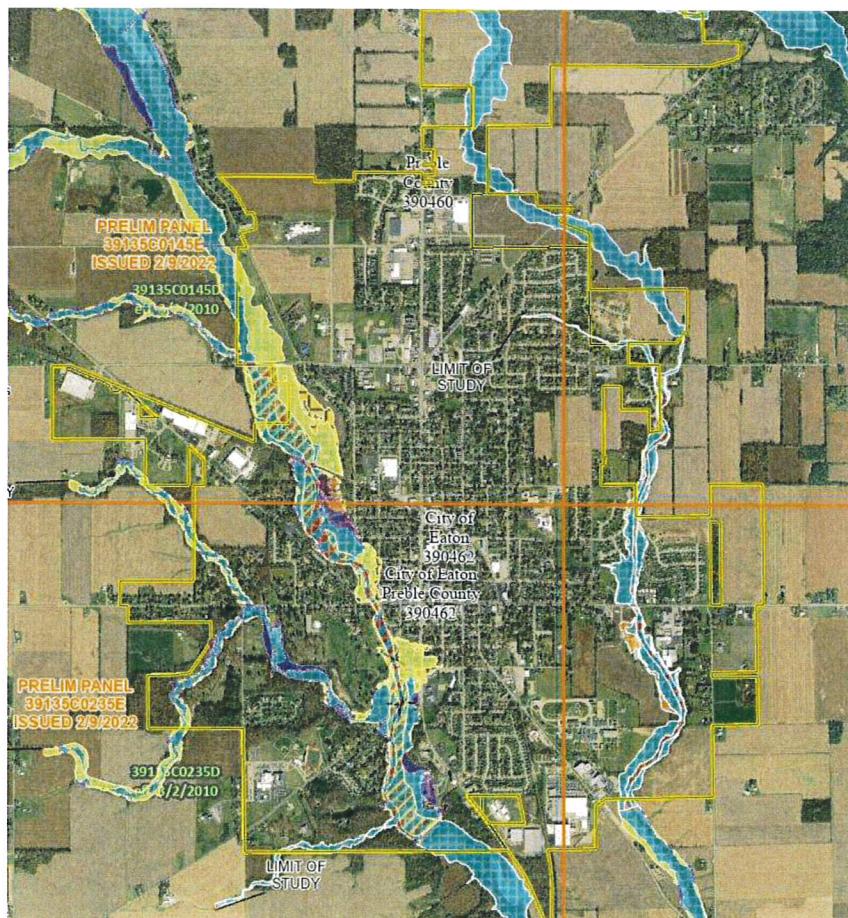
Economic Development

- Local businesses continue to hire with their main hiring concern being workforce and the availability of workforce. Again, this year workforce seems to be the number one concern from employers in 2022; therefore, the ongoing efforts will continue from the PCDP Workforce Committee. We will continue working into 2023 on several customer-focused retention and expansion visits with the partnership of the Preble County Development Partnership Director Justin Sommer, PCDP and *BusinessFirst!* which helps give a business owner a single point of contact for a wide range of assistance and resources that are available from local, county, regional, state and federal agencies. These business retention visits are critical to the ongoing success of our community. While business attraction announcements garner media attention, about **80% of new job growth** comes from businesses who are already located in our community.

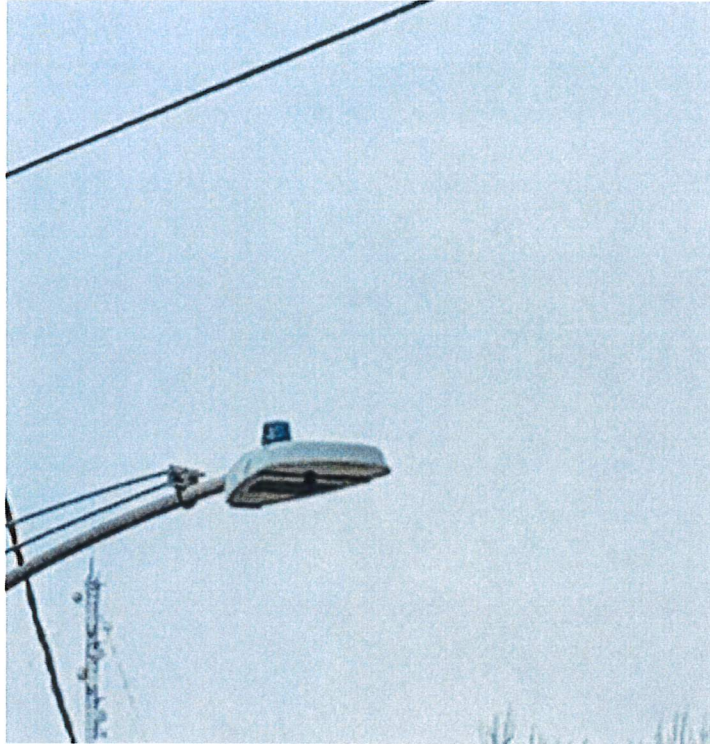
- *Community Reinvestment Area:* CRA's provides real property tax exemptions for property. We currently have three running, and each are for 10 years. So in the first two months of each year for the length of the CRA's, reporting must be filed by the end of March, this reporting requires communication with each company along with meetings with Housing Committee, Tax Incentive Committee with consist of the County Auditor, County Commissioners, and local residents of the City of Eaton, to make sure all requirements are still being met. We have elected a 50% exemption for all three business, therefore the need to include Eaton Community Schools is not required, although we do include them on all correspondence and meetings held. Plus we also have a School Board member as a board member on the Tax Incentive Committee.

General

- *Flood Plan Development:* Brad Kramer and I have been working with FEMA on the updating of the new Flood Maps for Preble County as well as the City of Eaton. FEMA has updated the maps and we are working to verify it meets our satisfaction and is correct based on our latest information. This is ongoing and will continue into the fall of 2023. Below you can see the updated map and the yellow areas are where there has been an increase in flood zone.

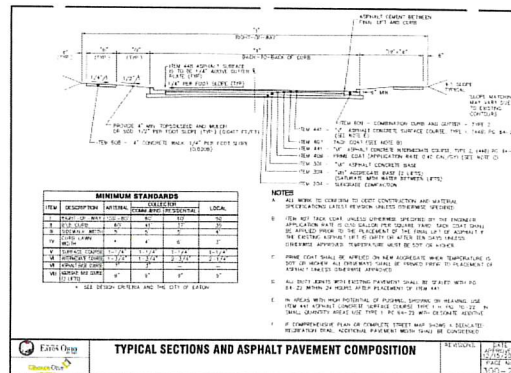
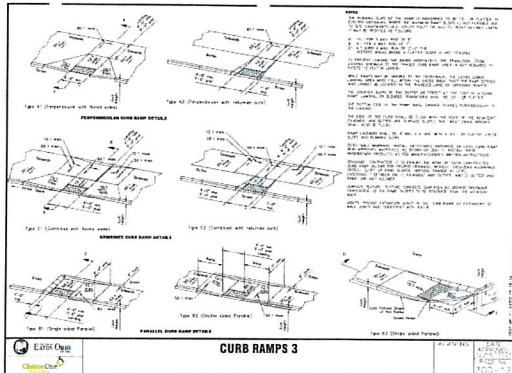


- **Municipal Tree Program (on going):** The City continued to trim and have remove deteriorated trees and stumps located on City property. During 2018, most of the ash trees in the City right-of-way that were damaged by the emerald ash borer were removed by residents. In 2022, most tree that needed removed were done as a need bases, for safety concerns.
- **Street Lighting:** Leslie Collins continues to work with MVL Energy, reporting any street lighting problems and working toward a resolution of three-day turn-around on any street lighting problem.

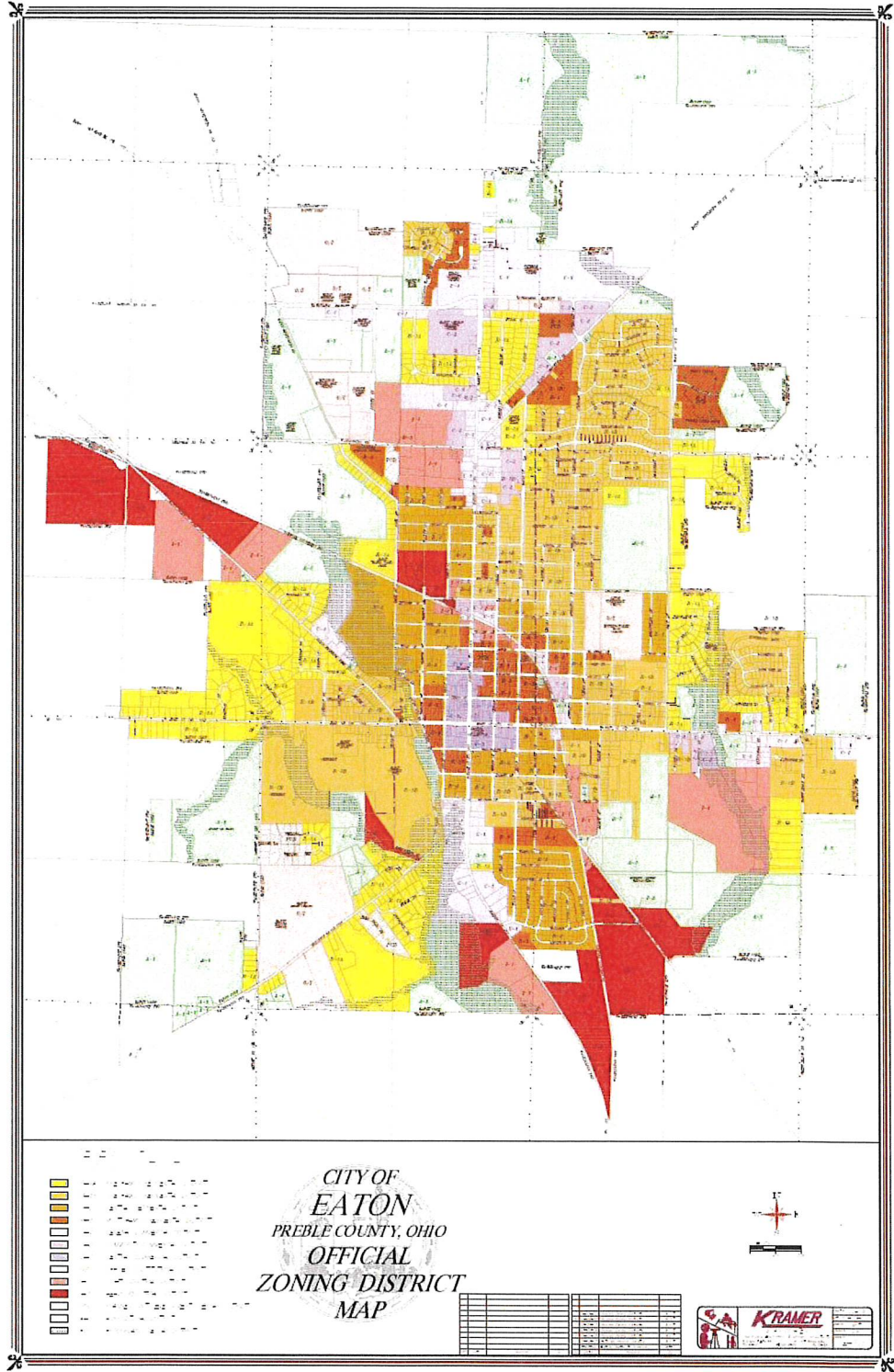


New typical LED light head – Miami Valley Lighting

- **Created Standard City of Eaton Construction Drawings:** With the help of a consultant the City was able to develop and complete a set of Standard Drawings for the city that will enable a uniform approach to all the Cities construction needs. These drawings have been uploaded to the City of Eaton web page and are accessible.



- *Zoning Map*: An updated zoning map was created in 2022 and has been uploaded to the City of Eaton web page and is accessible.



Planning Board Activity

Planning Board meeting dates and applications for 2022.

April 12, 2022

MR-22-01 – Minor Subdivision, Lot Split – AMD Transport, Inc. – 600 S. Barron St.

May 10, 2022

MR-22-02 – Minor Subdivision, Lot Split – Brandenburg & Laymaster, Property – 100 & 102 Rocky Run Drive, Eaton, Ohio

PB-22-01 – Conditional Use, First Baptist Church of Eaton, PO Box 3, Eaton, Ohio

June 14, 2022

Z-22-01-Zoning Amendment – 118 W. Monfort St., Rick and Merrilyn McKee

July 12, 2022

Z-22-02-Zoning Amendment – 419 East Main Street, Darkhold Enterprises

August 9, 2022

PB-22-02 – Conditional Use, L&M Products, Inc., 1407 N. Barron St., Eaton, Ohio

PB-22-03 – Conditional Use, Darkhold Enterprises LLC., 111 N. Barron St., Eaton, Ohio

PUD-16-01-P – Planned Unit Development (Preliminary PUD) Application – CCC Investments, LLC, Eaton-Lewisburg Road

Z-22-03-Zoning Amendment – 1735 N. Barron St., Mary Christman

October 10, 2022

TA-22-01 – Text Amendment – 328 N. Maple St., City of Eaton

Z-22-04 Zoning Amendment – 1005 S. Barron St., Rumpke Real Estate LLC



Before Rumpke Re-Zoning



After Rumpke Re-Zoning

November 8, 2022

MJSP -22-02 – Major Site Plan Application – Preble County Council on Aging,
INC., 800 East St. Clair Street

Additional Activities

- *Track Drug Testing for employee's with CDL Drivers License:* A required random drug testing is performed a minimum of four times each calendar year. This Department oversees that operation and verifies that we meet the requirements.
- *Boards I am a part of:*
 - Preble County CAP - Chair
 - MVCAP – Member
 - OPWC - Integrating Committee
 - OPWC – Preble County Sub Committee
 - Preble County Health – Chair
 - MVRPC - RTPO– Board Member Alternate
 - Preble County Art Association – Vice Chair
 - Preble County TAC – Board Member
 - Preble County Sewer District – Board Member
 - Ohio Region 15 Opioid - Board Member

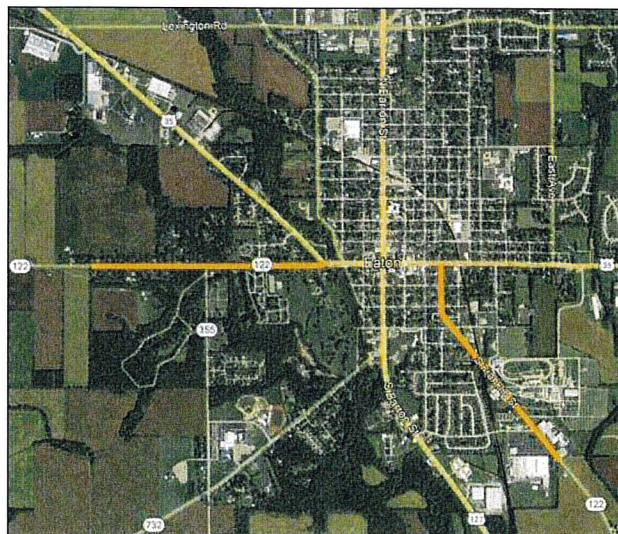
FUTURE PROJECTS

Roads

- *Maple Street Grant Phase I:* We applied for the Small City Grant in 2020. With the help of Choice One Engineering evaluating the street to determine requirements for grant application which was due June 2020. Maple Street is eligible for a total reconstruct from Main Street to Eaton-Lewisburg Road for ODOT Small City funding.
 - ODOT Small City Grant is the same type of grant we received for Park Ave. 2020 was the third year we applied and were successful with the help, and input of Choice One Engineering.
 - \$1,682,389 from Small Cities, another \$192,064 from Safety Program. \$855,012 from City for a total of \$2,537,401. Construction should be around 2.1 million.
 - Total length is about 2,225 feet. From Mechanic Street to Lexington Ave. will be constructed in FY 2024.
 - This will improve pedestrian safety by replacing sidewalks/curbs rampa and adding sidewalks where it is currently missing on both sides of the street. Widen street to provide on-street parking. Reconstruct pavement, and curb and underdrains, and install new storm sewer to replace original storm infrastructure. This will repair distressed pavement and enhance pavement life for roadway in the future. Provide better access to 2 parks on Maple St as well.
 - Stage 2 Drawings were submitted to ODOT in April 2022 for approval.
 - October 3, 2022, we had a kickoff meeting with ORC Inc. This Consultant will be doing the ROW work. We have 14 properties we will be working on for temporary ROW only.
 - Currently we are working on those 14 Temporary Right-of-Way issue and working with our consultant and property owners for settlement.
 - Stage 3 drawings delivered to ODOT two weeks ahead of schedule on November 8th. Sent all of the utility companies Stage 3 utility coordination on

November 9th. Final Tracings are due 5/1/2023. We will need to submit an NOI to the OEPA before we submit the Final Tracings to ODOT.

- We received Stage 3 review comments from ODOT on 01/04/23. City has decided we will want the contractor to relocate fire hydrants and service boxes as part of the project.
- *Maple Street Grant Phase II:* City Received another Small City Grant for ODOT for 2nd Phase of Maple Street that will take it down to High Street.
 - Total Construction will be approximately 2.7 Million.
 - City will receive \$1,989,175 from the Small City Grant
 - City currently is applying for another 390,000 ODOT TAP program. Transportation Alternative Program. Submitted and interest in the Grant the first of November, receiving additional instruction late November, application due January 31,2023.
 - The City will be applying again for \$250,000 Ohio Public Works Commission OPWC money for the 2nd Phase.
- *FY26 Urban Paving Project:* Again, the City has been approved for an ODOT Urban paving project. This is for the FY 26, with construction estimated to take place between February – October. 2026. This project includes St Rt 122 both east and west within the City limits.



- *2023 Municipal Paving Program:* Again, will evaluate the City streets late winter of 2022 to determine which streets will receive this year's work by prioritizing the condition of our City streets. The hope is to have that decision complete late winter 2023. We also plan to include sidewalk, improve ADA ramps, along with the paving for 2023.

Bridges

- *2023 Municipal Bridge Inspection (Yearly)*: We have a mandatory annual inspection that is performed with the help of the County Engineer's Office. The City currently inspects four bridges within its jurisdiction.

Storm Water Collection

- If required.

Wastewater Collection

- See *Public Works Report*

Water Distribution

- See *Public Works Report*

Parks and Recreation

- *City of Eaton Parks*: Continue to work with Parks Board and any issue they want to address to see how it works with the City 5-year plan.
- *Crystal Lake*: May investigate connection of the current walk path that starts at parking lot and continue running it along the lake to connect to Roberts Bridge.

GIS / AutoCAD

- Work into schedules to start locating manholes, fire hydrants and street signs.
- Continue to update addresses in the City of Eaton, as needed to the GIS system for LEADS and 911 systems.
- Continue to update drawings for storm, sanitary and water, as required.

Economic Development

- Continue to focus on retention and expansion visits with the partnership of the Director of the Preble County Development Partnership, PCDP and *BusinessFirst!*. Continue to visit several businesses in our community, giving attention to additional downtown businesses as well as outlying businesses for that one-day coverage.
- *Hotel*: Continue working to get a final commitment for the building of the hotel that has been in the works for the last couple years.
- *Preble County Council on Aging*: Work with them on the proposed new site plan that was presented before Planning Board and approved in November 2022.

General

- *Municipal Sign Replacement Program*: Ongoing: Many of the traffic control signs on City streets are incorrectly located and/or do not meet the requirements for retro-reflectivity and illumination. This annual project will evaluate existing signs on City streets in order of functional classification and make necessary changes to ensure compliance with the Ohio Manual of Uniform Traffic Control Devices. We have discussed the use of our GIS system to help to catalog all our City street signs.
- *Additional department duties* have involved: Drainage inquiries; driveway, curb and sidewalk inquiries; street opening permit reviews; payroll preparation for Public Maintenance and Public Works Divisions; prevailing wage coordination; drug testing

coordination for CDL; street lighting repair coordination; school zone signal programming; traffic signal coordination; flood plain administration; assistance with street addressing; subdivision, site plan, plat and commercial/industrial plan reviews; staff representation at Planning, Zoning and Building Board meetings, all correspondence to applicants and Board members; safety training; personnel issues and some field inspections, all which will continually be performed as required.

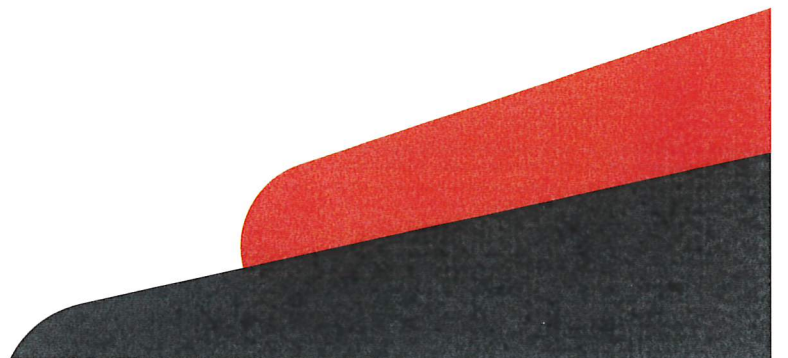
TRAINING

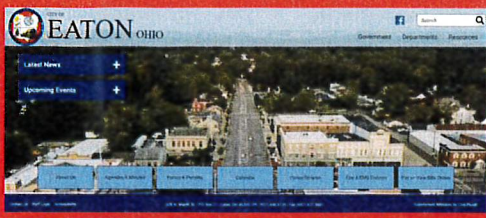
Any training that will benefit this department, including ongoing Public Records Request training. Most all of this training over the last two years, has been and will be virtual-type meetings for the foreseeable future.

2B

REPORT FROM

**COMMUNITY DEVELOPMENT
SPECIALIST**





COMMUNITY DEVELOPMENT SPECIALIST

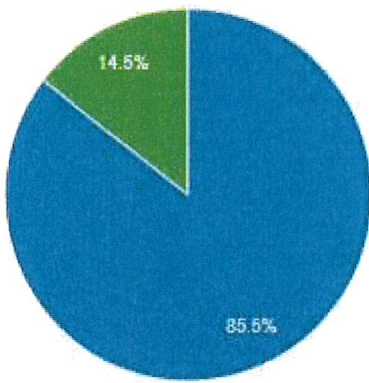
2022 Annual Report

PREPARED BY: LESLIE COLLINS

WEBSITE STATS JAN. 1-DEC. 31, 2022

- 126,905 pageviews
- 52,000 users (up 812% over old site)
- 68,000 sessions (up 864% over old site)
- Users from as far away as Norway.
- Mobile devices: 57%
- Desktop: 41%
- Tablets: 1.7%

■ New Visitor ■ Returning Visitor



FACEBOOK STATS JAN. 1-DEC. 31, 2022

Reach: 87,513 people (Up 25%)
Visits: 18,386 (Up 177%)
Likes: 669 new (Up 35%)
Followers: 3,927
Posting: Min. 3 per week

The Community Development Specialist position was created in 2021 and I completed my first full year in the role on Sept. 1, 2022.

The main focus of the CDS is telling the City of Eaton's "story": communicating with current residents and businesses and marketing ourselves to potential new businesses and residents. Whether it's answering emails and phone calls, managing the City's social media and website, or providing information to the local press, it is vital we tell the public why Eaton is THE place to be.

The CDS is also responsible for helping coordinate facilities use agreements, maintaining street banner scheduling and facilitating parade/assembly permits, as well as communicating reports of streetlight outages to AES' Miami Valley Lighting division.

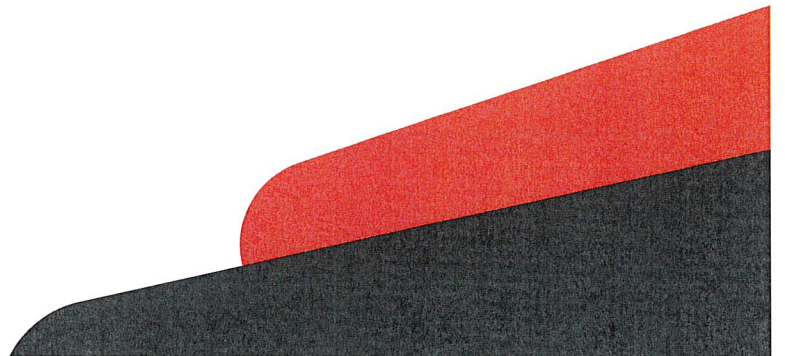
2022 highlights

- Reported and updated 18 streetlight outages with MVLТ.
- Worked with Local Gov Consultants on the Elevate Eaton Comprehensive Development Plan update process.
- Prepared and facilitated the 2022 Community Parks Survey.
- Began work on an updated Parks Master Plan for completion in 2023.
- Took part in both the 4th & 5th grade and 8th grade Career Days and represented the City at the Chamber Business Expo.
- Handled/distributed 28 parade/assembly permits for various groups and organizations.
- Worked with 25 community groups/organizations and Public Maintenance to schedule 35 different street banners for the Main and Barron banner locations.
- Updated/scheduled the city's page in the Preble County CVB's 2022 Visitors Guide, which is distributed across Ohio at select Traveler Information Centers, at expos/shows in Ohio, and more. Approximately 10,000 copies are distributed each year, and hundreds of them are picked up here at the City Building.
- Wrote/submitted 32 City and/or DEI/Whispering Christmas press releases and worked with Ohio.Find.It.Here to ensure Whispering Christmas was on the 2022 Holiday Trail of Lights.
- Continue role as an active liaison for the City with Downtown Eaton Inc. and serve as Secretary for the group. Participating as a member of the Economic Vitality Committee, Promotions Committee and Organization Committee. Also serve on the Preble County CVB Board and serve on the Preble County Development Partnership's Marketing Committee.
- Coordinated the annual White Christmas Coloring Contest for Downtown Eaton Inc.

3

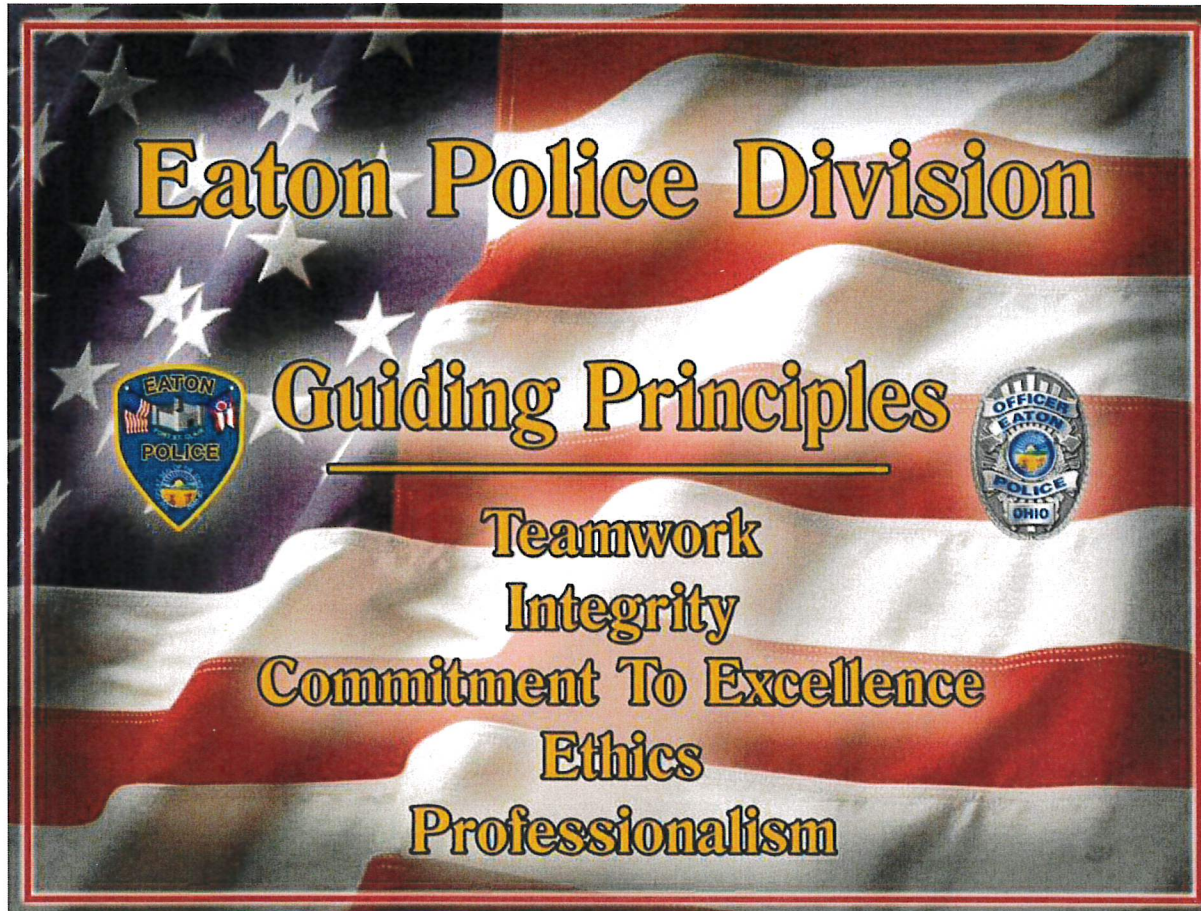
DEPARTMENT OF SAFETY

POLICE DIVISION



Eaton Police Division

2022 Annual Report



"Proud to Serve"

Prepared by:

Steven Hurd - Chief of Police

Tonya Hickman – Administrative Assistant

January 12, 2023

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Eaton Police Division

Mr. Joe Renner – Mayor
Mr. Christopher Carr – Councilman
Mr. Matt Venable – Councilman

Mr. Dave Kirsch – Vice Mayor
Mr. Brad Moore - Councilman
Mr. Brad Collins – City Manager

Dear Sirs,

It is with great pleasure I submit to you the Eaton Police Division's Annual Report for 2022. The Annual Report contains a variety of information, but I wanted to take this opportunity to inform you of some of the highlights from 2022 not mentioned in the report.

- In March, Officer Daniel Hall was hired with the Eaton Police Department.
 - Chief Hurd graduated from the FBI National Academy.
 - Officer Pheanis obtained his certification as an evidence technician.
- In April, Officer Carpenter obtained his certification as a CVSA operator.
 - Officer Jones and Officer Pheanis attended the annual K-9 conference.
- In May, Chief Hurd and Lieutenant Sizemore attended the Ohio Association of Chiefs of police annual conference.
- In June, Officer Jones attended the Ohio Tactical Officer Association annual conference.
 - Officer Schmidt attended the SRO/DARE annual conference
- In September, Aaron Melling was appointed to Detective and completed investigations school.
 - Officer Vanessa Eley resigned from the Eaton Police Department.
- In October, Officer Jacob Isaacs was hired with the Eaton Police Department.
 - Officer Cody Ritchie obtained his certification as a firearms instructor.
- In November, Sergeant Eversole graduated from Supervisor Training Education Program.
 - Sergeant Eversole completed ICS 400.
- In December, Officer Pheanis obtained his taser instructor certification.
- Our employee training program continued throughout the year and some of the training topics included: Firearms, Taser, Pepper Spray, Full Scale Active School Killer, Body Cameras, Stops and Approaches, CPT State required 24 hours, and Standard Field Sobriety.

The women and men of the Eaton Police Division worked hard to protect our community in 2022 and this report reflects their hard work and commitment to our community. We also want to recognize and thank City Council for the opportunities afforded to us and the support we receive that allows us to effectively serve the citizens of Eaton. On behalf of the Eaton Police Division, it is my pleasure to present this report to Council.

Respectfully,
Steven R. Hurd
Chief of Police



Mission

The mission of the City of Eaton Police Division is to help save lives, protect property, and assist the citizens of the City of Eaton in their time of need.

Vision

United in the spirit of teamwork, we are dedicated to the City of Eaton and will be unyielding in our efforts to provide the highest level of professional service, compassion, and respect to our citizens.

Guiding Principles

Central to this mission are principles that guide our chosen profession, our daily decisions, and our daily life. We keep our principles clearly visible to remind us of our ideals. These guiding principles are the foundation for which our policies, goals, and practices are anchored.

Teamwork - Each and every member of the Eaton Police Division is a valuable and important member of the team, recognizing that we are most effective when we combine our strengths.

Integrity- An Eaton Police Division employee shall never compromise himself or herself by dishonesty, lack of character, or favoritism.

Commitment to excellence - An Eaton Police Division employee shall strive to maintain the highest standards of effectiveness and efficiency.

Ethics - An Eaton Police Division employee challenges himself or herself both on duty and off duty with the following question, "Is what I'm doing legally and morally right?"

Professionalism – Each member of the Eaton Police Division strives to demonstrate the leadership, skills, judgment, attention to detail, and professional behavior that is expected of law enforcement professionals.



Steven R. Hurd
Chief of Police

Personnel

We are proud of our team at the Eaton Police Division and would like to commend them to our Council, and our Community. They are professional men and women that take pride in their service. We have a dedicated and well-trained staff that has served an average of 13 years with the City of Eaton. Below is our roster for 2022.

Administration

Chief Steven R. Hurd	28 Years of Service - 25 Years with Eaton PD
Lieutenant David Sizemore	37 Years of Service – 31 Years with Eaton PD
Admin Assistant Tonya Hickman	14 Years of Service – 12 Years with Eaton PD

Sergeants

Sergeant Sean Mackey	14 Years of Service - 12 Years with Eaton PD
Sergeant Scott Eversole	25 Years of Service – 22 Years with Eaton PD

Detectives

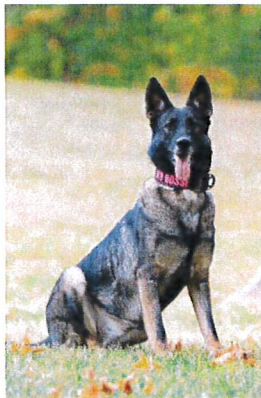
Detective Brian Carpenter	27 Years of Service – 26 Years with Eaton PD
Detective Aaron Melling	2 Years of Service - 2 Years with Eaton PD

Officers

Officer Pete Wray	26 Years of Service - 22 Years with Eaton PD
Officer Clinnie Stevenson	23 Years of Service - 22 Years with Eaton PD
Officer Anthony Schmidt (SRO)	20 Years of Service - 20 Years with Eaton PD
Officer Craig Jones (K9)	15 Years of Service - 15 Years with Eaton PD
Officer Derek Pheanis (K9)	5 Years of Service- 5 Years with Eaton PD
Officer John Nickell	4 Years of Service - 4 Years with Eaton PD
Officer Sarah Rose (SRO)	3 Years of Service - 3 Years with Eaton PD
Officer Cody Ritchie	4 Years of Service - 1 Year with Eaton PD
Officer Daniel Hall	4 Years of Service - Hired March 21, 2022
Officer Jacob Isaacs	0 Years of Service - Hired October 17, 2022

K9 Rossi

Rossi – 5-Year-old
German Shepherd.
EPD K9 Since 2020

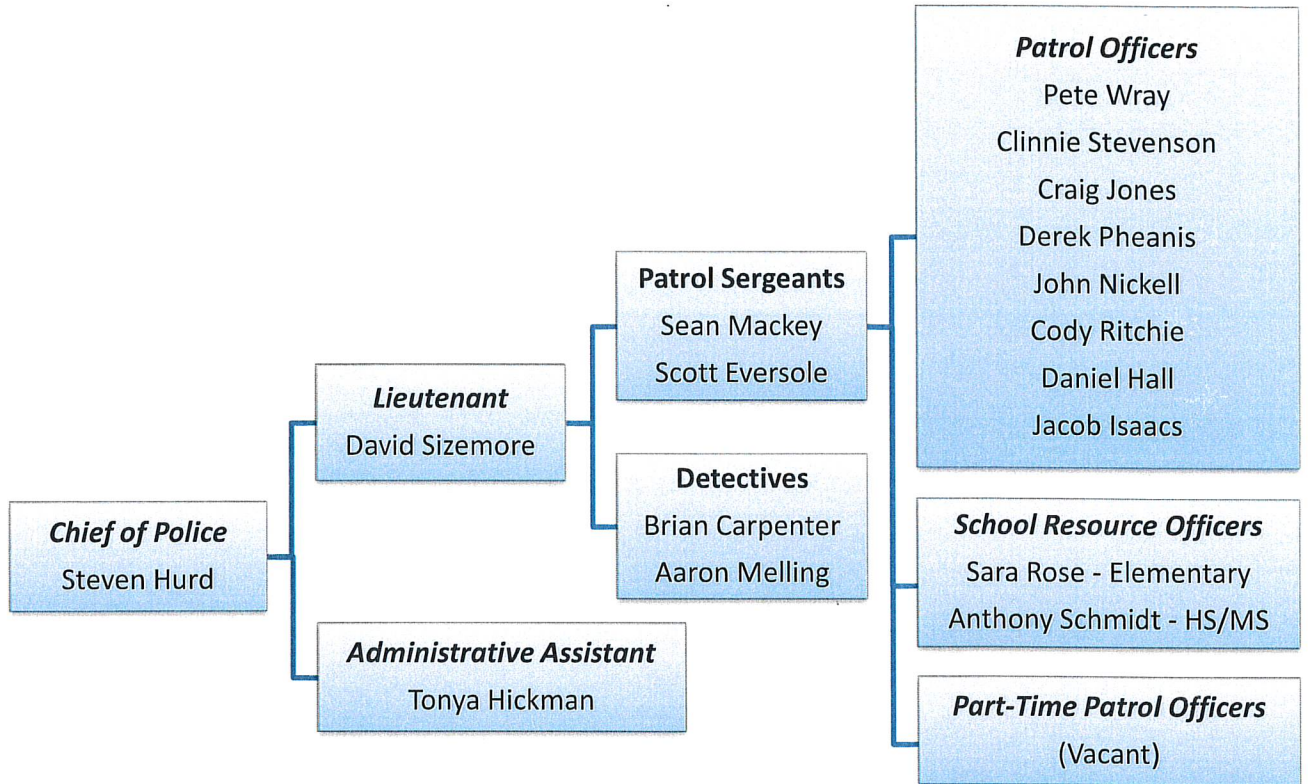


K9 Shadow

Shadow - 8-Year-old
German Shepherd.
EPD K9 Since 2016



Eaton Police Division 2022 Organizational Chart



Activity Levels

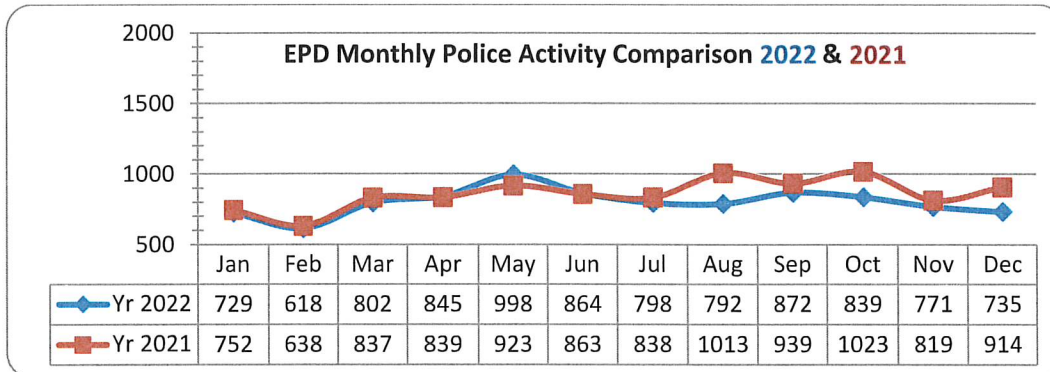
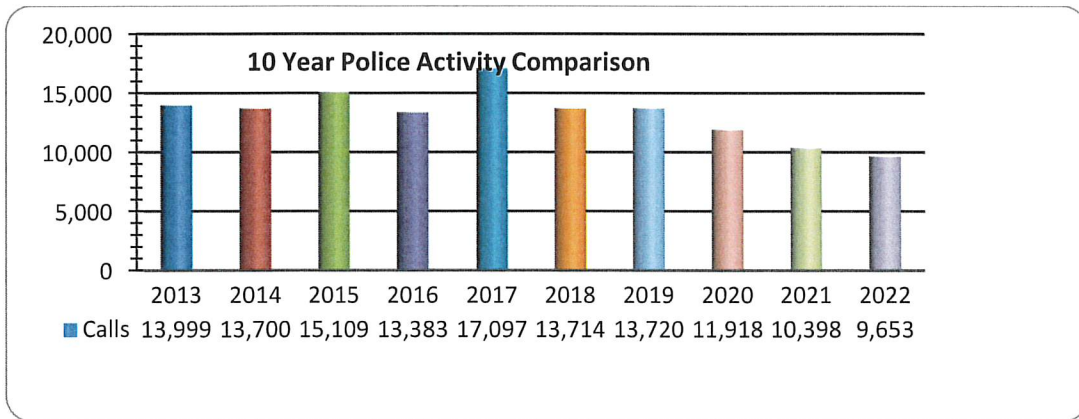
During 2022 there were 12,096 occurrences of public safety services. This includes citizen calls for Police, Fire, & EMS services as well as Police Officer self-initiated activity. The breakdown of the 12,096 occurrences is as follows:

- 9,653 were for Police services.
- 2,443 were for *Fire and/or EMS* services.

Of the 9,653 Police occurrences:

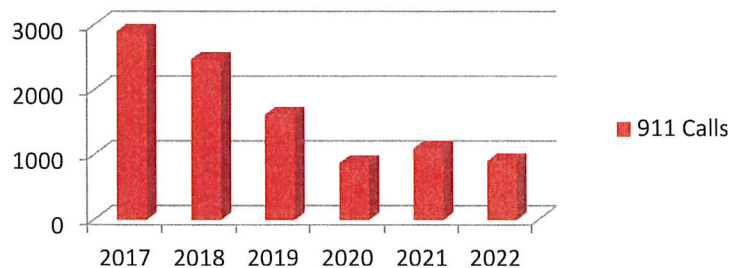
- 7,015 were citizen-initiated calls for service; an 5.2% decrease from 2021 (7,402).
- 2,638 were officer-initiated activity; a 12% decrease from 2021 (2,996).

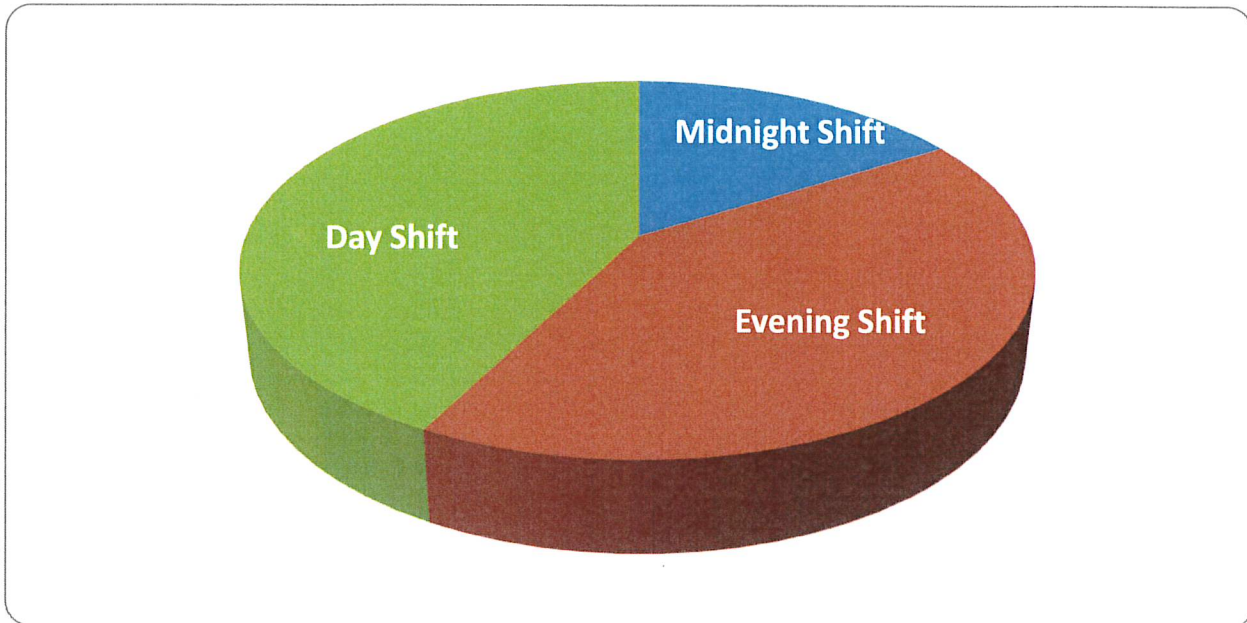
The 9,653 police occurrences reflected a 7.2% decrease in total police activity. Citizen calls decreased by 5.7% and police reports decreased by 11%; 1,912 reports were taken in 2022 compared to 2,166 in 2021.



911 Calls

Of the total public safety calls received in 2022, 906 were received as a 911 call. A decrease of 22% from last year's 1102 911 calls.





Activity Distribution by Shift

% of Activity Load - 1 Hour Increments

The below chart reflects the percentage of total activity handled in 2022, broken down by hour.

Midnight to 1 a.m.	2.3%		Noon to 1 p.m.	6.2%
1 a.m. to 2 a.m.	2.3%		1 p.m. to 2 p.m.	6.3%
<u>2 a.m. to 3 a.m.</u>	<u>1.4%</u>		2 p.m. to 3 p.m.	5.7%
<u>3 a.m. to 4 a.m.</u>	<u>1.4%</u>		<u>3 p.m. to 4 p.m.</u>	<u>7.0%</u>
<u>4 a.m. to 5 a.m.</u>	<u>1.4%</u>		4 p.m. to 5 p.m.	6.3%
5 a.m. to 6 a.m.	1.9%		5 p.m. to 6 p.m.	6.0%
6 a.m. to 7 a.m.	2.7%		6 p.m. to 7 p.m.	6.0%
7 a.m. to 8 a.m.	4.1%		7 p.m. to 8 p.m.	4.6%
8 a.m. to 9 a.m.	4.6%		8 p.m. to 9 p.m.	4.7%
9 a.m. to 10 a.m.	4.8%		9 p.m. to 10 p.m.	3.8%
10 a.m. to 11 a.m.	5.1%		10 p.m. to 11 p.m.	3.0%
11 a.m. to Noon	6.0%		11 p.m. to Midnight	2.4%

The busiest hour during the day was 3pm-4pm, with the busiest block of time being 11am-7pm. The least busy time of the day was between 2am-5am.

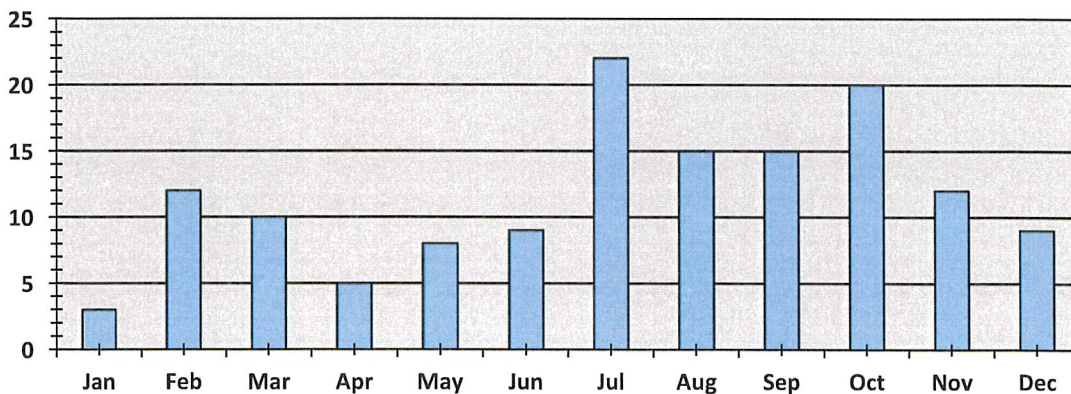
Index Crimes

Index Crimes are those crimes which are considered violent crimes, crimes that affect the very fiber of society. Eaton continues to have a relatively low index crime rate. The strength (personnel and other resources) and the aggressiveness of the Eaton Police Division in conjunction with the support of the law-abiding citizens of Eaton are key factors in keeping these levels low.

Crimes can be cleared by arrest, or with a disposition of “exception,” which means when some element beyond the control of law enforcement precludes the filing of formal charges against a suspect. The arrest of one person may clear several crimes or several persons may be arrested in connection with a single incident. As indicated below, overall index crimes for 2022 decreased by 17% from 2021.

<i>Index Crimes 2019 through 2022</i>					<i>Clearance Rate</i>			
	2019	2020	2021	2022	% Change 2021 – 2022	2022 Reported Crimes	2022 Crimes Cleared	Percentage Cleared
Homicide	0	1	0	1	100%	1	1	100%
Rape	6	6	1	2	100%	2	2	100%
Robbery	3	0	0	0	NA	0	0	NA
Assault	50	41	25	12	-52%	12	12	100%
Burglary	48	24	13	14	8%	14	12	86%
Theft	341	207	120	100	-17%	100	77	77%
Motor Vehicle Theft	15	12	9	11	22%	11	7	64%
Arson	0	1	1	0	-100%	0	0	NA
	461	292	169	140	-17%	140	111	79%

Index Crimes by Month for 2022



Eaton Police Division 2022 Annual Report

Arrests

There were 303 people arrested in 2022, 230 arrests less than the 533 in 2021, or a decrease of 43%. Total arrests include 286 adults and 17 juveniles. Arrested persons often are charged with more than one crime and as a result the total charges filed will exceed the total number of people arrested.

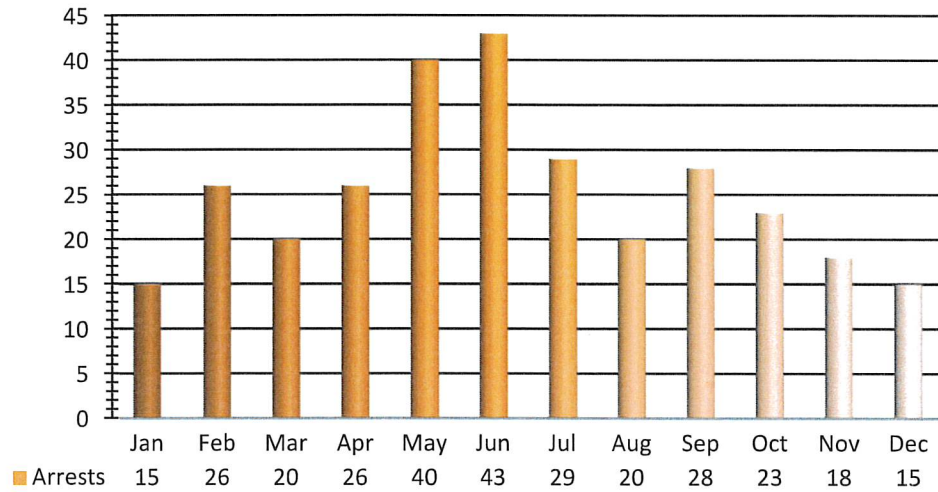
Charges Filed in 2022

Adult Parole Violation	5	Menacing	14
Animal Laws	10	Misconduct at an Emergency	1
Assault	15	MV Theft	10
Burglary\B&E	3	Noise Violations	5
Chemicals to Manufacture Meth	0	Obstruction of Justice	15
Complicity	2	Offenses Involving Rail Roads	0
Consumption of Liquor in MV	0	Open Container	5
Contributing to Delinquency	4	OVI	37
Corruption of a minor	0	Passing Bad Checks	1
Crim Misc\Damaging	34	Physical Control	0
Criminal Tools	0	Poss of Drugs - Schedule III\III	35
Cultivating/Manufacture Drugs	0	Possessing Drug Abuse Instrument	16
Curfew	13	Possession of Marijuana	25
Deception to Obtain Prescription	0	Probation Violation	0
Disorderly	47	Protection Order Violation	4
Disrupting Public Service	1	Public Indecency	1
Disseminate Matter Harmful to Juv	0	Purchase Pseudoephedrine	0
Domestic Viol	40	Rape	2
Drug Paraphernalia	39	Receiving Stolen Property	2
Endangering Children	7	Resisting Arrest	7
Failure to Appear (Warrants)	44	Robbery	0
Falsification	3	Sale of Liquor to Underage	0
Fleeing Eluding Police Officer	1	Tampering with Evidence	1
Forgery	2	Telephone Harassment	2
Gross Sexual Imposition	0	Theft	106
Illegal Poss of Drug Document	2	Tobacco Viol	15
Importuning	0	Trafficking in Drugs	8
Inducing Panic	0	Trespassing	29
Littering	1	Underage Consumption/Purchase	6
Loitering	2	Unlawful use of Vehicle	1
Making False Alarms	0	Vandalism	4

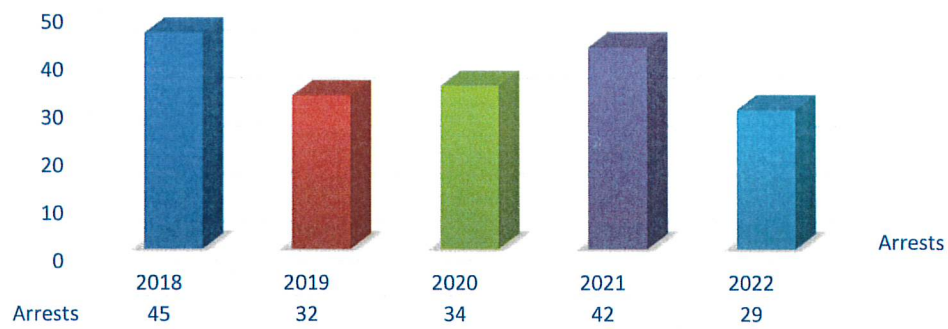
Annual Summary of Officer Complaints

In 2022 we received five officer complaints on three different officers that were documented in our intelligence reporting system. All five complaints were investigated to completion and closed.

Total Arrests by Month 2022



OVI Arrest 5 Year Comparison



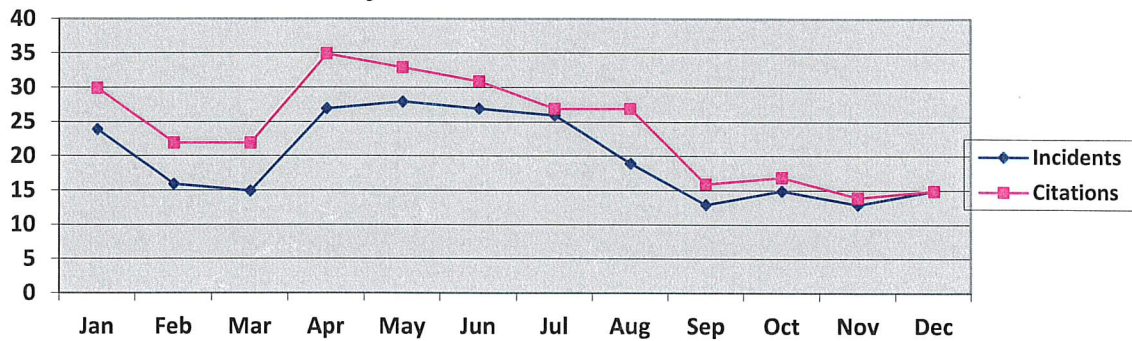
5 Year Incident Summary

Incidents	2018	2019	2020	2021	2022
Vehicular Crash – Non-injury	165	233	162	172	143
Vehicular Crash - Injury	49	45	26	31	38
Vehicular Crash - Fatal	0	0	0	0	0
Animal Complaints	169	201	220	226	264
Burglaries \ B&E's	33	48	81	30	21
Criminal Mischief	44	68	84	78	68
Disorderly Conduct	256	232	214	223	145
Domestic (Non-violent)	31	99	145	105	73
Domestic Violence (Violent offense)	16	28	37	17	29
Drug Related Incidents \ Drug Labs	299\1	222\0	209\0	111\0	86\0
DUI (OVI)	45	32	34	42	29
Menacing/Harassment	28	9	0	0	0
Juvenile Complaints	168	121	188	201	261
Citizens Assists	166	136	215	216	270
Liquor Complaints (Excludes DUI)	3	2	9	12	23
Noise Complaints	69	67	2	89	50
Parking Complaints	176	160	208	169	167
Suicide	1	0	0	1	2
Suicide Attempts	8	4	6	7	7
Suspicious Calls	1419	1138	1379	1175	772
Threatening \ Menacing	19	48	64	55	58
Traffic Complaints	212	249	237	280	300
Traffic Stops by Officers	948	1597	792	821	778
Telephone Harassment	41	50	18	58	70
Trespass Complaints	163	152	158	97	72

Traffic Stops/Violations

In 2022 Eaton Police Officers initiated 778 traffic stops and we received 0 bias-based policing complaints. We handled 238 incidents where at least one (1) traffic citation was issued. The bottom line in the graph below represents the monthly breakdown of those incidents. Of those incidents, one or more citations may be issued. In 2022, 289 citations were filed from those 238 incidents. Each citation corresponds to a violation of City or State traffic laws. The light-colored line in the graph below represents the monthly break down of the citations filed by the Eaton Police Division in 2022. Most of the citations stemmed from 778 traffic stops and 181 motor vehicle crashes.

Monthly Citations from Traffic Incidents



Motor Vehicle Crashes

The 181 Motor Vehicle Crashes that occurred on City streets was a 11% decrease over last year’s 203 crashes. The table below shows the monthly break down of crash reports handled and their totals. There were no fatal crashes in 2022.

Month	Private Property	No Injury Crashes	Crashes with Injuries	Traffic Offenses Cited	OVI Involved
January	1	11	3	8	1
February	2	10	6	9	2
March	3	10	3	9	2
April	0	11	2	7	1
May	2	12	3	11	1
June	2	6	4	9	1
July	3	11	4	11	0
August	3	7	3	7	0
September	1	9	3	7	1
October	2	12	3	5	1
November	1	13	2	4	0
December	2	9	2	4	0
Total	22	121	38	91	10

Employee Recognition

Activity Awards

Activity Awards are presented to officers for activity they perform throughout the year. Activity includes calls for service as well as officer-initiated activity such as business checks, vacation house checks, foot patrols, traffic stops, arrests, etc. Each officer-initiated event or incident counts as 1 line of activity for the officers. Officers are proud of the proactive work they do in our community and we make sure to recognize them for their hard work.

Most Active Officer Award:



Officer Stevenson's 1,432 actions of activity made him the most active officer on the department. Officer Stevenson continues to be active and vigilant on the midnight shift and his hard work pays off.

Years of Service Awards



Chief Steven Hurd and Sergeant Scott Eversole reached 25 years of service in 2022. Officer Craig Jones reached 15 years of service in 2022. Officer Derek Pheanis reached 5 years of service in 2022.

ZERO Sick Time Award



Administrative Assistant Tonya Hickman, Sergeant Sean Mackey, Chief Steven Hurd, Detective Aaron Melling, Officer Pete Wray, and Officer Clinnie Stevenson all used 0 hours of sick leave in 2022. We applaud them on their dedication to the agency and their accomplishment in not using any sick time. Tonya Hickman has not used a sick day during her 12 years of service with the Eaton Police Division.

Employee of the Year



Selecting an Employee of the Year is a tradition that began in 2011 for the Eaton Police Division. Employee of the year is selected by those who exhibit the agency's Guiding Principles of Teamwork, Integrity, Commitment to Excellence, Ethics, and Professionalism. Our 2022 winner is Detective Aaron Melling. Detective Melling was promoted to detective in 2022 and has excelled in this position. Detective Melling received a few other awards this year such as: zero use of sick leave, most OVI's, top shot, and shared in the honor of investigation of the year. Detective Melling also completed Detective investigations training in 2022. Not only was Detective Melling selected for this honor by EPD administration, but he was also selected by his peers as well.

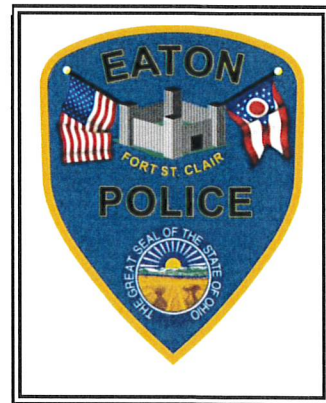
"Proud to Serve" Award

Officer Derek Pheanis was awarded the 2022 "Proud to Serve" Award. Proud to Serve is our motto at the Eaton Police Division and the recipient of this award is selected by the administrative team. Officer Pheanis has been a part of the Eaton Police Division team since 2017. Officer Pheanis is someone who actively contributes to the agency through community policing. Officer Pheanis is a K-9 handler and he and his K-9 Rossi contribute immensely to the success of the Eaton Police Department team. Officer Pheanis is always willing to work extra hours and adjust his shift when needed; with a big smile and a positive attitude.



Investigation of the Year Award

The 2022 Investigation of the Year Award was accepted by several EPD officers. EPD case #2022-1874. This case was a team effort and shows the agency's hard work and is a great example of our Guiding Principles of Teamwork and Commitment to Excellence. The officers involved in this case is as follows: Detective Melling, Detective Carpenter, Officer Jones, Officer Hall, Officer Pheanis, Sergeant Eversole, Chief Hurd, and Sergeant Mackey. This case required several follow-ups, multiple interviews, subpoenas, evidence collection, and media releases.



2022 Community Involvement

National Night Out

An annual community-building campaign that promotes police-community partnership and neighborhood camaraderie to make our neighborhoods safer.



Birthday Party!

Officer Pheanis, Detective Melling, and Officer Wray were invited and honored to attend Tucker's birthday party!



Preble County Job Fair

Officer Rose set-up at the fairgrounds to assist Preble County students with their career choices.



Cops and Kids

An annual event organized by the Preble County Sheriff's Office where all of Preble County law enforcement participates. Officers are privileged to shop with kids and their families before Christmas.



Police and Youth Together

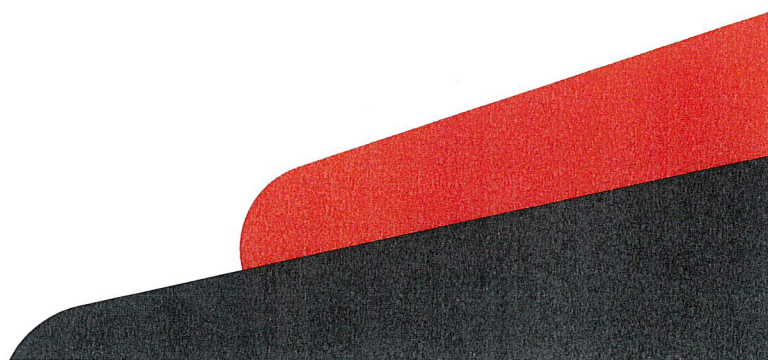
This one-week camp is held in Dayton and is free to kids that are 10 to 13 years old and reside in the Miami Valley. Officer Hall was privileged to attend this camp as a counselor. This event helps strengthen relationships between police and our youth.



4

DEPARTMENT OF SAFETY

FIRE & EMS DIVISION





The City of Eaton Fire and EMS Division

Annual Report for 2022





Introduction

The mission of the City of Eaton Fire & EMS Division is to provide prompt, efficient, skilled response to fire, rescue, and medical emergencies; provide fire prevention, public education, and safety services; protecting the lives and property of our citizens with pride, professionalism, and commitment. We are pleased to provide you with a statistical review of Fire and EMS operations for 2022.

The Eaton Fire and EMS Division serves the City of Eaton, population 8,375 (2020), and two neighboring townships of Washington and Jackson with a population estimated at 4,000 persons combined. The Division has a response district of 69 square miles. Eaton is geographically located in the center of Preble County, Ohio, which is 35 miles west of Dayton, Ohio. 18 miles southeast of Richmond, Indiana, and 6 miles south of Interstate 70. Eaton is the county seat of Preble County and is a center of activity associated with agriculture and manufacturing. Eaton is home to several large manufacturing companies along with retail and residential areas. Eaton has multiple US and State Routes intertwining through the community and has an active freight rail line. Founded in 1806 as a village, the Eaton Independent Fire Engine and Hose Company was organized in 1835 and over time became the City of Eaton Fire Division. The Eaton Emergency Squad was formed in 1972, and like the Fire Division, over time became the Eaton EMS Division. Eaton City Council consolidated the management and operation of both Fire and EMS into one Division on September 11, 2006.

The organizational structure of the Fire / EMS Division consists of a career Fire/EMS Chief, a career Assistant Chief, three career shift Captains, three volunteer Lieutenants, and 33 part-time personnel. Eaton has two stations, staffing one with an ALS Ambulance and one with a four-person ALS Engine/ 2nd Ambulance; both stations are staffed 24 hours a day. The City of Eaton Fire and EMS Division is an **ISO Class 3** agency.

In 2022, the Fire and EMS Division responded to **2443** calls for service. That call volume averages **6.69** calls a day. Requests vary greatly as residents are challenged with new and varying issues; the greatest are health-related issues and the movement to more home health care.

INCIDENT COUNT	
INCIDENT TYPE	# INCIDENTS
EMS	1642
FIRE	441
RESCUE	360
TOTAL	2443



Emergency Medical Service Operations

The Fire and EMS Division handled **1642** EMS Responses in 2022. The Division responded to 20 cardiac arrest incidents. Out of those 20 cardiac arrests, 9 patients were indicated to have reached ROSC and were transported to the hospital. This left our ROSC rate at **45%** in 2022, which is well above the national average of **30%**. The Fire and EMS Division has seen ROSC rates above the national average for the past four years 44% in 2019, 39% in 2020, 58% in 2021, and 45% in 2022.

COMPLAINT REPORTED BY DISPATCH	# INCIDENTS
Abdominal Pain	62
Assault	11
Back Pain	24
Breathing Problem	203
Cardiac Arrest	24
Chest Pain	110
Choking	10
Convulsions/Seizure	42
Fall Victim	268
Heart Problems	8
OD/ Ingestion / Poisoning	17
Psychiatric Problem	62
Stroke/CVA	34
Sick Person	304
Traffic Accident	63
Traumatic Injury	17
Unconscious/Fainting	56
Unknown Problem	48
Other	279

HOSPITAL DESTINATION	2022 TRANSPORTS
Care-Flight	1
Children's Medical Center	15
Grandview Hospital	10
Kettering - Preble ED	1148
Kettering Memorial Hospital	5
Mccullough-Hyde Hospital	2
Medflight	5
Miami Valley Hospital	20
Miami Valley Hospital North	1
Reid Hospital	101
VA Medical Center	9
Wayne Hospital	1

“Complaint reported by the dispatch” is only a snapshot of the nature of the call. Following an assessment, the EMS provider will determine the nature of the call and the appropriate course of action. The provider’s primary impression is categorized in the chart on the left. The highest categories are breathing problems, chest pain, sick persons, and falls. They account for **54%** of all EMS patient assessments.

Calls for service are higher for the age groups over the age of 50 years. There is a direct correlation between the type of service requested and age. Most, if not all the complaints illustrating a high volume of calls, can be related to patients’ age. **Nearly 70% of the patients treated by EMS responders are over the age of 50 years.**

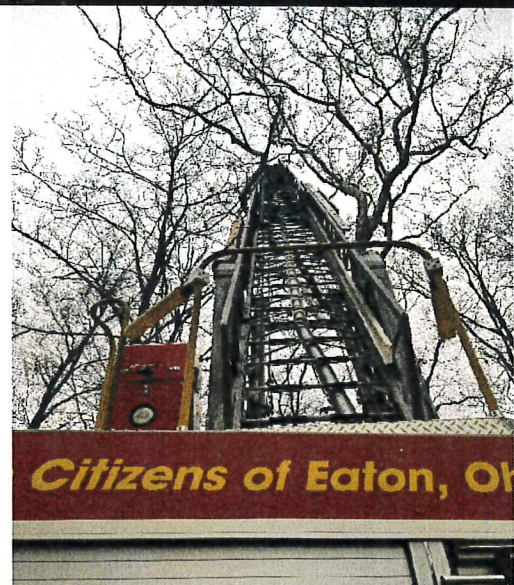


Fire and Rescue Operations

The Fire and EMS Division handled **801** fire/rescue responses in 2022. These calls vary greatly to include fires of all types, rescues, EMS assists, auto accidents, hazards mitigation, fire alarms, odor investigation, public assists, police assists/standbys, and other emergency and non-emergency calls. On-duty fire crews continue to respond to significant medical calls, supporting EMS providers with assistance. These practices keep the Division in line with national standards of care and ensure an appropriate level of service is provided.

The Division utilized all department resources for **90** general alarms, and on-duty crews handled the remaining **711** calls. General alarms include fires, serious auto accidents, special rescue, simultaneous calls, and mutual aid fires and rescues. We provided mutual aid **51** times and received mutual aid **79** times. The chart below illustrates the breakdown of Fire/Rescue/EMS responses for 2022.

MAJOR INCIDENT TYPE	2018	2019	2020	2021	2022
Fires	45	42	61	48	67
Overpressure, rupture, overheat	1	3	0	4	1
Rescue & Emergency Medical Service	2181	2158	1909	2009	2002
Hazardous Condition (No Fire)	53	42	47	49	49
Service Call	94	117	160	181	182
Good Intent Call	87	68	62	55	59
False Alarm & False Call	113	99	94	82	78
Severe Weather & Natural Disaster	0	3	1	1	4
Special Incident Type	2	0	1	2	1
TOTAL	2576	2532	25335	2431	2443





The Fire and EMS Division handles a variety of emergencies, the following is a detailed listing of the nature of calls by month for 2022.

INCIDENT TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	SUM
Animal problem or rescue							1						1
Chemical release, reaction, or toxic condition	1	1	1					1			1		5
Citizen complaint									1				1
Combustible/flammable spills & leaks	4	6		2	1	3	1	4	3	5	4		33
Controlled burning								1					1
Cover assignment, standby at fire station, move-up		1				1							2
Cultivated vegetation, crop fire									1	2	1		4
Dispatched and canceled en route	2	4	1	3	3	2	8	5		3	1	1	33
Electrical wiring/equipment problem	1		1	1	1	3		1		1	1		10
Emergency medical service (EMS) Incident	165	133	159	146	140	153	131	178	128	153	143	133	1762
EMS call where party has been transported												1	1
Explosive, bomb removal						1							1
False alarm and false call, other		1	1		1		1		1	3	1	3	12
Good intent call, other		1										1	2
HazMat release investigation w/no HazMat											1		1
Malicious, mischievous false alarm			1										1
Medical assist	7	4	6	11	7	6	9	25	15	21	14	14	139
Mobile property (vehicle) fire	3		2				1			1			7
Natural vegetation fire	1			3	1	3				9			17
Other incident type			1			3							4
Outside rubbish fire		1		1		1	1	1	1	2	3		11
Overpressure rupture from air or gas (no fire)										1			1
Person in distress	1												1
Public service assistance	10	11	13	20	12	13	13	18	13	14	7	13	157
Rescue, emergency medical call (EMS), other	12	13	9	13	4	24	10	4	3	2	2	4	100
Search for lost person				1									1
Service call, other	1							2	1		1		5
Smoke, odor problem							1	2					3
Special outside fire						1		1		1	1		4
Steam, other gas mistaken for smoke		1	3	1		1		1	1	1	2	3	14
Structure Fire	4	4	3	1		2	2	2	1	2	1	2	24
System or detector malfunction	5		1	4	7	1	4	2	3	2	2	10	41
Unauthorized burning	1						1		1	4	1		8
Unintentional system/detector operation (no fire)	2	1	4	2	5		3	2	2	1		2	24
Water problem	1	1										3	5
Wrong location, no emergency found	1						2		1	2	1		7
Total	222	183	206	209	182	218	189	250	176	230	188	190	2443



Apparatus

The Fire and EMS Division has an apparatus replacement plan. As the fleet age and operational demands change, it is important to evaluate community and department needs. In 2022 we replaced a 2007 Ford F-250 command vehicle with a 2022 GMC Sierra. This unit is the Assistant Chief's staff vehicle. Once it is fully outfitted, it will provide a mobile command site, and have a full complement of tools for fire inspections and fire investigations. It will also be used in standard utility applications.



The chart below is used for this evaluation and illustrates apparatus use, responses, and age.

Vehicle Mileage 2022	In Service Date	Beginning	Ending	Miles Traveled 2022	Responses 2022
Chief 1601	2017	27,043	31,915	4,872	57
AC Truck 1602	2022	0	2,960	2,960	47
Engine/Rescue 1608	2013	39,405	40,068	663	27
Engine/Tanker 1603	2020	7,568	12,847	5,279	668
Brush 1605	2016	1,511	1,900	389	27
Quint (Ladder) 1607	2008	25,729	26,312	583	9
Engine/Rescue 1604	1996	62,414	62,516	102	0
Medic 202	2010	209,013	N/A	N/A	21
Medic 201	2017	63,037	75,269	12,232	1237
Medic 204	2014	107,205	112,945	5,740	486



Training and Education

Training is conducted weekly with large-scale training held quarterly. This provides opportunities for continuing education credits. Many of our personnel also attend classes and seminars at other locations. This shows continued interest in staying current on new techniques and refreshing and improving their skills. Like other combination Fire / EMS departments, maintaining staffing levels is a challenge and can change for many reasons. This continues to impact recruiting and retention of personnel. In 2022, Division staffing was 38 personnel. Of that, 36 are dual-certified fire and EMS personnel.

The Fire and EMS Division had a few operational changes in 2022. In September the Lt. of EMS Operations position was reclassified into an Assistant Chief of Operations position. In October Captain Andy Bekemeier was promoted to that role. His promotion and the resignation of another Captain left two open positions. Lieutenant Tyler Claybaker and FF-Paramedic Kyle Romans were promoted in November to fill those open positions.





Fire Prevention / Public Education

In 2022, the Division's prevention activities increased significantly. The Fire / EMS Division was able to participate in a few events by providing EMS for the Preble County Fair, and Preble County Pork Festival, and assisting with the DEI Car Show. The Division was able to continue the annual traditions of the Chicken BBQ and the Halloween candy giveaway for kids.

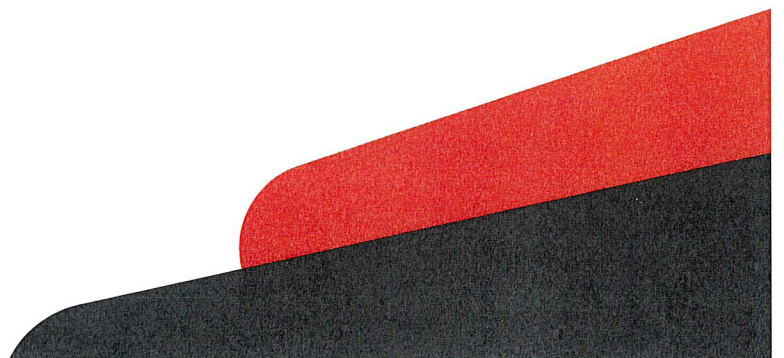
The Division continues to work to increase fire safety awareness through social media, our website, (<http://eatonfireoh.org>), and increased Fire Prevention Week activities to include school and daycare presentations. This past year, we provided fire safety training including a Sparky Dog for all elementary school children and all preschool programs. Division personnel also participated in a Countywide career day for eighth-grade students and a High School Career Day at National Trail.



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DEPARTMENT OF SAFETY

BUILDING, INSPECTION & ZONING





2022 Annual Report

Building and Zoning Department

The City of Eaton Building and Zoning Department understands that, when we uphold life, health, safety and morals, our community will prosper. These are the key ingredients for a community to grow and prosper.

Employees

- Jacqueline Stahl, Residential Plans Examiner, Permit Technician, 1993-current.
- Terry Shaffer, Residential Building Official, Commercial Building Inspector
- Dana Booghier, Commercial Building Official, Technical Advisor, 2008-current
- James Alt, Commercial Plans Examiner, Technical Advisor, contract 2013-current
- Ralph Clevenger, Electrical Safety Inspector, backup-contract
- Dennis Armstrong, Electrical Safety Inspector, backup-contract

Operations

- **Operation Overview:** The City of Eaton Building Department is licensed by the State of Ohio Board of Building Standards to implement building codes locally. In recent years, the State has diligently been working with all departments throughout the state to ensure that codes are applied uniformly from department to department. To maintain our license, we must follow the rules of the Board as outlined in the Ohio Revised Code.
- **Point of Contact:** Typically, we are the first point of contact for a citizen, builder or investor. We meet with them to discuss their plans, directing them to our local zoning regulations first; also working with them to move forward in the building process. This typically happens in the office, onsite or both.
- **Plan Submittal:** Once our local zoning regulations are met, the applicant will submit an application including plans that show compliance with the Ohio Building Code regulations (building, electric, mechanical, fire protection- sprinkler, fire alarm systems, fuel gas and energy).

- **Plan Review Commercial Projects:** Our plan review process is streamlined and very efficient. Our Building Official, Dana Booghier, is in our office once a week to meet with applicants, discuss projects, pick up new submittals and return submittals from the previous week. Dana also meets with our Commercial Plans Examiner, Jim Alt, to go over submittals and make sure they are compliant. This helps expedite the process and keeps projects moving forward. Dana is available for special meetings and phone calls outside of normal scheduled office visits. In the State of Ohio, it is required to have a Building Official (Dana Booghier) and a licensed Architect (Jim Alt) review and or approve all commercial submittals.
- **Plan Review Residential Projects:** Our plan review process for residential construction is performed in the office. Once our local zoning requirements are met, the applicant will submit a set of building drawings showing compliance with the Residential Code of Ohio. With a clean submittal, a license to build can be issued typically within five to seven business days.
- **Plan Approval:** When plans are approved, the applicant is issued a Certificate of Plan Approval. This approval is a document that is generated by the Department and the applicant receives a copy of it. This document is a license to construct that is often referred to as a permit.
- **Construction:** Once construction begins, the Department will be onsite at different phases of the project to ensure that construction meets the intent of the approved construction drawings. These site visits, often referred to as inspections, are the responsibility of the applicant to call and schedule. Once the construction is complete, the applicant/owner will receive a Certificate of Occupancy. This certificate has information on it such as construction type, use group, occupant load, etc. The certificate remains with the structure and the structure must be maintained in accordance with the Occupancy Certificate by the owner. Insurance providers and lending institutions require certificate of occupancy documentation.

2022 Highlights

Commercial Activity:

Jefferson House 120 North Cherry Street

- April
- Covered Deck, along with access from 2nd floor.
- Additional renovations inside, including restrooms, offices, gathering area.
- Estimated cost of upgrades \$250,000.

Pictured, the covered deck and second floor access completed at the Jefferson House in 2022.



2022 Highlights Continued

Somerville Bank, 601 Hillcrest Drive

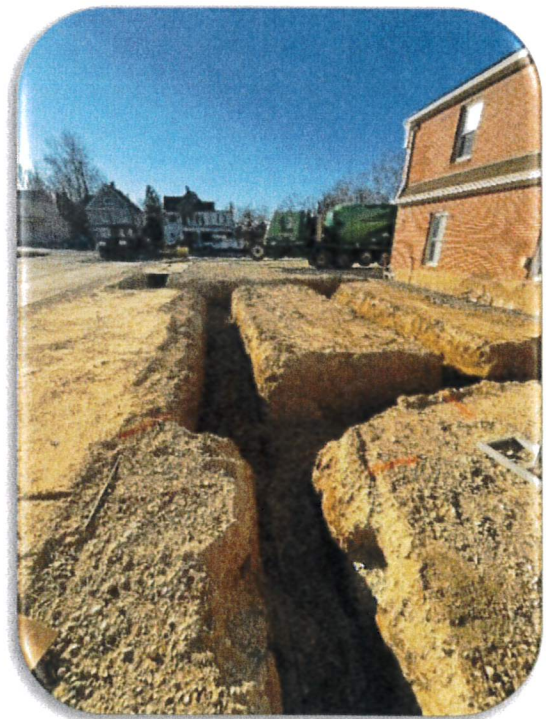
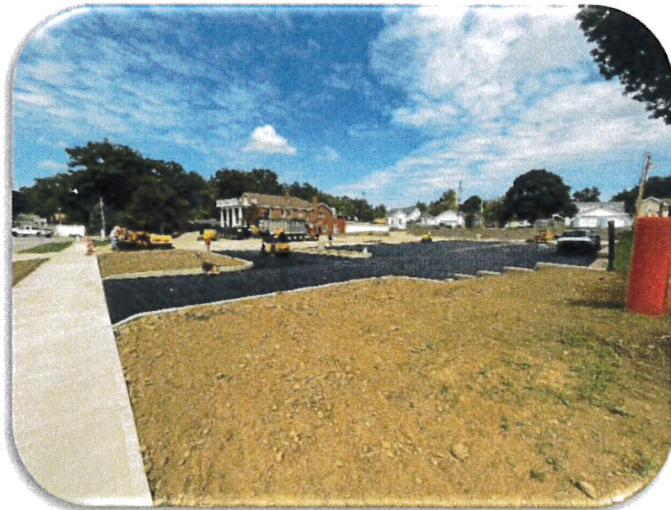
- March
- New Bank at this location.
- Estimated cost \$1,000,000.



Somerville Bank

Gard Funeral Home, 224 West Main Street

- June
- Upgrade parking lot, and construction of new building underway.
- Estimated cost \$1,000,000.



Work continues on the new building at Gard Funeral Home.

Vancrest, 1600 Park Avenue

- March
- (Phase One) eight room addition
- Estimated cost \$1,000,000.

Skyline, 1704 North Barron Street

- September
- Remodel inside
- Estimated cost \$300,000.



Henny Penny, 1219 Richmond Pike

- November
- Remodel
- Estimated cost \$1,351,000.



Downtown

The downtown area has consistently remained strong with very minimal turnover. Many of the businesses located in our downtown area have been in operation for generations. Eaton has also witnessed several investments made within the area in recent years. A healthy city is often detected by the condition and success of the downtown area. The support and protection of downtown merchants is vital to the success of the entire city.

Residential Activity

The residential single-family activity remained very consistent from 2020-21. Eaton's employment market, outstanding services, exceptional schools, and low taxes are just some of the main reasons new homes, additions and accessory structures continue to be built within the community.

Other Duties

In addition to new construction the Department also approves zoning and issues zoning certificates. Examples include sheds, pools, decks, fencing, garages etc. The Department also issues stand-alone permits. These permits would include replacement items to building systems, such as heating and cooling equipment, gas piping, electrical, emergency generators, emergency lighting, fire alarm, fire suppression, commercial kitchen hoods, refrigeration, hydronics and roofing.

Goals & Objectives

Goals: Our Departmental goal is to be service oriented and user friendly, helping citizens and developers meet their goals. In turn building a safer and stronger community.

Objectives: The Department staff is licensed by the State of Ohio Board of Building Standards. We receive training for new codes, products and methods of construction. We work with and share information with owners, contractors and developers. The construction industry is certainly not exempt from change, and we understand change is required to grow and prosper as a community.

Summary: Moving forward, we must operate with the understanding that every time the phone rings, we are called to the counter, or on-site our duty is to serve the community with excellence. Regardless of size, we must always understand that every project is important because every project is an investment within our community.

Building & Zoning

Notable Projects | 2022

January: Slab Docs, \$130,000

February: -0-

March: Somerville Bank, \$1,000,000; Vancrest (phase one, 8-room addition,) \$1,000,000

April: Jefferson House, \$250,000

May: -0-

June: Gard Funeral Home, \$1,000,000

July: Village South, \$300,000

August: Cherokee Self Storage, \$65,000

September: Skyline, \$300,000; Lion & Ram @ 102 North Cherry Street, \$150,000

October: Silfex (NE Chemical Management System addition,) \$950,000

November: Vancrest (phase two, north addition), \$1,500,000; Henny Penny (People Place & Event Center,) \$6,900,000; Silfex (DI Water addition,) \$1,351,000; Burger King (2nd drive-thru,) \$150,000

December: Kettering Health Network, \$206,530
Grace Lutheran Church, \$85,000

Appeals Board & Zoning

Activity | 2022

APPEALS BOARD ACTIVITY: No activity.

ZONING ACTIVITY 2022

Building: 4
Car / Boat: 27
Grass / weeds: 153
Parking: 4
Property: 4
Trash: 47
Trees: 13
Trailer 4 wheels: 3
Other (describe): Chickens: 1
Shed with no zoning: 1

ZONING CERTIFICATE ACTIVITY 2022

Shed (less than 200 sq. ft.): 1
Fence: 33
Pool: 3
Solar panels: 6

PERMIT ACTIVITY 2022

Building: 88
Electric: 86
HVAC: 89
Sprinkler: 4
Sign: -0-
Demolition: 4
Temp structure/tent: 2

Permits & Inspections

PERMIT & ZONING & INSPECTION ACTIVITY 2022

Commercial/Industrial

New \$73,000
2 permits, 1 inspection
Addn., etc. \$16,422,530
20 permits, 58 inspections
Prelim plan review -0-

Single-family

New \$1,258,684
6 permits, 40 inspections
Addn., etc. \$366,700
12 permits, 43 inspections
Residential C.O. 1 permit, 1 inspection

Sheds (<200 sq. ft. zoning; >200 sq. ft. RCO) \$8,000
1 permit (>200 sq. ft.), 2 insp
9 zoning (<200 sq. ft.), 3 inspections

Garages \$35,000
1 permit, 3 inspections

Roofing (comm & res)
36 permits, 34 inspections

Electric (includes fire alarm permits)
86 permits, 124 inspections

HVAC
89 permits, 81 inspections

Demolition
4 permits

Sign (comm & res)
-0- permits, 4 inspections

Sprinkler
4 permits, 4 inspections

C.O. (Cert of occupancy only)
6 permits, 4 inspections

Temporary structure 2 permits

ZONING:

Pool 3 permits, 1 inspection
Fence 33 permits, 40 inspections
Deck <200 sq. ft. -0- permits, -0- inspections
Monument sign -0- permits, -0- inspections
Solar panels 6 permits, 6 inspections
Home occupancy 'Type A' -0- permits, -0- insp

PERMIT & ZONING & INSPECTION ACTIVITY 2021

Commercial/Industrial

New \$500,000
1 permit, 31 inspections
Addn., etc. \$1,618,300
15 permits, 31 inspections
Prelim plan review -0-

Single-family

New \$2,773,661
11 permits, 73 inspections
Addn., etc. \$680,000
17 permits, 31 inspections
Residential C.O. -0- permits, -0- inspections

Sheds (<200 sq. ft. zoning; >200 sq. ft. RCO) \$9,000
1 permit (>200 sq. ft.), -0- inspections
13 zoning (<200 sq. ft.), 13 inspections

Garages \$35,000
1 permit, 6 inspections

Roofing (comm & res)
27 permits, 17 inspections

Electric (includes fire alarm permits)
91 permits, 153 inspections

HVAC
105 permits, 129 inspections

Demolition
2 permits

Sign (comm & res)
6 permits, 6 inspections

Sprinkler
2 permits, 2 inspections

C.O. (Cert of occupancy only)
9 permits, 11 inspections

Temporary structure 2 permits

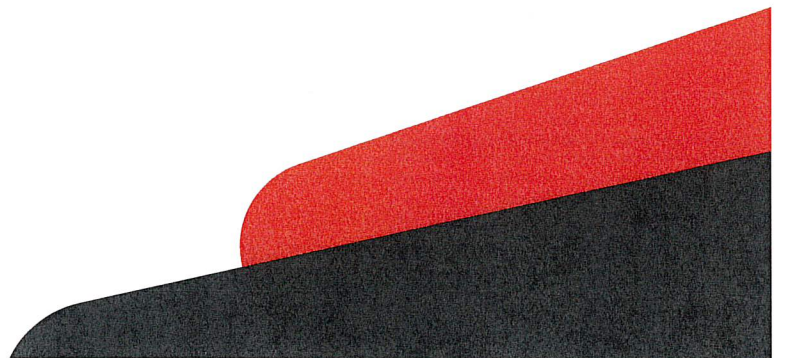
ZONING:

Pool 5 permits, 2 inspections
Fence 25 permits, 11 inspections
Deck <200 sq. ft. -0- permits, -0- inspections
Monument sign -0- permits, -0- inspections
Solar panels 3 permits, 3 inspections
Home occupancy 'Type A' -0- permit, -0- insp

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DEPARTMENT OF SERVICE

PUBLIC MAINTENANCE DIVISION



PUBLIC MAINTENANCE DIVISION

2022



City of Eaton 2022
Public Maintenance Division
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Mission Statement

The Mission of the Public Maintenance Division is to provide the residents of Eaton the best overall services for a better way of life. Through these services, the Public Maintenance Division is committed to keeping the City of Eaton clean, attractive, and desirable place to live and do business.

About the Division

The City of Eaton operates a full-service Public Maintenance Division which maintains much of the City's infrastructure, including storm drainage, public parks, roadways, and cemetery.

The City of Eaton is rather unique among municipal service departments in that it operates as a large labor and equipment pool rather than creating artificial divisions specializing in municipal functions. All employees in the City of Eaton Public Maintenance Division plow snow, mow grass, patch potholes, pick up dead animals along the roadway, collect leaves or chip brush, maintain equipment, and other diverse public maintenance functions. This provides variety to the public maintenance employees but also provides the Public Maintenance Supervisor and his Crew Leader flexibility to assign work daily based on the needs of the community rather than hamstrung by silos of a larger operation. Some public maintenance employees have developed specialties, and some have important credentials (e.g. spray license), but all employees can do a wide range of public maintenance tasks in a given day.

Public Maintenance Services

The Diversity of services provided by this Division include the following:

- Brush and leaf pick-up
- Building maintenance
- Dead animal removal and disposal
- Park and recreation facility maintenance
- Setup support during and clean-up after special events
- Snow removal
- Street sweeping
- Storm sewer maintenance and repairs
- Catch basin cleaning
- Grass mowing of parks and cemetery and roadsides
- Guard rail installation and repair
- Signs: stop signs, street names, speed zones, etc.
- Traffic lights, walk lights, etc.
- Cemetery duties



Personnel

Daniel Gray	Supervisor	2016		
Jason Erbaugh	Crew Leader	2001		
Eli Montgomery	Cemetery Manager	2010		
Rob Childers	Mechanic	1997		
Spencer Decker	Maintenance Worker	2001		
Mark Lutz	Maintenance Worker	2001		
Scott Heiser	Maintenance Worker	2011		
Jeff Anderson	Maintenance Worker	2008		
Chris Harper	Maintenance Worker	2016		
Austin Howard	Maintenance Worker	2019		
Paul Thomas	Maintenance Worker	2021		
Brannen O'Shea	Maintenance Worker	2021		
Nick Paxton	Maintenance Worker	2021		

Part-time Employees

Chase Denlinger

Craig Poesy

Luke Montgomery

Denise Keller



Streets & Roadways

- West Lexington Rd. was paved.
- North end of Aukerman St. was paved.
- Preble Drive was paved.
- All of Washington Landing subdivision was paved.



Aukerman St.



Storm Sewer

- During the 2022, storm sewers were maintained as needed.



Beautification

- All City facilities' landscapes saw spring cleanup and were maintained during the year.
- Crews performed 56 residential mowing in 2022 compared to 87 in 2021.
- Crews performed 2 property clean ups in 2022 compared to 9 in 2021.
- Downtown flowerpots were set out and watered regularly.
- Leaves were collected as scheduled.



Parks

For the 190 acres of parks, all were inspected, repaired, cleaned up, mowed and trimmed as needed.

Seven Mile Park

- Hosted SAY and PC United soccer leagues.
- Fertilizer and crabgrass preventers were applied to all turf areas.
- Turf areas were watered as needed.
- Playground was inspected and repaired as needed.
- Restrooms were cleaned and inspected regularly.

Clarence E. Hook Park

- Installed new playground.
- Cleaned wooded area around the front of the park.
- Turf areas were reseeded as needed.

Water Works Park

- Sand was added to playground area.
- Playground was inspected regularly.
- Restrooms were cleaned and inspected regularly.
- Fertilizer and crabgrass preventer were applied on turf areas.
- Tree limbs were picked up year-round.



Bark Park

- Turf areas cleaned up and overseeded.
- Turf maintenance was performed as needed.

DP&L Park / Brooke Gould Memorial Tennis Complex

- Worked with TC Force Baseball to host a tournament.
- Worked with TC Force Fastpitch to host a girls softball league.
- Worked with Eaton Girls Softball Association with their season.
- Turf areas were maintained as needed.
- Concrete was added to fields #3 and #4 in dugout areas.
- Fence and netting were added for safety concerns.
- New shelter and playground added.
- Restrooms were cleaned and inspected regularly.

Youth Center

- Cleaned and inspected regularly.
- Turf maintenance was performed as needed.

Fort St Clair Park

- Worked with Eaton Community Schools Cross Country to host events and practices.
- Picnic tables were painted and repaired as needed.
- Worked with Whispering Christmas for the 5K run and Christmas lights.
- Turf Maintenance was performed as needed.
- Repaired the Garrison Branch covered bridge and foundation.
- Dead trees were removed and stumps were ground.



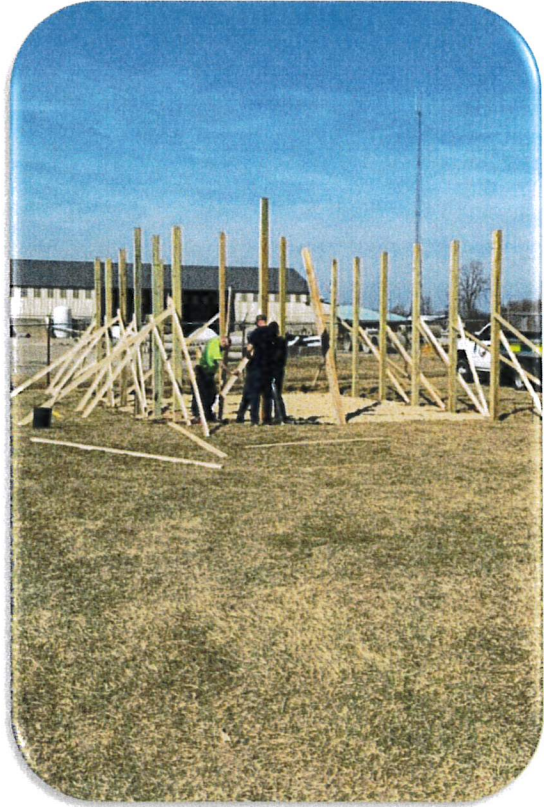
Aquatic Center

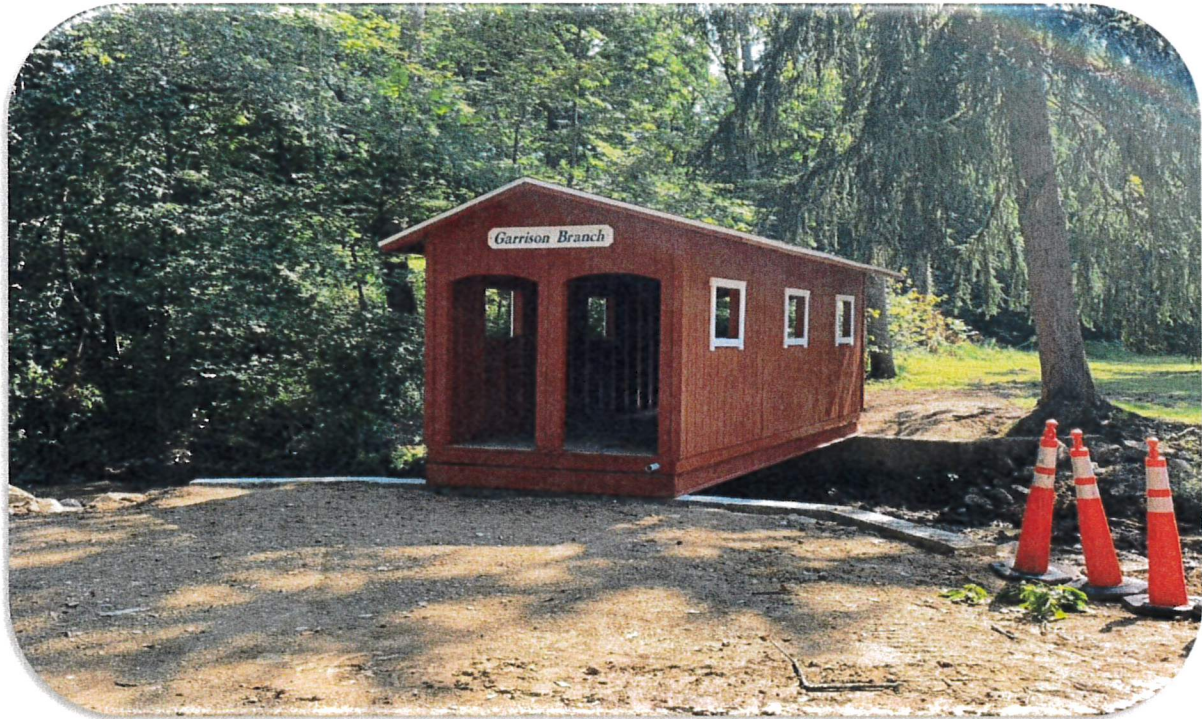
- Regular maintenance of pool equipment was done as needed.
- Turf maintenance was performed as needed.
- Painting of pool areas was completed.

Crystal Lake / Roberts Bridge

- Inspection, maintenance of dam was performed as needed.
- Turf maintenance was performed as needed.
- Roberts Bridge was inspected regularly and maintained.









Cemetery

During 2022:

- 73 burials were performed.
- 49 full burials.
- 24 cremations
- 56 graves were sold.
- 57 foundations for monuments were installed.
- 47 graves were seeded.

Cemetery personnel 2022 activity:

- Maintained 60 acres of Cemetery grounds; mowed, trimmed, did tree care and turf maintenance was performed.
- Maintained, serviced, and repaired all cemetery equipment.
- Maintained Fort St Clair Park, mowed and trimmed grounds, did tree maintenance, picnic table and playground maintenance, oversaw cabin rentals and monitored trash pick-up.
- Assisted the Whispering Christmas Committee with their needs.
- Assisted Public Maintenance Division with other duties such as leaf collection and snow plowing.
- Assisted Eaton Cross Country with any park issues needed to practice or hold events.



Leaf Collection

During the 2022 leaf collection, there were 96 loads collected by leaf collection equipment and multiple loads collected with the street sweeper.



Snow & Ice

During 2022 snow & ice events:

- 3665.4 miles of plowing and salting
- 1096.0 gallons of fuel
- 256.7 tons of salt
- 26 bags of sidewalk salt
- 308 hours of regular time
- 174.25 hours of over time

Brine:

- 5982 gallons of brine
- 380 miles applied
- 66 gallons of fuel

All done during regular scheduled shifts.



Maintenance Garage

Employees in the maintenance garage perform all regular maintenance to all city owned vehicles and equipment. This includes fire, EMS, and police vehicles. They change oil, brakes, and any other issues that might occur through the year.



Special Events

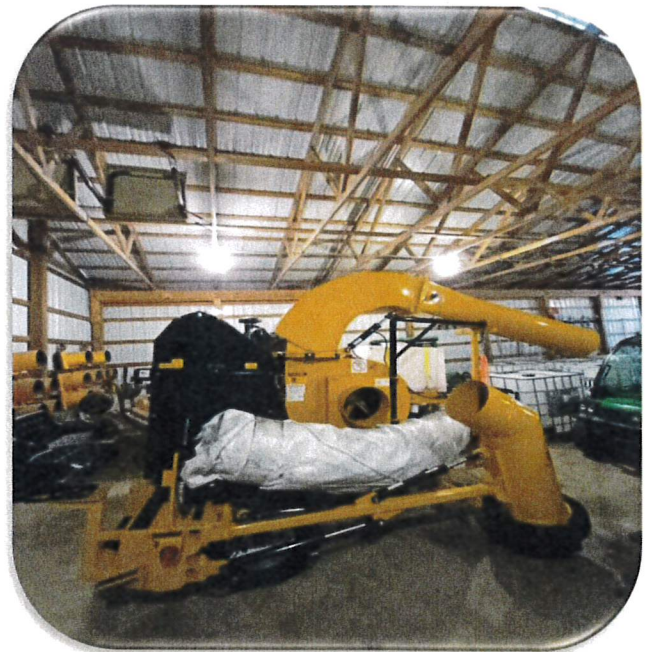
The Public Maintenance Division has a lot of different duties, and one is events which take place in the city. We work with different groups to provide the best opportunity for the public to enjoy themselves.

- Downtown Eaton Inc.
- Eaton Community Schools
- YMCA
- Preble County Board of DD
- Whispering Christmas
- Eaton Say Soccer
- Preble County Pork Festival
- VFW 8066
- American Legion
- Preble County District Library
- Preble County Agricultural Society
- TC Force Baseball
- Eaton Little League
- Eaton Girls Softball Association



Equipment Purchases

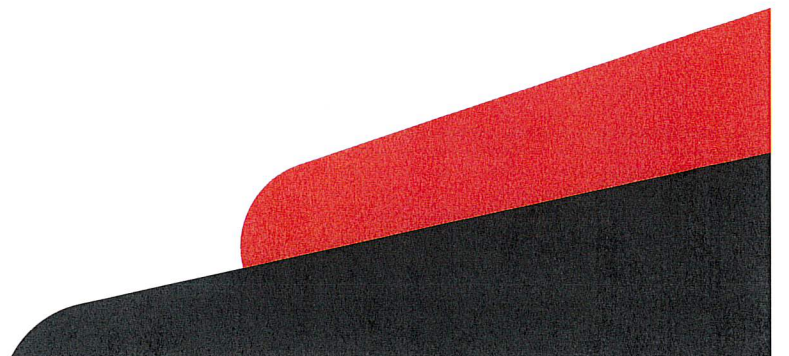
- Grasshopper Mower
- Gator
- Dinkmar Leaf Master
- Kenworth T480



7

DEPARTMENT OF SERVICE

PUBLIC WORKS DIVISION



Eaton Public Works

Service Department

901 South Barron

937-456-7157



ANNUAL REPORT

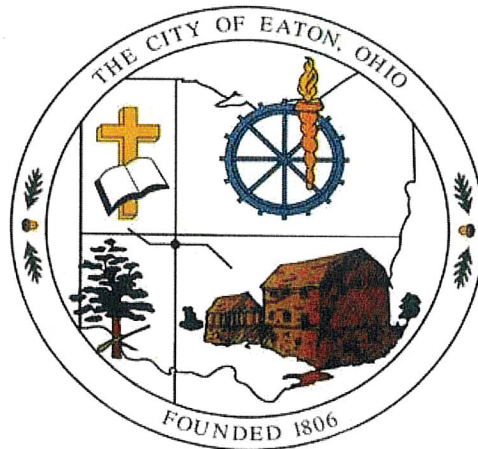
2022

Prepared by: Chris Denlinger and Zac Wilson

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Employee:	Position:	Years of Service for the City of Eaton:
Chris Denlinger	Superintendent	26 years
Zac Wilson	Assistant Superintendent	8 years
Dana Smith	Lab Analyst	36 years
Tim Tudor	Treatment Operator	12 years
Ben Thornsberry	Treatment Operator	8 years
John Kern	Treatment Operator	21 years
Tom Paxton	Treatment Operator	6 years
Johnny Vest	Treatment Operator	6 years
Scott Brubaker	Utility Supervisor	16 years
Jason Fore	Utility Worker	6 years
Steve McBee	Utility Worker	4 years
Doug Werts	Utility Worker	3 years

Totals Hours Worked: 22,110.25

Total Overtime Hours: 506.00

Total Vacation Hours: 1,419.75

Total Sick Hours: 564.25

Mission Statement Public Works:

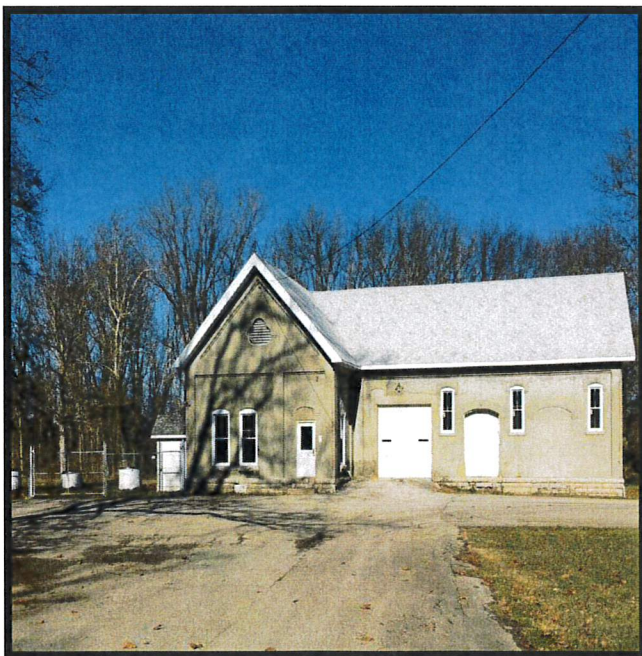
The Eaton Public Works Division is dedicated to protecting the environment and the public health for our community by maintaining regulatory compliance and providing service to the public in an effective and efficient manner.

Overview of Wastewater Plant



Eaton Water Plant

Black Water Plant



The City of Eaton has a water distribution system that serves the approximate population of 8,400 people with around 3,700 customer accounts. The water system consists of the following components:

- Eaton Water Plant (3 wells)
- Black Water Plant (5 wells)
- Two Water Tower Storage Tanks
- Distribution system

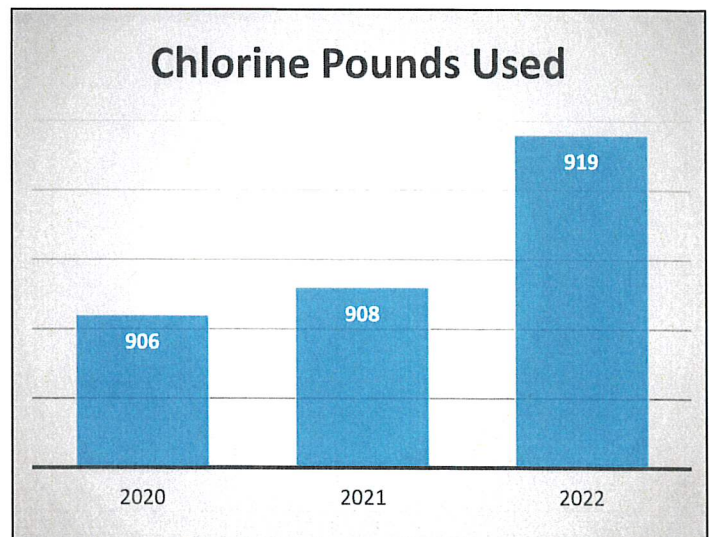
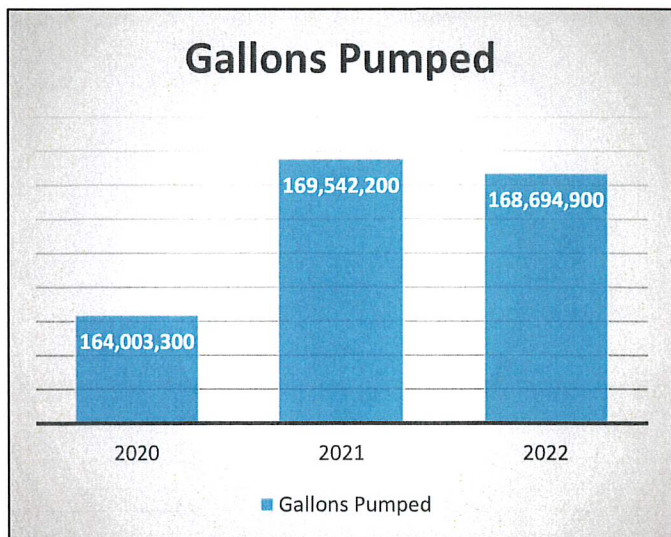


A brief description of these components is included in the following:

- **Eaton Water Plant**
 - This plant is an iron removal plant served by 3 wells. It is fully automated and can be operated manually as required.
- **Black Water Plant**
 - This plant is an iron and manganese removal plant served by 5 wells. It is also fully automated and can be operated manually as required.
- **Storage Tanks/ Water Towers**
 - Two elevated storage tanks provide a storage capacity of .75 MG and 1.5 MG. The system can operate with one tank out of service. However, should the 1.5 MG tank be out of service, normal fire flows could be a problem in the event of a major fire.
- **Distribution System**
 - The system is approximately 55 miles long of pipe varying in size from 2"-12".
 - There are approximately 475 fire hydrants around the city.

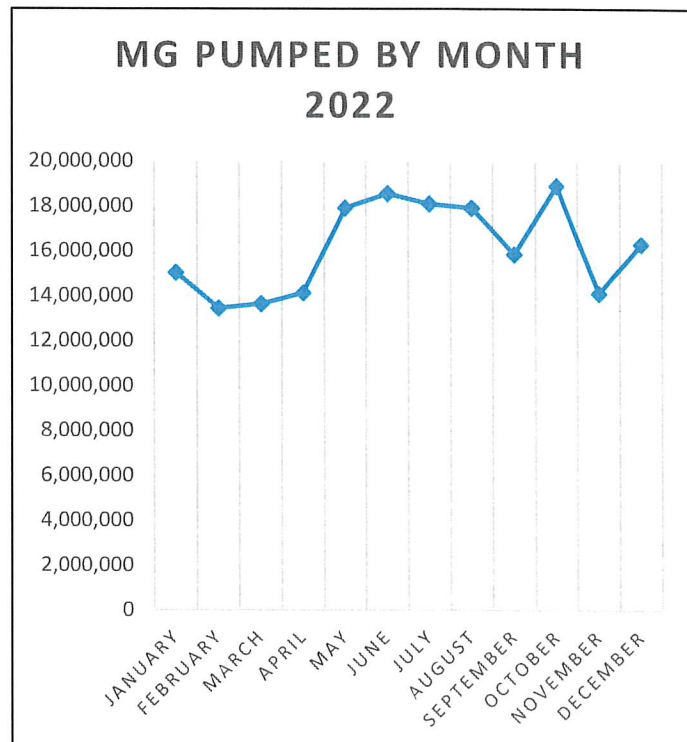
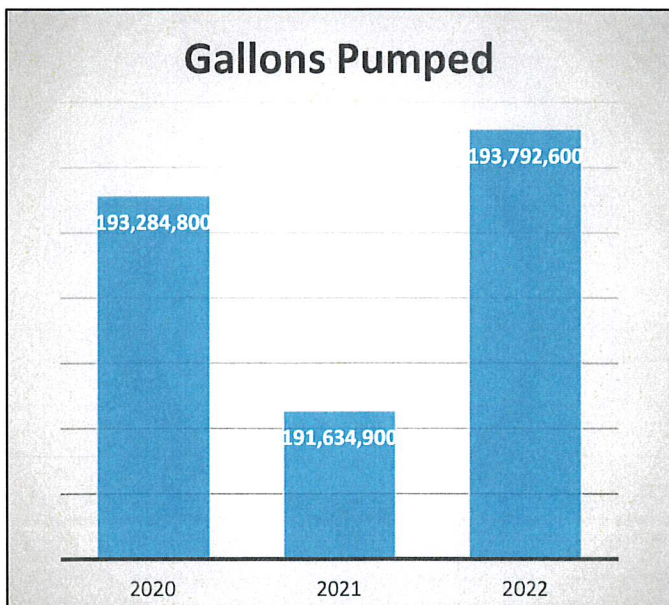
Month:	Gallons Pumped	Backwash Gallons	Pounds of PO4	Chlorine Pounds	Free CL2 Mg/L	Total CL2 Mg/L
January	13,539,000	250,560	209	64	1.35	1.52
February	12,760,000	230,000	210	49	1.34	1.47
March	15,935,000	276,080	230	85	1.38	1.49
April	13,747,000	244,800	211	66	1.34	1.46
May	14,270,000	259,203	222	77	1.27	1.39
June	13,575,300	246,240	214	78	1.19	1.30
July	13,983,600	244,800	222	76	1.19	1.30
August	15,107,000	259,200	234	97	1.24	1.33
September	14,328,000	259,200	223	91	1.34	1.45
October	14,385,000	231,840	225	83	1.33	1.47
November	13,526,000	244,800	209	84	1.41	1.52
December	13,539,000	259,200	205	69	1.41	1.53
Total	168,694,900	3,005,923	2,614	919	-	-
Average	14,057,908	250,494	218	77	1	1
Maximum	15,935,000	276,080	234	97	1	2
Minimum	12,760,000	230,000	205	49	1	1

3 Year Review

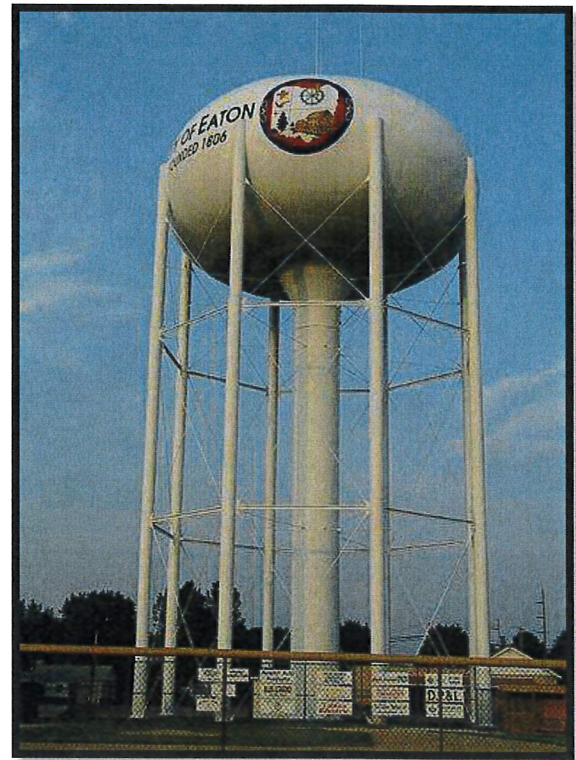


Month:	Gallons Pumped	Backwash Gallons	Pounds of PO4	KMNO4 Pounds	Chlorine Gallons	Free CL2 Mg/L	Total CL2 Mg/L
January	15,026,600	468,192	329	53.70	664	1.21	1.39
February	13,436,500	443,927	299	46.25	583	1.29	1.46
March	13,625,000	489,073	290	48.30	585	1.22	1.40
April	14,129,500	467,597	331	51.40	615	1.28	1.46
May	17,904,500	479,257	385	67.20	782	1.24	1.42
June	18,539,800	488,658	446	65.00	768	1.37	1.41
July	18,095,200	465,095	445	61.20	820	1.23	1.42
August	17,904,800	503,713	420	61.10	780	1.26	1.43
September	15,832,900	489,190	365	71.34	736	1.27	1.43
October	18,896,100	468,351	371	70.25	697	1.24	1.41
November	14,106,300	488,292	318	48.80	610	1.28	1.46
December	16,295,400	489,721	352	68.12	707	1.20	1.40
Total	193,792,600	5,741,066	4,351	713	8,347	-	-
Average	16,149,383	478,422	363	59	696	1	1
Maximum	18,896,100	503,713	446	71	820	1	1
Minimum	13,436,500	443,927	290	46	583	1	1

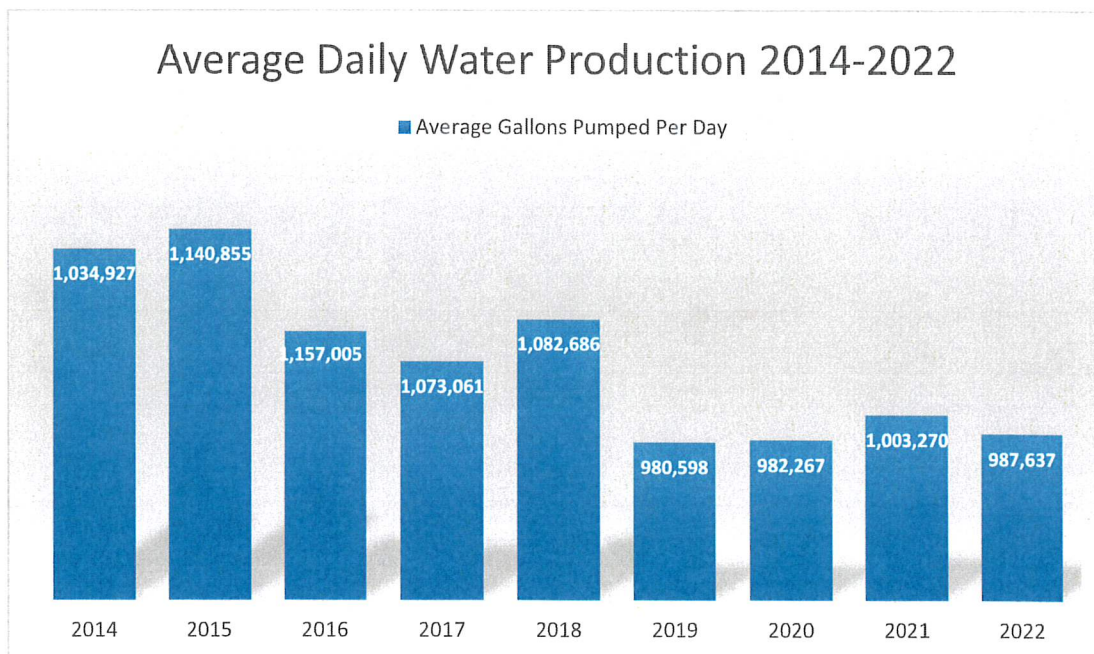
3 Year Review



Month:	Gallons Pumped	Backwash Gallons
January	28,565,600	715,872
February	26,196,500	673,927
March	29,560,400	765,153
April	27,876,500	712,397
May	32,174,500	738,460
June	32,115,100	734,898
July	32,078,800	709,895
August	33,011,800	762,913
September	30,160,900	748,390
October	31,281,100	700,191
November	27,632,300	733,092
December	29,834,000	748,921
Total	360,487,500	8,744,109
Average	30,040,625	728,676
Maximum	33,011,800	765,153
Minimum	26,196,500	673,927



Average Daily Water Production 2014-2022



Eaton Water Plant Wells 2022 (MG OUTPUT)

Source	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Yr. Total
Well #1	5.26	3.67	3.34	6.63	2.77	5.78	3.31	3.47	5.56	5.20	6.23	4.64	55.86
Well #2	3.74	2.44	1.34	0.73	2.92	1.85	3.58	1.93	4.43	2.63	2.88	3.63	32.1
Well #3	3.58	4.42	6.45	9.78	5.68	3.67	0.70	6.31	7.62	4.29	4.24	8.04	64.78
Total	12.58	10.53	11.13	17.14	11.37	11.3	7.59	11.71	17.61	12.12	13.35	16.31	
Maximum	5.26	4.42	6.45	9.78	5.68	5.78	3.58	6.31	7.62	5.2	6.23	8.04	
Minimum	3.58	2.44	1.34	0.73	2.77	1.85	0.7	1.93	4.43	2.63	2.88	3.63	

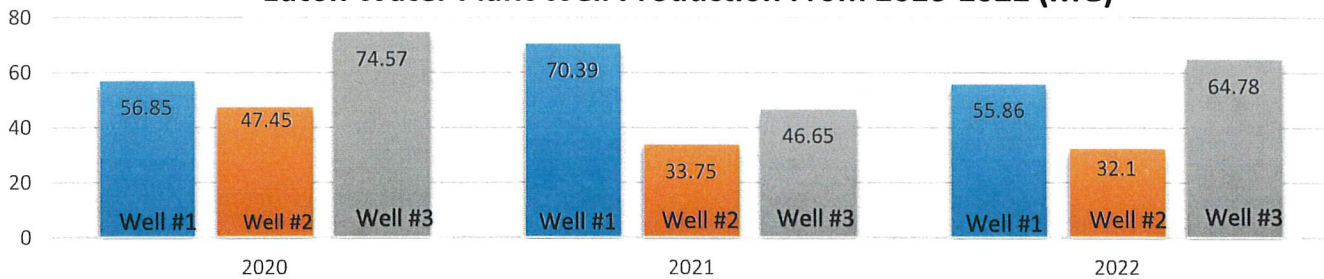
Total: 152.74 MG

Black Water Plant Wells 2022 (MG OUTPUT)

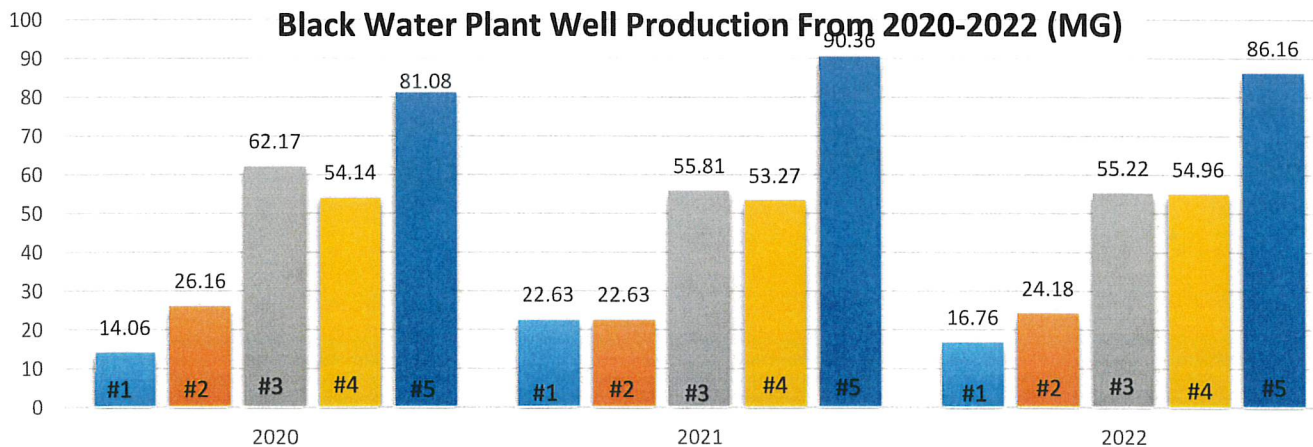
Source	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Yr. Total
Well #1	0.97	1.00	1.52	1.78	0.97	1.18	1.91	1.35	1.92	1.38	1.44	1.34	16.76
Well #2	2.50	1.56	0.02	0.90	1.56	1.90	2.69	2.50	2.80	2.41	2.32	3.02	24.18
Well #3	5.71	4.10	2.91	2.00	4.44	4.44	5.02	5.48	4.78	4.94	4.92	6.48	55.22
Well #4	5.18	4.13	4.72	3.84	4.35	4.37	6.53	2.69	5.92	4.26	4.27	4.70	54.96
Well #5	6.69	6.41	8.05	8.86	6.26	7.41	1.06	8.09	9.86	7.89	7.74	7.84	86.16
Total	21.05	17.2	17.22	17.38	17.58	19.3	17.21	20.11	25.28	20.88	20.69	23.38	
Maximum	6.69	6.41	8.05	8.86	6.26	7.41	6.53	8.09	9.86	7.89	7.74	7.84	
Minimum	0.97	1	0.02	0.9	0.97	1.18	1.06	1.35	1.92	1.38	1.44	1.34	

Total: 237.28 MG

Eaton Water Plant Well Production From 2020-2022 (MG)

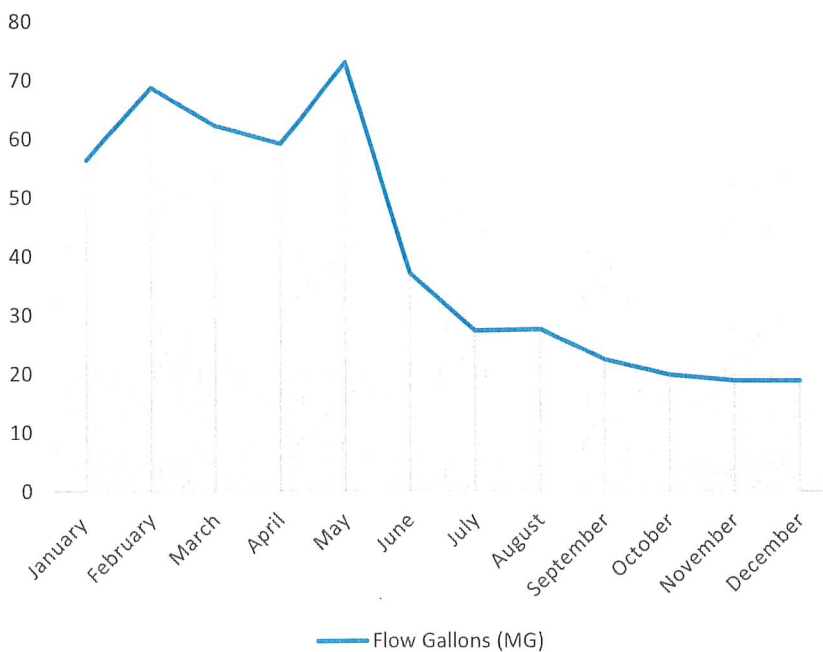


Black Water Plant Well Production From 2020-2022 (MG)

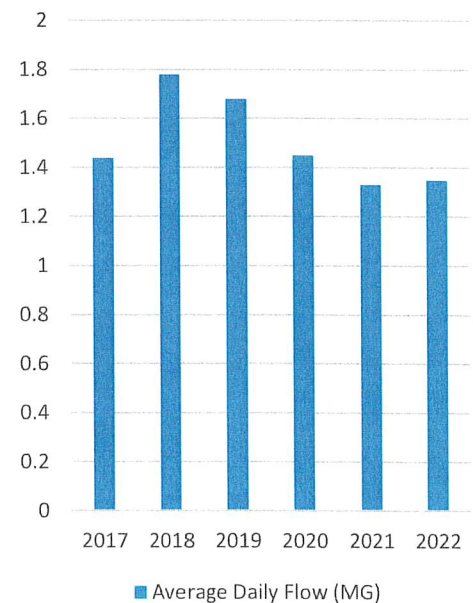


Month:	Flow Gallons (MG)	Flow Average Daily (MG)	CBOD5 Mg/L Effluent	TSS Mg/L Effluent	NH3 Mg/L Effluent	Chlorine Lbs/day Average	Precipitation Inches
January	56.37	1.82	2.0	1.4	0.23	0.00	2.13
February	68.70	2.45	2.0	2.0	0.12	0.00	5.69
March	62.20	2.01	1.0	1.2	0.17	0.00	4.61
April	59.17	1.97	2.0	1.3	0.17	31.00	4.48
May	72.97	2.35	1.58	1.0	0.41	33.00	7.74
June	37.04	1.24	1.0	1.0	0.09	43.00	2.97
July	27.29	0.88	2.0	1.3	0.16	47.00	4.16
August	27.52	0.89	2.0	1.6	0.08	47.00	2.47
September	22.40	0.75	2.0	1.4	0.09	60.00	2.36
October	19.83	0.64	3.0	2.0	0.16	54.00	0.75
November	18.86	0.63	3.0	1.8	0.12	0.00	1.78
December	19.02	0.61	2.0	2.3	0.14	0	1.93
Total	491.37	16.24	23.58	18.3	1.94	315	41.07
Average	40.948	1.353	1.97	1.53	0.162	26.25	3.423
Maximum	72.97	2.45	3.0	2.3	0.41	60	7.74
Minimum	18.86	0.61	1.0	1.0	0.08	0	0.75

Flow Gallons (MG) Per Month 2022



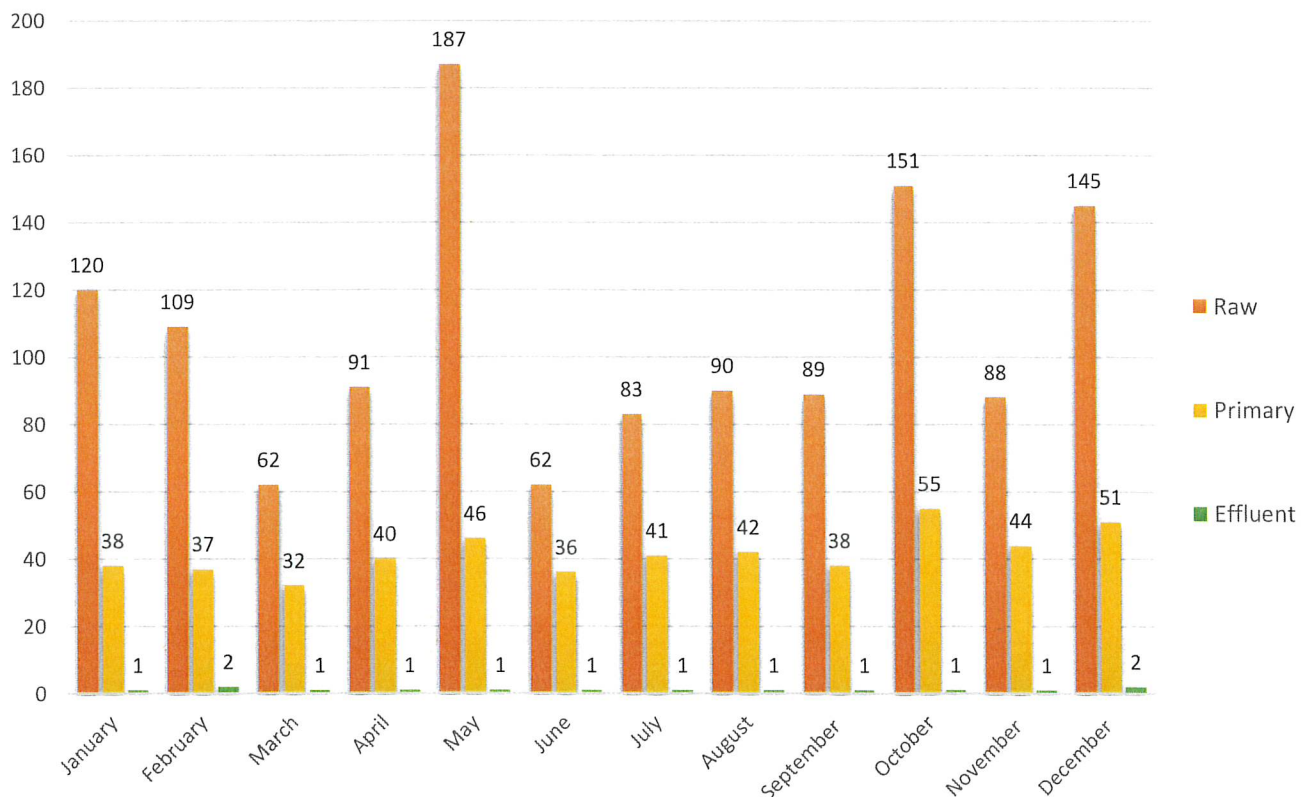
Average Daily Flow (MG) from 2017-2022



Month:	CBOD Removal %	TSS Removal %	NH3-N Removal %
January	96.66	98.83	98.24
February	97.14	98.17	98.99
March	96.45	98.06	98.51
April	96.18	98.57	99.15
May	97.42	99.47	96.89
June	96.90	98.39	98.81
July	97.53	98.44	98.64
August	97.71	98.22	99.55
September	97.84	98.43	98.74
October	97.34	98.67	99.18
November	97.68	97.92	99.66
December	97.82	98.39	99.29
Average	97.22	98.46	98.80
Maximum	97.84	99.47	99.66
Minimum	96.18	97.92	96.89

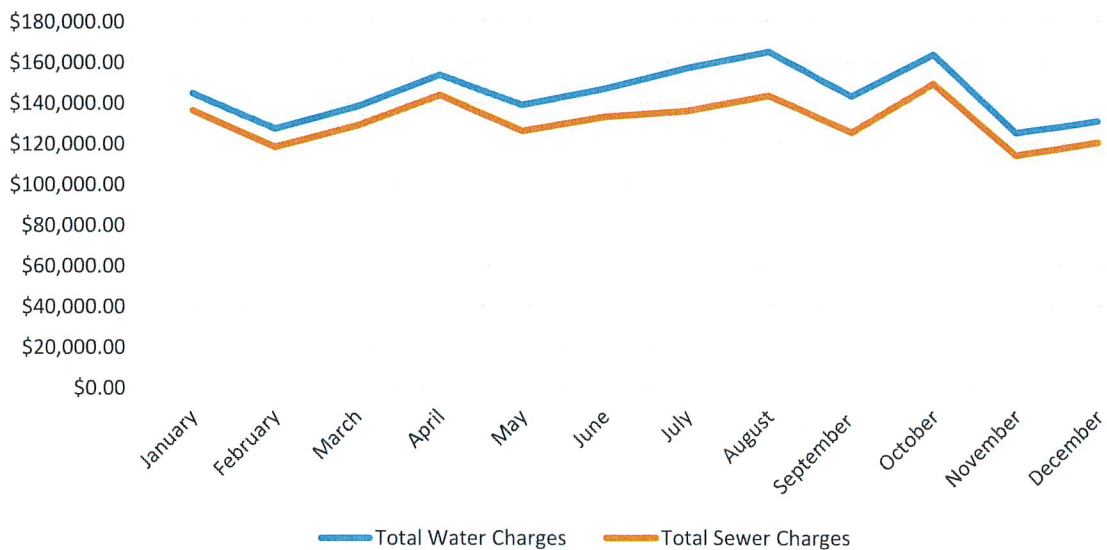
Total Suspended Solids (TSS) Removal Efficiency mg/L

Raw → Primary → Effluent

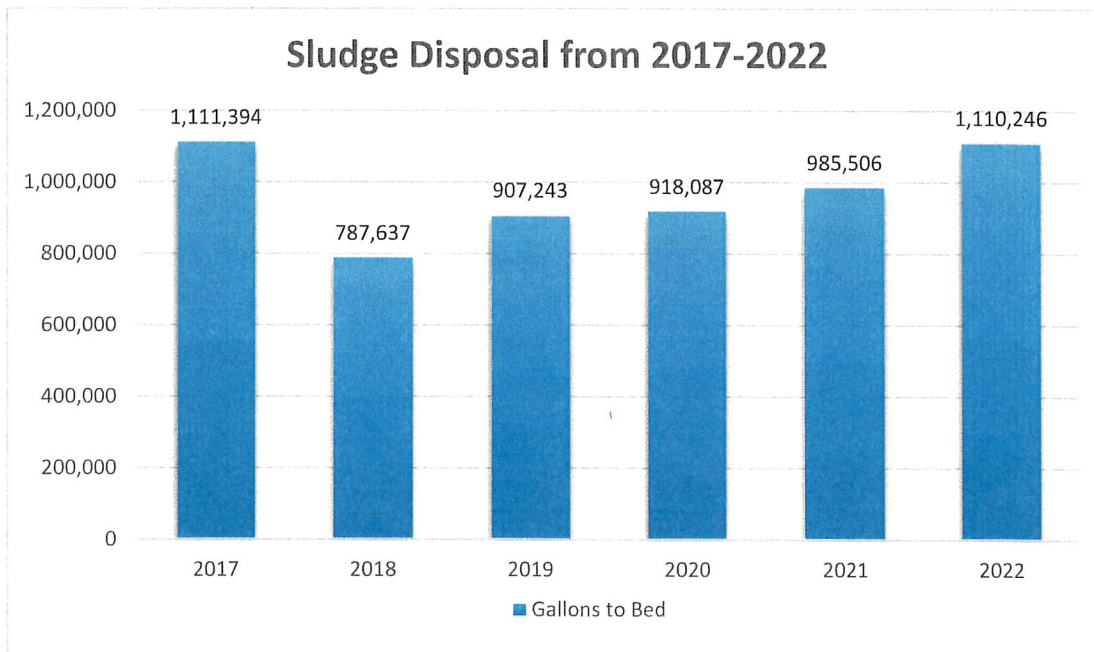


Month:	New Water Service	New Sewer Service	Cubic Feet Consumption	Total Penalty Charges	Total Water Charges	Total Sewer Charges
January	0	0	3,193,398	\$4,063.16	\$144,805.16	\$136,205.21
February	2	2	2,669,756	\$3,896.77	\$127,344.13	\$118,136.25
March	0	0	2,993,981	\$3,550.28	\$138,178.79	\$128,847.78
April	1	0	3,458,229	\$4,900.76	\$153,695.94	\$143,542.40
May	0	1	3,013,398	\$4,545.04	\$138,993.24	\$126,094.73
June	0	1	3,250,304	\$3,942.63	\$146,971.81	\$133,007.14
July	1	1	3,540,604	\$3,984.41	\$157,123.58	\$136,016.52
August	0	0	3,782,708	\$4,812.17	\$165,164.70	\$143,475.02
September	0	0	3,132,219	\$4,117.55	\$143,201.56	\$125,534.37
October	0	0	3,753,395	\$4,770.12	\$163,922.49	\$149,414.52
November	3	3	2,613,356	\$4,973.06	\$125,327.47	\$114,112.09
December	0	0	2,781,587	\$4,489.97	\$131,319.62	\$120,728.02
Total	7	8	38,182,935	\$4,7982.76	\$1,736,048.49	\$1,575,114.05
Average	0.58	0.67	3,181,911	\$4,362.069	\$144,670.71	\$131,259.50
Maximum	3	3	3,782,708	\$4,973.06	\$165,164.70	\$149,414.52
Minimum	0	0	2,613,356	\$3,550.28	\$125,327.47	\$114,112.09

2022 Consumption Report Total Water and Sewer Charges



Month:	Gallons to Bed:	Dry Tons to Landfill:
January	132,184	116.16
February	49,892	0
March	137,578	117.17
April	138,933	109.20
May	46,773	69.16
June	94,792	62.92
July	139,676	44.52
August	89,732	107.30
September	0	0
October	81,509	0
November	45,414	79.21
December	153,763	0
TOTAL:	1,110,246	186.5



January 2022:

- New QDOS 60 CL2 pumps installed at BWP
- Repair water main break on Beech Street
- Install new VFD for raw pump #5
- Repair water main break on Washington Street
- Run and perform maintenance on generators



February 2022:

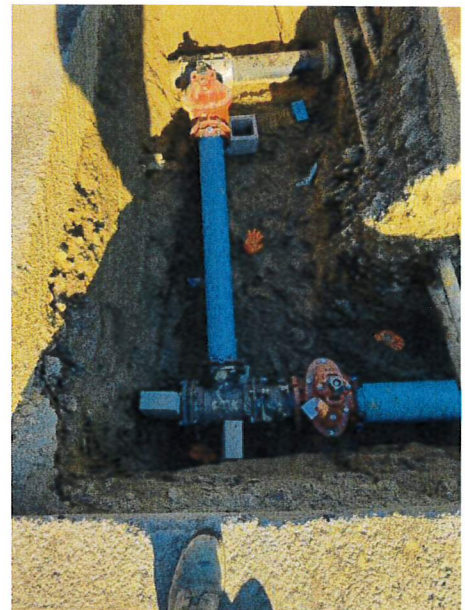
- Repair and replace Eaton Plant Auma filter valve
- Install new PRV at Black Plant
- Moody's drilling new well #2 at Black Plant
- DJE installed new Scada panels at Eaton tower and Eaton wells

March 2022:

- Repair sunrise circle lift station pump #1
- J&K install new radios for Eaton well sites
- Perform step test on new well #2 at Black Plant
- Clean contact tank at WWTP
- Repair communications to Eaton well #2 today

April 2022:

- Repair issue at filter panel at WWTP
- Utility crew installing new services on Washington Jackson Rd
- Received the new Lagoon permit from Ohio EPA
- Repair mudwell #1 pump
- Start CL2 and Sodium Bisulfite treatment at WWTP
- Repair sunrise lift station pump #1



May 2022:

- Performed annual DMRQA testing
- Hydrant Flushing
- Installed new raw pump #1
- Installed new Sodium Bisulfite pump
- Repair pumps at sunrise lift station
- Participated in Career Day at expo center

June 2022:

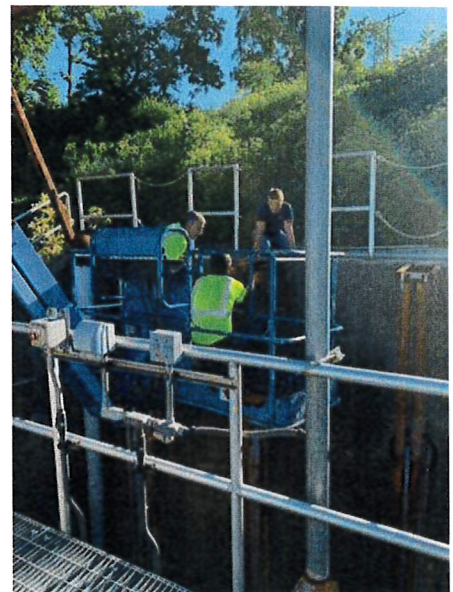
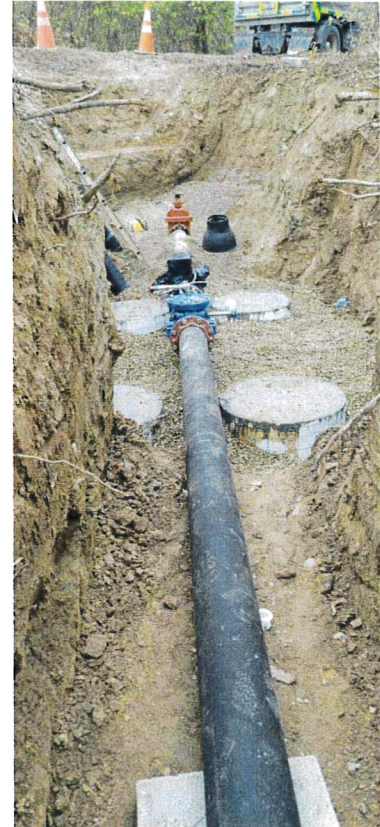
- Repair fine screen motor
- Wired Eaton Plant Scada panel
- Completed meter calibrations in lab
- Repair aeration tank #3 air meter
- Completed annual Lead and Copper sampling program
- Repair and improve bulk water station

July 2022:

- Repair Black Plant filter #1 effluent flow meter
- Installed new surge protectors at Black Plant
- Installed new radio from Eaton Plant to WWTP
- Utility crew replaced water main on North Maple
- DJE and CDM Smith programmed Eaton Plant Scada Project
- Repair water main break on Beech Street
- Repair water main break on Redwood drive
- Repair blower #3 at WWTP

August 2022:

- Installed new surge protectors at Black Water Plant
- C&G installing utility extension on North Barron
- J&K extend radio tower at Eaton Plant
- Repair piston pump #1 in digester



September 2022:

- C&G completed North Barron utility project
- Utility crew completed North Maple water main project
- Completed infrared testing on electrical equipment
- Terminate Aquatrol at Eaton Water Plant
- Participated in career day at expo center

October 2022:

- Build new shed around raw panel at WWTP
- Utility crew asphalt North Maple Street
- Repair CL2 transfer pump at Black Plant

November 2022:

- Repair primary actuator at WWTP
- Installed new Scada computers at WWTP and Black Plant
- Utility crew tying in new well #2 at Black Plant
- Repair final sampling pump at WWTP

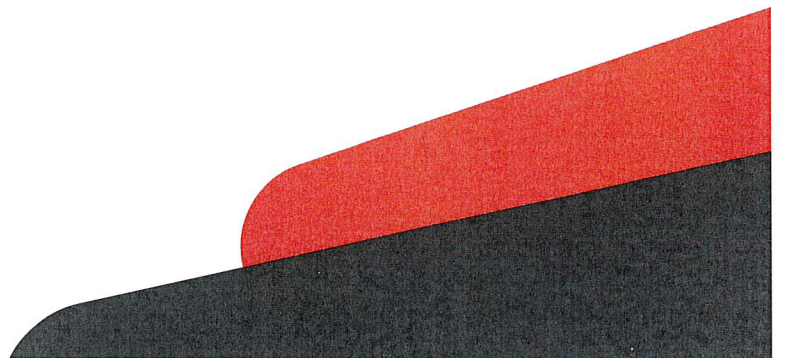
December 2022:

- Cleaned CL2 Injector at BWP
- Completed tower Inspections by Midco Diving
- New Black Plant Well #2 in service
- Completed MIPP Inspections



8

REPORT FROM
EATON MUNICIPAL COURT





EATON MUNICIPAL COURT 2022 ANNUAL REPORT DRAFT

February 20, 2023

Judge Edmund H. Kalil

Magistrate James W. Thomas Sr.

Chantelle R. Jennings, Clerk of Court

Pamela E. Boyd, Bailiff



Proudly serving the Citizens of Preble County

Eaton Municipal Court

1199 Preble Drive

Eaton, Ohio 45320

Phone: (937) 456-4941

Fax: (937) 456-4685

www.eatonmunicipalcourt.com

City of Eaton Council

Mayor Joe Renner

Councilman Christopher Carr

Councilman Matt Venable

Vice Mayor Dave Kirsch

Councilman Brad Moore

City of Eaton

City Manager Brad Collins

Finance Director Stephanie Hurd

Dear All,

Please find attached a draft of the Eaton Municipal Court 2022 Annual Report given to the City of Eaton. In This draft compliance with the requirements of the Ohio Revised Code 1901.14 the completed report will be available by February 28, 2023, ahead of the March 30, 2023 due date.

The final version of the report will include a more detailed breakdown of the personnel changes, highlights, upgrades, how many weddings were performed, and how many search warrants Judge Kalil signed during 2022.

Respectfully,

Chantelle R. Jennings
Clerk of Court

Eaton Municipal Court Personnel 2022

The Honorable Edmund H. Kalil, Judge

James W. Thomas, Sr, Magistrate

Jill E. Hittle, Acting Magistrate

Clerk's Office

Chantelle R. Jennings

Clerk of Court

Belinda Harry

Chief Deputy Clerk

Cindy Smith

Chief Deputy Clerk Civil/Bookkeeper

Amber Smith

Assignment Clerk/Deputy Clerk (Resigned to take a position with her family business)

Sharon McKee

Assignment Clerk/Deputy Clerk

Sherri Cunningham

Deputy Clerk/Bookkeeper

Jackie Wellman

Part-time Deputy Clerk

Bailiff/Security

Pamela E. Boyd

Chief Bailiff/Security/Probation Officer

Brian Goldick

Part-time Security

Bill Peck

Part-time Security (took another position)

Dave Hatfield

Part-time Security

Probation

Andrew Borgwardt

Probation Officer

Prosecutors

Ryan Brunk

City of Eaton and Ohio State Patrol

Martin Votel

Preble County Felonies and Villages

Kirsten Knight

Village of Camden

Jessica Holton

Village of Gratis (Property Ordinances)

Court Information

Dates of Establishment

January 1, 1956

Authority

Section 1901.01 Ohio Revised Code

Governmental Funding Authority

City of Eaton

Territory

Preble County, Ohio

Population as of 2020

40,999 (2020 Census)

TRAFFIC CRIMINAL DIVISION

The Traffic/Criminal Division hears matters including Felony Preliminary Hearings (CRA), Misdemeanor Criminal offenses (CRB), Traffic Violation Hearings (TRD), and Operating a Vehicle Under the Influence (OVI).

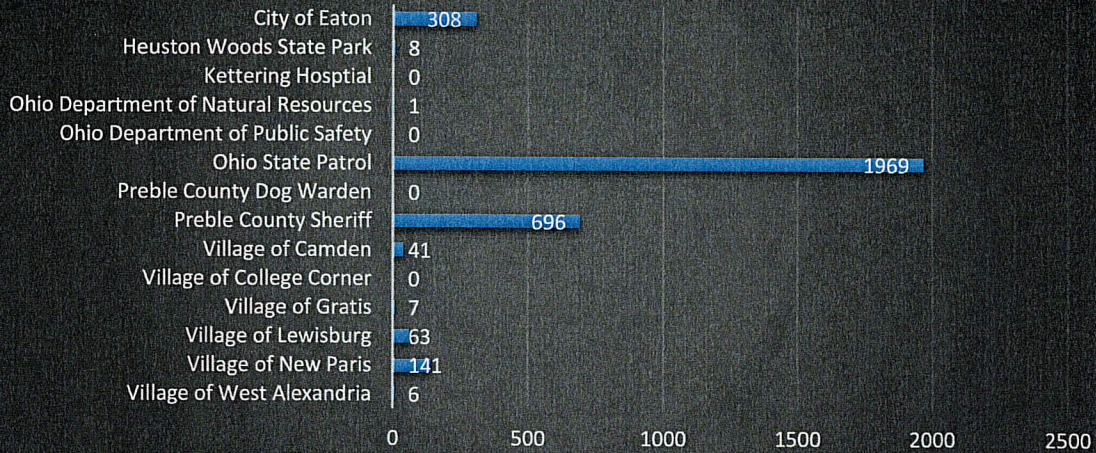
The Court also receives filings from the City of Eaton, the Preble County Sheriff's Office, Hueston Woods State Park, Ohio Department of Natural Resources, Ohio Department of Public Safety, Ohio State Patrol, the Preble County Dog Warden, Village of Camden, Village of College Corner, Village of Gratis, Village of Lewisburg, Village of New Paris, and Village of West Alexandria.

The following is a breakdown of the receipts and disbursements for the Traffic/Criminal Division for 2022.

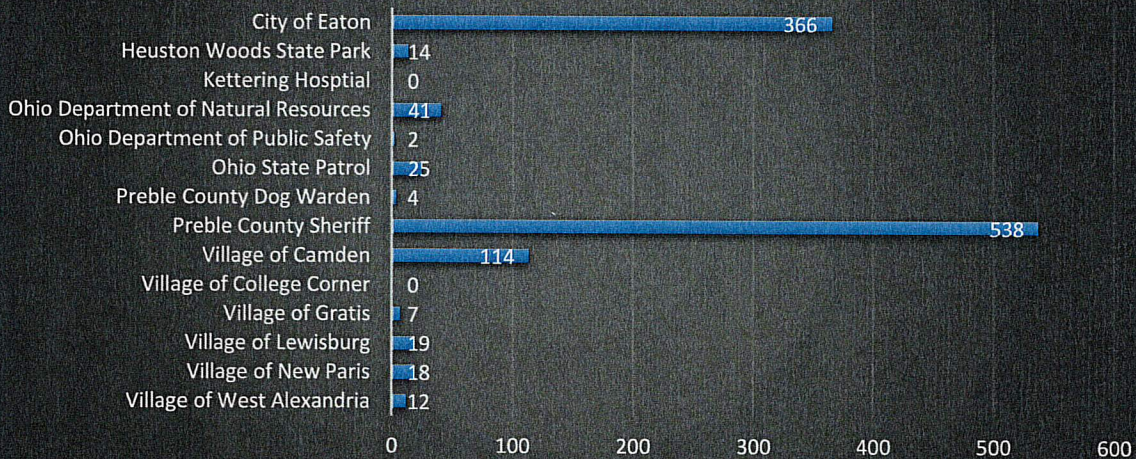
City of Eaton	\$366,385.06
City of Eaton Unclaimed Funds	\$0.00
City of Eaton Computer Fund	\$39,115.70
City of Eaton Capital Improvement Fund	\$97,383.06
City of Eaton Interest Earned	\$9.44
City of Eaton Bank Fees	-\$521.40
Eaton Police Department	\$1,019.00
Preble County Treasurer	\$108,847.84
Preble County Law Library	\$4,000.00
Preble County Sheriff	\$7,781.00
Indigent Attorney Application Fee	\$6,696.88
Other Sheriff Departments	\$27.00
Capital Recovery	\$22,896.60
Villages	\$5,936.86
State of Ohio Treasurer	\$189,391.58
TOTAL DISBURSEMENTS 2022	\$848,968.62

The Court also paid out restitution in the amount of \$38,320.88. This number is comprised of Court Appointed Attorney fees and restitution owed to victims making the total Traffic Criminal Payout \$887,289.50.

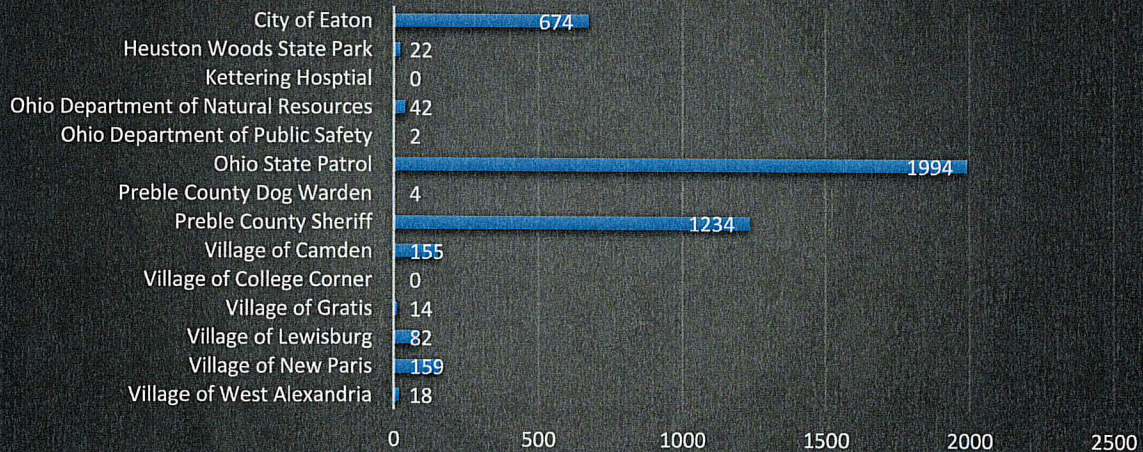
Traffic Citations 2022



Criminal 2022



Total Filings



CIVIL DIVISION

The Civil Division of the Eaton Municipal Court includes all cases filed to collect money with a monetary jurisdiction up to \$15,000.

The Civil Division filings are broken into five different case types. The case types are Contracts (CVF), Evictions (CVG), Damages (CVE), Miscellaneous (CVH), and Small Claims (CVI).

Garnishments are filed with the Court when a Judgement has been placed against a Defendant(s) and the Plaintiff/Creditor is attempting to collect.

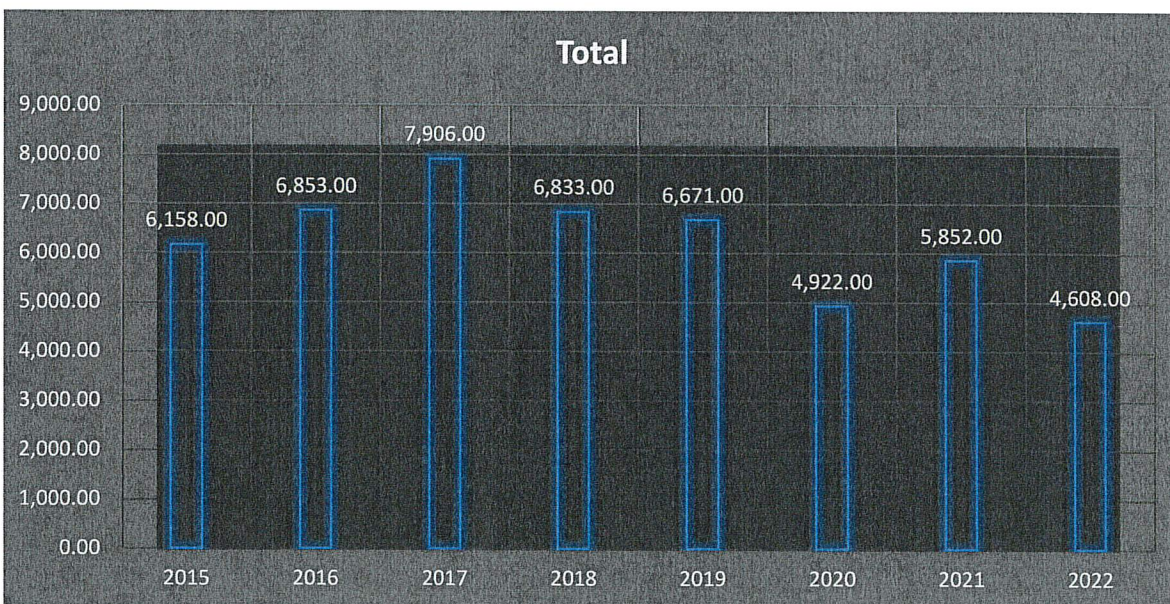
In 2022 there were 495 Contract Cases filed, 105 Evictions, 6 Miscellaneous, 100 Small Claims, 334 Garnishments, for a total of 1,040 Civil cases filed.

Month	Payout
January	\$11,507.50
February	\$10,527.75
March	\$11,567.00
April	\$14,065.50
May	\$14,390.50
June	\$12,079.00
July	\$13,330.50
August	\$15,256.40
September	\$11,987.60
October	\$12,140.50
November	\$11,372.50
December	\$10,710.50
TOTAL DISBURSEMENTS	\$148,935.25

In addition, the Civil Division collected and paid Judgements in the amount of \$299,103.74 making the 2022 total for Civil \$448,038.99.

TOTAL CASELOAD STATISTICS

	2015	2016	2017	2018	2019	2020	2021	2022
Traffic	4,032	4,329	4,607	4,141	4,006	2,764	3,372	2,713
OVI	191	169	369	171	147	124	155	141
Criminal	793	1,083	1,541	1,219	938	978	760	548
Felony	163	257	296	280	285	239	217	167
Civil	479	623	628	699	857	534	697	606
Small Claims	172	86	141	63	132	86	116	100
Garnishments	328	306	324	260	306	197	265	334
Totals	6,158	6,853	7,906	6,833	6,671	4,922	5,582	4,608



Sincerely,

Chantelle R. Jennings
Clerk of Court